



CSUSM Student Response Team Charge and Membership

The Student Response Team is advisory to the President and will be charged with the following:

- Proactively and reactively address student concerns and issues.
- Receive and develop university response to student concerns and issues
- Make recommendations to the President and Executive Council on actions to address student concerns or issues, which may include training, programming, or commitment of university resources.
- Respond to early alerts regarding events, activities, demonstrations, or gatherings that may involve or have adverse impacts to student or on university operations.
- Review upcoming or unanticipated events to assess security and other university resource needs, and develop university response messaging.
- Develop protocol for responding to unplanned or disruptive activities and incidents. Make recommendations for changes to university policies, procedures, or protocols.
- Mobilize during immediate or unplanned activities to take immediate actions within established protocols.
- Meet as needed to establish processes and protocols and to respond to situations.

Student Response Team Membership:

- Dean of Students, Chair
- Director, Student Life and Leadership
- Chief of Police
- Lieutenant, University Police
- Associate Vice President, Communications
- Dean, Undergraduate Studies
- Associate Vice President, Diversity, Educational Equity & Inclusion
- Director, Employee and Labor Relations
- Staff to the Chair

Ad Hoc Members:

- President Haynes for direct briefings
- Chief of Staff, periodically and during incidents/issues (see Communication Protocol)
- University Counsel
- Provost, Vice Presidents
- Risk Management

- Environmental Health and Safety
- Title IX Coordinator and Deputy Discrimination, Harassment and Retaliation Administrator
- Director, Student Health & Counseling Services (SHCS)
- Associate Director, SHCS (Counseling Services)
- Director, Disability Support Services
- Director, Housing & Residential Education
- CARE Manager, Dean of Students Office
- Associate Vice President, Student Auxiliaries and Executive Director, ASI
- Others as needed on incident basis

Meets Bi-Weekly or More Frequently As Needed

Communication Protocol:

The Student Response Team is a University Committee appointed by the President and includes cross-divisional representation. The chair and committee communications, inquiries and recommendations come directly to the President via the Chief of Staff, rather than any usual communication channels in your division. The President and/or Chief of Staff will communicate with executive council.