



California State University
SAN MARCOS

Committee for Undergraduate Research (CUGR)

MINUTES

November 16, 2023 · 12:00–1:00 PM · Administration Building 2302 · <https://csusm.zoom.us/j/82869404191>

Attendees:

Jane Kim (Chair), Charles De Leone, Deanna Schmidt, Deborah Fearheller, Dennis Kolosov, Elinne Becket, Erika Diaz Almeyda, Kang Du, Kimberly Vanderbilt, Lisa Graves Aragon, Robert Iafe, Sheila Van Metre

1. **Welcome!** *Chair Kim called the meeting to order at 12:07 pm*
2. **Approval of the Minutes**
 - a. Dr. Kim asked if everyone had a chance to review the October 19, 2023, CUGR minutes. *Minutes were approved as distributed.*
3. **Approval of the Agenda**
 - a. Dr. Kim asked if everyone had a chance to review the agenda. *Agenda reviewed by committee and approved as distributed.*
4. **Announcements**
 - a. Student Opportunities
 - [CSUSM Student Poster Showcase](#)
 - Tue, Nov 28, 12-1pm, USU Ballroom
 - [Southern California Conference for Undergraduate Research](#) SCCUR
 - Sat, Nov 18, Online registration \$85/person
 - [CSUSM Symposium on Student Research, Creative Activities & Innovation](#)
 - Fri, March 1, 2024
 - [National Conference on Undergraduate Research NCUR](#)
 - April 8-10, 2024. Long Beach, CA
 - Abstract deadline: December 8, 2023
 - b. Professional development for faculty mentors
 - Advancing Inclusive Mentoring - <https://www.csulb.edu/building-infrastructure-leading-to-diversity/advancing-inclusive-mentoring-aim>
 - c. Synergy Lunch hosted by CSTEM and Innovation Hub
 - Learn more Learn about AI and ML.
 - Discuss ways it might be able to help in your field.
 - Establish connections with people working in these fields.
 - [RSVP](https://forms.office.com/r/WrKFx6DX5K) <https://forms.office.com/r/WrKFx6DX5K>
5. **Sigma Xi at CSUSM**

The chair introduced and turned over the meeting to Maya Qaddourah, a third year CSUSM Biochemistry student. Qaddourah explained the benefits of establishing a chapter of this [Scientific Research Honor Society](#) at CSUSM and reported steps that are currently in progress towards this goal, including Student Leadership & Involvement Center's (SLIC) approval of Sigma Xi as a recognized student organization. Ten current Sigma Xi members within the county are required to support establishing a chapter at CSUSM. Dr. Iafe was recognized as a member and offered support as

a faculty advisor if needed. Dr Iafe explained the nomination process and discussion on where this organization should be centered ensued.

Oaddourah reported a letter of recommendation from the Dean of OGSR, along with a three-year plan for proposed activities, and advertising/promotion to students and faculty will be needed. Students will be required to pay a 1x initiation fee of \$ 20 plus \$40 in annual dues. Sources of financial support were discussed.

6. Giving Day and CUGR fund prioritization

- a. Giving Day is the Tuesday after Thanksgiving. Everyone is encouraged to share on social media.
- b. Prioritizing distribution of Giving Day funds was discussed. The committee agreed to allocate \$1000.00 at the 2024 Student Poster Showcase for student awards. CUGR will establish a subcommittee to determine award categories, judging procedure, and award values. Awards will be advertised at the next Student Poster Showcase event.

7. Adjournment.

- a. *The meeting adjourned by acclamation at 12:50 pm.*

Next Meeting:

The next CUGR meeting is scheduled for January 25, 2024, from 12:00 – 1:00 pm.