

## Timeline for Summer 2008 Course Evaluation

DATE	TIMELINE	DONE
Wednesday, June 11, 2008	Summer Schedule spreadsheet will be emailed to Colleges for update	
<b>Friday, June 13, 2008</b>	<b>Colleges email IPA spreadsheet of courses meet the first half of the term courses that are team taught</b>	
<b>Wednesday, June 18, 2008</b>	<b>Summer Spreadsheet for all courses due to IPA</b>	
<b>Week of: June 23, 2008</b>	<p><b>Forms and materials available from IPA for courses meet the first half of the term or courses that are team taught</b></p> <p><b>Distribution of evaluation packets for courses that meet first half or courses that are team taught by college support staff</b></p> <p style="text-align: center;"><b>DUE DATE: Thursday, July 3, 2008</b></p>	
Monday, June 30, 2008	Online Course Evaluations for 1 <sup>st</sup> half of the summer session will be activated thru July 9 <sup>th</sup>	
Thursday, July 3, 2008	Last day of classes that meet the first half of the semester	
<b>Week of: July 28, 2008</b>	<p><b>Forms and materials available from IPA for courses that meet second full-term and second half of the semester</b></p> <p><b>Distribution of evaluation packets for full-term and second-term courses by college support staff</b></p> <p style="text-align: center;"><b>DUE DATE: Saturday, August 9, 2008</b></p>	
Monday, August 4, 2008	Online Course Evaluations for 2 <sup>nd</sup> half of the summer session will be activated thru August 13 <sup>th</sup>	
Saturday, August 9, 2008	Last day of classes that meet the full-term and second half of the semester	
Week of: August 25, 2008	<p>Results will be available on shared folders</p> <p>Results will be emailed to professors</p>	