Voting Members: Nicoleta Bateman (Fall), Judith Downie, Matthew Escobar (Spring), Fang Fang (Fall semester), Sajith Jayasinghe, Rebecca Lush, Suzanne Moineau (Chair), Paul Stuhr, Jacqueline Trischman, Carol Van Vooren

Grad UCC Subcommittee Members: Matthew Escobar (Chair), Elvira Gomez, Carol Van Vooren (served on grad UCC while in existence), Glen Brodowsky (Fall semester)

Non-Voting Members: Regina Eisenbach, Virginia Mann, Candace Van Dall

Work completed in 2014/15:

At the end of AY 2013/2014, there were 78 unreviewed curricular forms that were received by Academic Programs that remained in the queue for review in the 2014/2015AY. With this backlog of curriculum, resulting in extended time for implementation of new courses and programs, UCC made the decision to form a graduate curriculum review subcommittee. This subcommittee began its work starting in Fall 2014, which continued into mid-Spring semester when submissions of curriculum slowed in Academic Programs, and the workload could be handled with the regular committee alone. The graduate subcommittee did continue to operate for follow through on proposals they had already reviewed and that were being revised. The graduate subcommittee of UCC will not be seated in AY15-16, though it may be needed again in the future if curriculum submissions substantially exceed UCC’s review capacity again.

In Academic Year 2014/15, UCC reviewed 291 curriculum items (course and program forms) in total. Of the 288 pieces of curriculum reviewed, 265 were forwarded to Senate, which reflects a 55% increase from the previous year. The backlog of curriculum was eliminated with the additional support provided by the graduate UCC subcommittee.

The breakdown by college and type of curriculum proposal is provided in the following table*:

<table>
<thead>
<tr>
<th>College</th>
<th>New Courses (C forms)</th>
<th>Course Changes &amp; Deletions (C-2 &amp; D forms)</th>
<th>New Programs (P forms)</th>
<th>Program Changes (P-2 Forms)</th>
<th>All Curriculum Proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>COBA</td>
<td>30/31</td>
<td>5/9</td>
<td>4/4</td>
<td>5/5</td>
<td>44/49</td>
</tr>
<tr>
<td>CEHHS</td>
<td>58/61</td>
<td>29/31</td>
<td>3/3</td>
<td>5/7</td>
<td>95/102</td>
</tr>
<tr>
<td>CHABSS</td>
<td>54/58</td>
<td>26/31</td>
<td>3/4</td>
<td>7/8</td>
<td>90/101</td>
</tr>
<tr>
<td>CSM</td>
<td>20/21</td>
<td>10/11</td>
<td>2/2</td>
<td>4/5</td>
<td>36/39</td>
</tr>
<tr>
<td>All Colleges</td>
<td>162/171</td>
<td>70/82</td>
<td>12/13</td>
<td>21/25</td>
<td>265/291</td>
</tr>
</tbody>
</table>

*Table includes both new curricular forms and forms carried over from AY 13/14

The twelve new program proposal forms forwarded to the Senate were:

- Certificate of Specialized Study in Cultural Competency in Health Care** (Approved by Senate on 4/8/15)
- Certificate in Applied GIS (Geographic Information Systems) (Approved by Senate on 4/8/15)
- Bachelor of Arts in Music (Approved by Senate on 12/3/14)
Certificate of Advanced Study in Professional Accounting** (Approved by Senate on 5/6/15)
Option in Information Systems, Global Business Management (Approved by Senate on 2/4/15)
Master of Science in HIM (Health Information Management)** (Approved by Senate on 4/22/15)
Certificate of Specialized Study in Military Science*** (Approved by Senate on 4/8/15)
Master of Science in Kinesiology (Approved by Senate on 4/22/15)
Certificate of Advanced Study in Leadership in Middle Level Education (Approved by Senate on 12/3/14)
Master in Public Health** (Approved by Senate on 4/8/15)
Master of Science in Cybersecurity** (Approved by Senate on 5/6/15)
Minor in Electronics (Approved by Senate on 5/6/15)

**Program to be offered through Extended Learning
***Program offered by the United States Government

With the significant backlog of curriculum, UCC consulted with the Dean of Academic Programs, college-level curriculum committees and members of the University Executive Committee to make modifications to the curriculum review process. UCC drafted a resolution to have the primary level of review for C-2 and P-2 (without significant change) forms at the college level. These forms would be placed on a UCC consent calendar, much like the Senate consent calendar, to be pulled off for full review only if a member of UCC found just cause. This resolution was presented for a first and second reading at Senate, voted upon and approved by Senate on 12/3/14.

Late in AY 13-14, two curriculum discontinuation proposals came to UCC for review. Kinesiology was proposing the discontinuation of their PE option while Human Development was proposing discontinuation of two of their major tracks. In AY 14-15, two ad-hoc discontinuation review committees were established to review these proposals as both had received objection to the proposed changes. The chairs of BLP, PAC and UCC, along with the CEHHS Dean, impacted department chair and opposing community member formed the ad-hoc review committee. After one meeting, the Human Development discontinuation proposal was withdrawn as the department indicated that they would be undergoing further change and would submit a new proposal following internal program review. The ad-hoc committee reviewing the Kinesiology proposal met three times and subsequently made a recommendation to discontinue the PE option in Kinesiology at the present time. This recommendation was reviewed and approved by Senate on 4/8/15.

Additional items forwarded to the Senate were:
- A new process for the review of curricular changes (C-2s and P-2s without substantial revisions) (Approved by Senate on 12/3/14)
- Ad-hoc discontinuation review for the PE option in Kinesiology (Approved by Senate on 4/81/15).

UCC's workload and curriculum review over the past 5 years:
UCC saw a near doubling of curriculum submissions from AY 11-12 to AY 12-13, which resulted in a backlog and significant delay in the review process as the submissions exceeded the committee’s capacity. While UCC decreased the backlog in AY 13-14, curriculum review was approximately 1 year delayed from time of submission, throughout AY 13-14. With the implementation of the graduate UCC subcommittee and the decrease in submissions across AY 14-15, UCC was able to complete their review of all curriculum proposals received by April 29, 2015.

Continuing Work:

UCC began the pilot of the new electronic C form in late Spring, but due to some challenges it had to be postponed until Fall 2015. UCC will be working with the Dean of Academic Programs and Jeff Henson in IITS to recruit a few faculty members to pilot the form in Fall 2015.

Prominent among the curriculum reviewed by UCC but halted due to need for additional outside work was the P-2 form with accompanying C and C-2 forms to revamp the LTWR major. As LTWR has proposed changes to their major to reorganize/delete concentrations, this triggered the Academic Program Discontinuation process. As such, further review of the proposal by UCC was halted and returned to the proposer to begin the process for discontinuation. This proposal will retain its position in the queue to move it forward once the discontinuation review process has been completed. A second proposal to create a minor in Convergent Journalism (CJRN) was reviewed by UCC and returned to the CHABSS curriculum committee for further consideration.

Continuing Members of UCC: Judith Downie, Suzanne Moineau, Paul Stuhr, Jacqueline Trischman, and Carol Van Vooren

New Members of UCC: Nicoleta Bateman, Michael McDuffie

We would like to thank all members of the UCC for their excellent work and thoughtful discussions in our meetings. We are certain that all decisions of the UCC will improve the quality of the curriculum at California State University San Marcos and are in the best interest of our students.