

## Best Practices for Working with the CSUSM Bookstore

### ❖ We are more than just a bookstore:

- ✓ Assist you in discovering course materials that fit your teaching style
- ✓ Search high and low for the most affordable course materials for your students
- ✓ One stop shop for textbooks and supplies – let us know if a supply is needed for your course
- ✓ Course material experts on campus

### 1. It's never too early to submit your textbook orders.

- If you will be using a title for more than one term let the bookstore know. Submitting a multi-term adoption allows the bookstore to retain more used books that we will obtain primarily from buyback and then wholesale sourcing and therefore saving your students money! It also gives us the opportunity to partner with you on the possibility of rental saving your students even more money.
- Course number not assigned yet? Not a problem! Give us the information you have and we will match it up to your course once the process is finalized. This gives us a head start in securing more affordable course materials for your students.

### 2. Know the true cost of textbook options.

- Publishers will often offer a loose-leaf version of a textbook or bundle a textbook with a digital access code to reduce the cost of textbooks. These options offer an up-front savings to students IF the access code is truly required for successful completion in your course.
- Bound textbooks offer a sustainable option, and allow the bookstore the ability to offer students an option to rent or buy used- saving students on average 25-50%!
- When submitting book request to the bookstore, let us know if all components are required and if you are open to different format (bound vs. loose-leaf) and we will locate the least expensive option for your students.

### 3. Let us know if you want to save by making your title rentable.

- To add a book as rental, the book must be bound and re-usable.
- We ask that the instructor give a 4 term commitment to its use.
- No consumable components.

### 4. Take the CSUSM Bookstore as your partner!

- We are here to support student learning outcomes and the CSUSM campus.
- We have the ability to offer feedback from different perspectives as we work with hundreds of publishers each year.
- Did you find a course material that you love, but the price is too steep? Let us know and we will partner with you and the publisher to get your students the best deal.

**Contact Pamela Lovsted, Store Manager, at [plovsted@csusm.edu](mailto:plovsted@csusm.edu) anytime.**