Send an email to the voting EC members' listserv.

AGENDA

Executive Committee Meeting

CSUSM Academic Senate

Wednesday ~ April 13, 2011 ~ 12:30 – 2 p.m. ~ Kellogg 5207

Note later start time

I. Approval of Agenda

II. Approval of Minutes of 03/30/2011 & 04/06/2011

III. Chair's Report, Rika Yoshii 11:30 start time for April 20 meeting?

IV. Secretary's Report, Mohammad Oskoorouchi *The following item has been responded to by the university administration:*

APC Course Repeat Petition Policy & Procedure *Approved*

V. Old Business None.

VI. New Business

A. APC English Language Admissions Requirement (TOEFL)
B. APC Graduate Requirements for Second Bachelor's Degree
C. APC Maximum Number of Units during Intersession
D. Academic Senate meeting schedule for AY 11/12

VIII. Provost's Report, Emily Cutrer

IX. ASI Board Meeting Report, Melanie Chu

X. ASCSU Report, Brodowsky/Montanari

XI. CFA Report, Don Barrett

XII. Brief Oral Committee Reports As needed.

XIII. EC Members' Concerns & Announcements

Hot Topics ***For more information, visit the Senate website***

Restructuring proposal	Early Start program
Diversity	SB 1440
Next Steps Workload Committee	Graduation Initiative
Temecula campus / Self support	

Next meeting: 4/20/11 ~ 11:30-12:50 pm ~ Commons 206

APC: English Language Admissions Requirement for Non-native Speakers of English

Rationale: *For the past decade, CSU San Marcos has engaged in an active campaign to recruit international students. Our efforts are intended to enhance the international character of our campus and classrooms by adding a variety of global perspectives. International students also enhance the revenue of the campus, as all 100 international students generate an additional $1.6 million.*

In a review of current policies and practices, one element stands out as a significant impediment to increasing international student enrollment—our TOEFL requirement.

The CSU system minimum TOEFL score is 61 for undergraduate and 80 for graduate admission. Currently, 16 of our sister CSU campuses use these minima for admission. Only three campuses—San Diego State, San Luis Obispo, and San Marcos—require the same minimum score of 80 for both undergraduate and graduate admission. So San Marcos stands alone in the system as the only non-impacted campus with a TOEFL requirement of 80 for undergraduates.[1]

The Office of Admissions and the Office of Global Affairs have concluded that our TOEFL requirement puts us at an unnecessary competitive disadvantage vis-à-vis both other campuses in our own system and other systems, such as SUNY and Florida. When recruiting abroad, there is no articulable reason we can give prospective students for our higher TOEFL requirement and we lose those prospects with lower scores to other universities.

Changing our undergraduate TOEFL requirement to 61 and our IELTS requirement to 5.5 will put us on a level playing field with comparable campuses and allow us to significantly increase our international enrollment. Based on the experience of other CSU campuses, this change will not have any measurable effect on our retention or graduation rate of these students.

Plans have been made to provide additional support for these students through workshops and other means to ensure that they perform well in our classes.

Definition	*The policy governs the admission of students whose native language is not English.*
Authority	*Title V Sections 40752.1 and 41040*
Scope	*Undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction.* *Graduate and post-baccalaureate applicants whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English*

I. EXECUTIVE SUMMARY

This policy establishes English proficiency requirements for applicants whose native language is not English.

II. POLICY

A. Undergraduate applicants

All undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction must present a score of 61 or above on the internet-based Test of English as a Foreign Language (TOEFL) with a score no lower than 19 on the Writing section, and no section score below 14.

Alternatively, applicants may present a score of 500 or above on the paper-based TOEFL, a score of 173 or above on the computer-based TOEFL, or an International English Language Testing System (IELTS) score of 5.5 or above.

[1] Another acceptable score is the IELTS examination. The system minimum for graduate admission is 6.0, but there is no system minimum for undergraduate admission. CSU San Marcos currently requires 6.0 for both undergraduate and graduate admission.

Individual degree programs may require a higher score.

B. Graduate and post-baccalaureate applicants

All graduate and post-baccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor's degree from a post-secondary institution where English is the principal language of instruction must receive a minimum score of 80 on the internet-based Test of English as a Foreign Language (TOEFL), a minimum score of 500 on the paper-based TOEFL, a minimum score of 173 on the computer-based TOEFL, or an International English Language Testing System (IELTS) minimum score of 6.0.

Individual degree programs may require a higher score.

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Mark-up of 2010-12 catalog statements (including changes required by the 2011 CSU system mandatory catalog copy) showing how these statements will read in the next catalog:

~~TOEFL~~ English Language Requirement

All undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction must present a score of 61~~80~~ or above on the internet-based Test of English as a Foreign Language (TOEFL) with a score no lower than 19 on the Writing section, and no section score below 14. ~~(550 on the paper-based TOEFL).~~ Applicants taking the computer-based TOEFL must present a score of 173 or above, and applicants taking the paper-based TOEFL must present a score of 500 or above. Applicants may also submit International English Language Testing System (IELTS) results. An IELTS score of ~~6.0~~5.5 or above is required.

Some CSU campuses and majors may require a higher score. A few campuses may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP). Each campus will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores.

CSU minimum TOEFL standards are:

	Internet	Computer	Paper
Undergraduate	61	173	500
Graduate	80	213	550

~~TOEFL~~ Graduate and Post-baccalaureate English Language Requirement

All graduate and post-baccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor's degree from a post-secondary institution where English is the principal language of instruction must present a score of 80 or above on the internet-based Test of English as a Foreign Language (TOEFL) or 550 on the paper-based TOEFL~~)~~. Applicants taking the computer-based TOEFL must present a score of 213 or above. Applicants may also submit IELTS results. An IELTS score of 6.0 or above is required. Some programs require a higher score; please refer to individual programs for specific requirements.

Several CSU campuses may use alternative methods for assessing fluency in English including Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP). ~~Some CSU campuses may use alternative methods for assessing fluency in English.~~

APC: Graduation Requirements for Second Bachelor's Degrees

***Rationale**: APC has reviewed the Second Bachelor's Degree Requirements. These requirements last appeared in the 2004-2006 General Catalog (they were removed during a time when we were not accepting candidates for a second bachelor's degree) and with minor modifications date back to the original 1990-1991 General Catalog; no explicit campus policy exists in the Policies and Procedures database.*

Since the last appearance of these requirements in the catalog, legislation has been passed exempting students with baccalaureate degrees who return to the CSU for a degree in nursing are exempt from all coursework except the coursework that is "unique and exclusively required to earning a nursing degree from that institution." (Education Code 66055.8)

The old requirements specifically named what are now first-year proficiency requirements in English and mathematics; APC felt that these requirements could safely be deleted since they would be applied to students who have already earned a baccalaureate.

Definition *The policy governs the requirements for bachelor's degrees earned by students who already hold a bachelor's degree.*
Authority *Title 5 Sections 40403 – 40405 and Education Code Section 66055.8*
Scope *Students pursuing a second bachelor's degree.*

I. EXECUTIVE SUMMARY

This policy establishes the requirements that a student who already holds a bachelor's degree must satisfy in order to receive a second bachelor's degree.

II. POLICY

A. In order to receive a second bachelor's degree, students who hold a bachelor's degree from California State University San Marcos or another accredited institution of higher education, the following requirements must be met.

1. Complete a minimum of thirty (30) units in residence at CSU San Marcos beyond the first bachelor's degree.
2. Complete the major requirements for the second degree. Units from the first degree may be counted, but a minimum of twenty-four (24) upper-division units in residence in the major for the second bachelor's degree must be earned subsequent to earning the first bachelor's degree.
3. Complete all lower-division General Education requirements, including the U.S. History, Constitution and American Ideals requirement, if not already successfully completed as part of the first degree. Exceptions: Students whose first degree is from the California State University or the University of California are not required to take any additional lower-division General Education coursework. Second bachelor's candidates returning for a degree in nursing are exempt from any lower-division General Education requirements, including the U.S. History, Constitution and American Ideals requirement, that are not specifically required for the nursing major.
4. Complete all upper-division General Education requirements. Exceptions: Students whose first degree is from CSU San Marcos are not required to take any additional General Education coursework. Second bachelor's candidates returning for a degree in nursing are exempt from any upper-division General Education requirements that are not specifically required for the nursing major.
5. Complete all other CSU San Marcos graduation requirements in effect at the time of catalog selection. Exception: Second bachelor's candidates returning for a degree in nursing are exempt from any other CSU San Marcos requirements that are not specifically required for the nursing major.

B. Second bachelor's degree candidates are required to achieve a 2.0 grade point average each semester to maintain good academic standing.

APC: Maximum Number of Units during Intersession

Rationale: *Each unit of credit in a course represents approximately 45 hours of student effort (both inside the classroom/laboratory and in work outside of class). In a traditional semester-length lecture course, students are expected to devote two additional hours outside of class for each hour of lecture, for a total of three hours per unit in every week of a semester. Intersession is a compacted time period and therefore needs guidelines for the number of units a student can register for so that the work may be completed successfully.*

Definition	The purpose of this policy is to establish guidelines for the maximum number of units students can take during intersession.
Authority	The president of the university
Scope	This policy applies to undergraduate and graduate students and curriculum.

I. Maximum Units

Students taking classes in an intersession do not require approval to register for any single class or for a collection of classes whose total units do not exceed the number of weeks by more than one. For example, for a two-week intersession, a student does not require permission for a course load that is three or fewer units or which consists of only one course (regardless of the number of units)

II. Exceeding Maximum Units ("Overload")

A. Students must obtain approval for a course overload from the academic advisor.

B. If such requests are denied, appeals may be made to the appropriate college dean (or designee) of their major. In general, only students with superior academic records and a demonstrated need for such excess enrolment will be allowed to enroll for course overloads.

DRAFT CSUSM Academic Senate Meeting Schedule 2011/12

Academic Senate

(Unless otherwise noted, meetings are held in COM 206, begin at 1 p.m., and run until approximately 2:50 p.m.)

Fall 2011

August 25	Convocation: 9 - 11 a.m., California Center for the Arts, Esc.
	New Senator Orientation: 1 – 2:15 p.m. – UH 440
September 7	Senate Meeting
October 5	Senate Meeting
November 2	Senate Meeting
December 7	Senate Meeting

Spring 2012

January 19	Spring Assembly: 9 – 10:30 a.m. – Clarke: Grand Salon
February 1	Senate Meeting
March 7	Senate Meeting
April 4	Senate Meeting
April 18	Senate Meeting
May 2	Joint Senate Meeting (with newly elected 12/13 Senators)

All members of the CSUSM faculty are encouraged to join us. *Only elected Senators may vote.*

Because the Senate is not a governing board, meetings of the Academic Senate are not subject to the Brown Act. The decision to allow press/public into an Academic Senate meeting may be made by the Senate.

Executive Committee

(Except as noted, the EC meets from 12 - 2 p.m. in KEL 5207. On Senate meeting days, the EC meets from 12 – 12:50 p.m. in COM 206.)

Fall 2011

Date TBD Joint retreat with AALC
August 31 Committee Chair Orientation
September 7, 14, 21, 28
October 5, 12, 18, 26
November 2, 9, 16, 30
December 7

Spring 2012

January 25
February 1, 8, 15, 22, 29
March 7, 14, 28 *(Spring Break is March 19 – March 24)*
April 4*, 11, 18*, 25
May 2*

**Meeting will begin at 11:30 a.m.*