

## Timeline for Fall 2008 Course Evaluation Forms

DATE	TIMELINE	DONE
Wednesday, September 24, 2008	Fall Schedule spreadsheet will be emailed to Colleges for update	
<b>Monday, September 29, 2008</b>	<b>Colleges email IPA spreadsheet of courses that meet the first half of the term or courses that are team taught</b>	
<b>Week of: September 29, 2008</b>	<p><b>Forms and materials available from IPA for courses that meet the first half of the term or courses that are team taught</b></p> <p><b>Distribution of evaluation packets for courses that meet first half or courses that are team taught by college support staff</b></p> <p style="text-align: center;"><b>DUE DATE: Monday, October 13, 2008</b></p>	
Friday, October 3, 2008	Online Course Evaluations for 1 <sup>st</sup> half of the fall semester will be activated thru October 17 <sup>th</sup>	
Friday, October 10, 2008	Last day of classes that meet the first half of the semester	
<b>Monday, October 20, 2008</b>	<b>Fall Spreadsheet for all courses due to IPA</b>	
<b>Week of: November 10, 2008</b>	<p><b>Forms and materials available from IPA for courses that meet full-term and second half of the semester</b></p> <p><b>Distribution of evaluation packets for full-term and second-term courses by college support staff</b></p> <p style="text-align: center;"><b>DUE DATE: Friday, December 5, 2007</b></p>	
Friday, November 28, 2008	Online Course Evaluations for 2 <sup>nd</sup> half of the Fall semester and full term will be activated thru December 7 <sup>th</sup>	
Friday, December 5, 2008	Last day of classes that meet the full-term and second half of the semester	
Week of: January 5, 2008	<p>Results will be available on shared folders</p> <p>Results will be emailed to professors</p>	