

2023-24 HOURLY & ADDITIONAL PAY CUTOFF DATES & PAYDAY SCHEDULE

Online Timesheets, Spec. Consultants, Hourly employees, Student Assist., Work Study, OT, Shift, Stipends.

PAY PERIOD BEG. & END DATES	WORK DYS	LAST DAY FOR EMPLOYEES TO INPUT TIME ON-LINE	MANAGER ON-LINE APPROVAL DUE AT 5:00 PM	HOLIDAYS & CAMPUS CLOSURE	PAYDAY
JULY 2023 Jul 1 – Aug 1	22	08/01/2023	08/02/2023	July 4, 2023	TUESDAY Aug 15, 2023
AUGUST Aug 2 – Aug 31	22	08/31/2023	09/01/2023	None	FRIDAY Sept 15
SEPTEMBER Sept 1 – Sept 30	21	09/30/2023	10/02/2023	Sept 4	MONDAY Oct 16
OCTOBER Oct 1 – Oct 31	22	10/31/2023	11/01/2023	None	WEDNESDAY Nov 15
NOVEMBER Nov 1 – Nov 30	22	11/30/2023	12/01/2023	Nov 10, 23 & 24	FRIDAY Dec 15
DECEMBER Dec 1 – Dec 31	21	12/22/2023	01/02/2024	Dec 25 – Dec 29	TUESDAY Jan 16, 2024
JANUARY 2024 Jan 1 – Jan 30	22	01/30/2024	01/31/2024	Jan 1 & 15	THURSDAY Feb 15
FEBRUARY Jan 31 – Feb 29	22	02/29/2024	03/01/2024	None	FRIDAY Mar 15
MARCH Mar 1 – Mar 31	21	03/31/2024	04/02/2024	None	MONDAY Apr 15
APRIL Apr 1 – Apr 30	22	04/30/2024	05/01/2024	Apr 1	WEDNESDAY May 15
MAY May 1 – May 30	22	05/30/2024	05/31/2024	May 27	FRIDAY Jun 14
JUNE May 31 – Jun 30	21	06/30/2024	07/01/2024	Jun 19	MONDAY Jul 15