COURSE REPEATS AND GPA ADJUSTMENT

Effective Date: 8/25/2009

Definition: This policy governs the repeat of courses and the adjustment of GPA.

Authority: Executive Order 1037.

Scope: Undergraduate courses at CSUSM.

Karen S. Haynes, President

Emily F. Carter, Provost and VP for Academic Affairs

Second Revision: 8/25/2009
First Revision: 09/30/2008
Implemented: 08/27/2007

Approved by the Academic Senate 05/06/2009
I. EXECUTIVE SUMMARY

The PeopleSoft student system has the functionality to automatically calculate repeated attempts and academically renewed courses.

II. PROCEDURE/APPLICATION

A. Upon completion of grades, the PeopleSoft student system will identify all courses academically renewed and apply the corrected value to designate them as repeated courses, along with re-calculation of students' GPA.

B. Undergraduate students may repeat courses only if they earned grades lower than a C (2.0).

C. An individual course may be repeated for "Grade Forgiveness" no more than two times. (Grade forgiveness is the circumstance in which the new grade replaces the former grade in terms of the calculation of GPA.)

D. A maximum of 16 semester units of Course Repeats can be used for "Grade Forgiveness". With regard to the limits on repeats, all such running totals begin at zero (0) at the beginning of the Fall term of 2009.

E. Limits on repeated courses do apply to courses taken in matriculated status as well as coursework completed via self support, e.g. extended learning, open university, etc.

III. PUBLICATION IN UNIVERSITY NOTICES

Information will be updated, as follows:

- Curriculum and Scheduling Office will publish in the General Catalog;
- The CSUSM Enrollment Management Registration and Records website will be updated.