

CALIFORNIA STATE UNIVERSITY SAN MARCOS
Finance and Administrative Services
2016-2017 Strategic Objectives
Quarter 3

FACILITIES DEVELOPMENT AND MANAGEMENT

Energy Management and Utility Services

FAS Strategic Objectives	Department Goals	Progress
Develop workforce strategies	Create a 5-Year Staffing Plan for EMUS	● Approaching Target
	Develop EMUS on-boarding process specific to our department	● On Target
Create and refine innovative business practices	Utilities Master Plan (UMP) Marketing	● On Target
	UMP - Establish a Green Revolving Fund (contingent about FAS/OP approval)	● On Target
Deliver legendary service	UMP - Implement EIS	● On Target
Identify new and strengthen existing partnerships to support the campus community	Strengthen working group with campus energy managers. Establish partnership with Temecula campus	● On Target
Foster a culture of sustainability	Develop a "Zero Waste by 2025" strategic plan outline	● On Target
	UMP - Develop a "Net Zero Energy by 2040" strategic plan RFP	● On Target

FDM Administration

FAS Strategic Objectives	Department Goals	Progress
Develop workforce strategies	Create a 5-Year Staffing Plan for FDM Administration	● On Target
	Create FDM Staffing/Succession Plan	● On Target
Create and refine innovative business practices	Create a Warehouse and Materials Management Plan	● On Target
Deliver Legendary Service	Provide legendary service to FDM internal customers	● On Target
Identify new and strengthen existing partnerships to support the campus community	Partner with IITS and PDC to investigate GIS software	● On Target
	Partner with IITS, PDC, Events & Conference Services, and Academic Scheduling to investigate use of new Space Management module in AiM	● On Target
Foster a culture of sustainability	Implement ePAN process to save paper	● On Target

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Facility Services

FAS Strategic Objectives	Department Goals	Progress
Develop workforce strategies	Create a 5-Year Staffing Plan for FS Develop a succession and growth plan for the Facilities Services Department	● On Target
Create and refine innovative business practices	Deferred Maintenance / Facility Renewal Plan (DM/FR) - Develop short and long range plan to address DM/FR issues.	● On Target
Deliver legendary service	Ensure facility services provides legendary service to customers who have submitted a work request.	● On Target
Identify new and strengthen existing partnerships to support the campus community	Strengthen existing Kinesiology partnership and increase the number of department volunteers by 50%. This will be accomplished by next semester. By June 31st 2017	● On Target
Foster a culture of sustainability	Develop a FOG (Fats, Oils, and Grease) program for food services to follow 100% of the time. By June 31st 2017	● On Target

Planning, Design and Construction

FAS Strategic Objectives	Department Goals	Progress
Develop workforce strategies	Create a 5-Year Staffing Plan for PDC	● On Target
Create and refine innovative business practices	Campus Master Plan Update Develop plan to update campus master plan by 6/30/2017.	● On Target
Deliver legendary service	PDC will implement a post-move/project satisfaction survey, to its end users to measure process and effectiveness.	● On Target
Identify new and strengthen existing partnerships to support the campus community	PDC will foster relationships with best practice campuses by implementing an annual visit to a different University campus focusing on one of the three major pillars of our department: Planning, Design, Construction, and learn how they operate and succeed.	● On Target
Foster a culture of sustainability	PDC PM's will attend at least (2) external training events related to sustainability/energy management (LEED Cert. Classes, CPDC Training, Industry Training) on an annual basis through 2020	● Approaching Target