Academic Policy Committee Year End Report 2014/2015

Membership

Voting Members
Chetan Kumar, CoBA (Chair, Fall)
David Barsky, CSM (Chair, Spring)
Ranjeeta Basu, At-large
Debbie Kang, CHABSS
Talitha Matlin, Library
Open Seats: CEHHS and Graduate Studies Council

Non-voting Members
Dawn Formo, Undergraduate Studies
Wes Schultz, Graduate Studies
Sarah Villareal (through September 2014) and Robert Carolin (beginning October 2014), Extended Learning
David McMartin and Thomas Swanger, Student Affairs
Pam Bell, Project & Degree Audit Coordinator
David Stephens (Fall) and Danny Geiszler (Spring), ASI
Lourdes Shahamiri, Academic Programs

APC Policies Sent to Senate
1. Curriculum Proposer Policy - The policy formalizes a Senate practice of requiring that all curriculum proposers must have a CSUSM faculty member as the proposer-of-record. This policy was passed by the Senate (30-1-1) on November 5, 2014.
2. Academic Freedom Policy - The policy commits CSUSM to the principles of academic freedom and responsibility. It will replace the Academic Freedom statement that currently appears in the General Catalog. The policy was passed without dissent by the Senate on April 8, 2015.
3. Course Syllabus Requirements and Syllabus Policy – This policy spells out what elements must be included in syllabi, and makes recommendations on additional items that instructors may wish to include. It is scheduled for a second reading on May 6, 2015.

Other Policy Work Conducted During 2014/15
1. APC continued work on a revision of the On-line Instruction Policy. APC has received feedback from TPAC on the revision, and was also charged with examining the recommendation of the Quality On-line Teaching Team report to the Vice-Provost, and the administration response to these recommendations. APC will consult with TPAC as it continues to work on this revision in Fall 2015.
2. David Barsky represented APC (and CSM) on the Space and Scheduling Task Force.

Carry-forward Items for 2015/16
The following will be the highest priority items next year:
1. Revision of the On-line Instruction Policy (see immediately above).
2. APC has been asked to clarify the distinction between the two meanings of GWAR,
which sometimes refers to a requirement for graduate students, and other times means a graduation requirement for undergraduates. This work will likely involve a review of the All-University Writing Requirement and the question of whether it is an “all-university” requirement, or only an undergraduate requirement.

3. APC has been asked to review and revise the Academic Program Discontinuance Policy in light of experience gained through the first applications of this policy:

The following referrals are also slated to be handled by APC next year.

4. Revision of the Credit Certificate Policy to make it easier for departments to use.

5. Review and updating of the Extended Learning’s Roles and Responsibilities Policy.

6. Follow-up study on how the policy on the Maximum Number of Units During Winter Intersession Policy to see how this policy is working.

Report submitted by David J. Barsky