

April 14, 2008

## Minutes of the Meeting of Executive Council

California State University San Marcos

Board Room

**Members** Karen Haynes, President  
Emily Cutrer, Provost and Vice President, Academic Affairs  
Linda Hawk, CFO and Vice President, Finance and Administrative Services  
**Present:** Pat Worden, Vice President, Student Affairs  
Neal Hoss, Vice President, University Advancement  
Marti Gray, Executive Director, Foundation

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President Karen Haynes called the meeting to order.

**Agenda item:** Report of UBC re: IRP Central Pool **Presenter:** Provost Cutrer / VP Hawk

The Executive Council reviewed the report of UBC recommending a central pool for in-range progressions. The EC is taking the next steps recommended in the report. Vice President Hawk has requested Human Resources to recommend a process to Executive Council. The Executive Council will review and approve the process recommended by Human Resources and will establish a central pool of funds based on the availability of new permanent dollars.

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**Agenda item:** Requests for 08/09 Fiscal Funding **Presenter:** Matthew Ceppi

EC approved the following requests for 08/09 fiscal funding from excess enrollment fee revenue:

**Action:**

- \$600,000 to support instruction
- \$58,000 to support Learning Centers

The EC also agreed to set aside \$42,000 to support remediation.

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**Agenda item:** 08/09 Spending Reductions **Presenter:** Provost Cutrer /  
Vice President Hawk

The EC approved proposed 08/09 spending reductions. this spending reduction plan, if implemented, will impact the campus as follows:

**Discussion:**

- Eliminate and/or reduce general fund supported out of state travel
- Eliminate several vacant manager and staff permanent positions across the campus.
- Close the Testing Center
- Reduce service levels for reimbursements, service agreements, contracts, special requests and other administrative services
- Reduce course sections by 4-5% over FY 2007-08 levels. Additional fees from over target enrollments and year end funds will be used to offset the impact
- Eliminate general fund support of Southwest Riverside County administrative operations as the Temecula Center will be supported by external funds and Extended Learning
- Reduce general fund support for Athletics, Community Engagement programming, Educational Equity and Diversity and the American Democracy project

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**Agenda item:** Campus Website Comments

**Presenter:** Vice President Hoss

**Discussion:** EC reviewed the new campus website templates. The templates will be presented at the April 21<sup>st</sup> Cabinet Meeting. The new CSUSM web will go live in August 2008.

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**Agenda item:** Temecula Center for Higher Learning

**Presenter:** Matthew Ceppi

**Discussion:** Mr. Ceppi reviewed the planning for the Temecula Center for Higher Learning. To establish a presence there, we are looking to offer programs as early as Fall through Extended Learning. This will include an accelerated BSN cohort, some teacher credentialing prerequisites, and some career technical education programs such as pharmacy technician, medical records, phlebotomy, human resources, event planning and management and Osher programming. Our Professional Science Masters will come online in Fall 2009 and we expect there to be interest in that area given the biotech industry. The City is in the process of identifying temporary rent free space for us to have a presence there as early as Fall.

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**Agenda item:** Cabinet Agenda

**Presenter:** Matthew Ceppi

**Discussion:** Mr. Ceppi reviewed the 4/21/2008 Cabinet Agenda.

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