



## FRATERNITY HOUSE, INC. CONFIDENTIALITY AGREEMENT

The nature of the work we do at Fraternity House, Inc. may expose our personnel and volunteer staff to information that must remain confidential. Certain information is required to remain confidential by law, while other material must remain confidential as a matter of good ethical practice. As a condition of employment or volunteer assignment, our paid staff and volunteer staff are required to adhere to professional standards of confidentiality.

It is our policy that staff and volunteers regard and preserve confidentiality and do not disclose to any third person or use for the benefit of anyone other than Fraternity House, Inc. all information, including but not limited to: information regarding residents, records, donor lists, financial records, personnel records, or volunteer records.

Any uncertainty regarding what is confidential should promptly be discussed with the House Manager or Volunteer Coordinator. Termination of employment or volunteer assignment may be a consequence of any violation of this policy.

I have read the above statement, fully understand it, and agree to abide by its principles.

Name (print)	
Signature	
Date	