

# Notes from President's Cabinet

Monday, January 29, 2007, 9:00 a.m.

## I. Hot Topics –

- The Annual Report to the Community will be held this Thursday, February 1, 2007. Approximately 235 seats have been purchased. At this year's event there will be an announcement of the first inaugural Community Engagement Award.
- Matt Ceppi will be expanding his current role to include Chief of Staff in the office of the President. His new title will be Chief of Staff and Director, Institutional Planning & Analysis.
- Wayne Veres reported that HREO will be upgrading our CMS PeopleSoft Human Resources system to version 8.9 in the first week of February. A change for all staff is that time and absence reporting will be entered on-line. Training for staff and management will be held throughout February.

## II. Future Planning Issues

### A. Access to Excellence, Campus Conversation – Emily Cutrer

Arrangements are being finalized for Access to Excellence that will be held on campus on February 14, 2007. The agenda is as follows:

- 11:45 a.m. Conversation Starts with a box lunch and an introduction to the process
- Breakout groups to follow mainly in the Clarke Field House. Domains will include a broad representation facilitated by members of staff and faculty. Trustees Dr. Herb Carter and Mr. Lou Monville will be in attendance.
- Wrap-up at end of day.
- The Access to Excellence website will have outcomes from the day-long discussion.
- It is important to have external community members present. Dr. Haynes will send an invitation out to all advisory councils to be in attendance.

## III. Discussion Items

### A. Campus Connect Experience – Marion Reid

Marion Reid showed a video of Campus Connect, "Alive and Well". The video portrayed the Academic Programs staff explaining their various roles in the office. The nomination forms

for the next class will soon be available and it was suggested that President's Cabinet encourage faculty and staff to participate. Emily Cutrer and Matt Ceppi, current students in the class, expressed their appreciation for the class.

## IV. Information Items

### A. Enrollment Update – Darren Bush

Darren Bush distributed the following:

- Enrollment Update dated 1/26/07
- FTE by College Summer 06 Census, Fall 06 Census, Spring 07 and CY 0607, dated 1/26/07

### B. Letters Sent to Community Members – Jan Jackson

To date there have been 175 letters sent to community members. As an outreach to the community letters have been sent to congratulate community members and students on their achievements. President's Cabinet was asked to identify additional individuals and send their names to Jan Jackson.

### **C. Updates**

- Marion Reid invited all to the Spring Exhibit : “Rooted Dreams” paintings and installation by Erik Otto, February 9<sup>th</sup> through May 19. The reception is planned for February 9<sup>th</sup> at 9:30 to 10:30 a.m.
- Dr. Haynes reported on the signing of the Memo of Agreement with the Santa Ysabel Tribe. There was good press at the event. Kudos were given to CSUSM at the Board of Trustees meeting on this collaboration.
- An announcement will soon go out to the campus regarding Dr. Haynes’ 3<sup>rd</sup> year review. Specific letters will be sent to individuals seeking comments regarding her stewardship.

Adjournment: 9:40 a.m.