

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
September 4, 2013  
Commons 206**

Minutes

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**Voters Present** Jocelyn Ahlers, Matthew Atherton, Bonnie Bade, Staci Beavers, Deborah Bennett, Vivienne Bennett, Jonathan Berman, Eliza Bigham, Glen Brodowsky, Annette Daoud, Palash Deb, Larry Detzel, Sandra Doller, Sharon Elise, Anne Rene Elsbree, Matthew Escobar, Merryl Goldberg, Rocio Guillen, Greig Guthey, Chrystal Hady (staff), Lori Heisler, Linda Holt, Deborah Kristan, Andre Kündgen, Michael McDuffie, Laurette McGuire, Reuben Mekenye, Yvonne Meulemans, Salah Moukhlis, Carmen Nava, Jeff Nessler, Karno Ng, Moses Ochanji, Toni Olivas, Vincent Pham, Ed Price, Pamela Redela, Jay Robertson-Howell, Shahed Sharif, Linda Shaw, Pat Stall, Laurie Stowell, Pamela Stricker, Paul Stuhr, Theresa Suarez, Richelle Swan, Wenyuh Tsay, Matthew Walsh (ASI), Kathleen Watson, Camilla Williams, Yuan Yuan

**Not Present** APC, Karen Glover, Jessica Mayock, Karina Miller, Jason Saude, Thomas Spady, Jackie Trischman

**Ex Officio Present** Regina Eisenbach – Int. AVP-AP, Gerardo González - AVP-R & Dean Grad. Studies, Karen Haynes - President, Michelle Hunt - Int. AVP-FA, Katherine Kantardjieff - Dean CSM, Sharon Lightner - Dean CoBA, Lorena Meza - VP-SA, Graham Oberem - Int. Provost & VP-AA, Janet Powell - Dean CEHHS, Garry Rolison – CFA Pres., Adam Shapiro - Dean CHABSS, Wayne Veres - Dean IITS & CIO/Dean Library

**Guests** Jackie Borin - Assoc. Dean Library, Matt Ceppi - Chief of Staff and Dir. IPA, Rodger D’Andreas – ASI Exec. Dir., Rick Fierro - Assoc. Dean CSM, Scott Greenwood - Assoc. Dean CHABSS, Arturo Ocampo - AVP-DEE&I / Ombuds, Patty Seleski - Assoc. Dean CHABSS, Sarah Villareal - Assoc. Dean EL, Bill Ward – IITS, Susan Wilson - IITS

**Staff** Marcia Woolf, Senate Coordinator

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**I. Group photo** Voting Senators gathered on Founders’ Plaza for the annual group photo.

**II. Approval of agenda**

**Motion #1** M/S/P\*

To approve the agenda as presented.

**III. Chair’s report, Vivienne Bennett** ● Bennett noted that a “next steps” document—resulting from the February 2013 restructure survey and subsequent discussions between the Senate leadership, the president and the provost—has been posted on the Senate’s website. The next steps include a “listening tour” of the colleges by the president and provost this fall, attention to budget transparency, tools for analyzing staff workload, and development of a plan for faculty consultation in the event of future restructuring. ● The report by the AY 12/13 LAMP task force has been posted on the Senate’s website, and Senate EC members will be meeting with this and last year’s task force co-chairs to discuss the report. Colleges will be asked to prioritize their list of LAMP offerings this fall and the task force will meet next

\*Unanimous vote.

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spring to further develop the LAMP. ● The provost is forming a working group on academic scheduling chaired by Patty Seleski to address a number of issues surrounding this topic, which becomes more critical as we grow. Bennett will be contacting faculty with extensive scheduling experience to invite them to participate. ● The Executive Committee will be discussing the counting of abstention votes in Senate, a practice recently discontinued based on the advice of our parliamentarian; Bennett invited comments from those with an opinion on this topic. ● This summer, Parking Services made a number of safety improvements to Lot H and the parking structure in direct response to the Senate survey conducted last fall.

**IV. Secretary's report, Linda Holt** A written status report of administrative action taken on items approved by the Senate in AY 12/13 was provided.

**V. President's Report, Karen Haynes** ● Our fall enrollment has again exceeded our expectations and our planning targets, and Haynes expressed her thanks to all for their heroic efforts in meeting our section needs. Average student course loads are back up to where they were before our current budget problems began several years ago. We are trying to determine the cause for the jump in enrollment numbers. Enrollment planning is more art than science. If we did not have access to the new Academic Excellence & Student Success Fee revenues, as well as the State funding increase, we would not have been able to meet the demand for course sections. ● The college listening tours by the president and provost will be conducted the week of October 7<sup>th</sup>. The tour idea was developed last spring as a result of the Senate survey as well as a desire to acclimate the as-yet-unnamed provost. Only faculty and staff may attend the sessions, and there is no set agenda—all topics are welcomed. ● Haynes was able to act right away to fund the high- and mid-level UBC recommendations once our allocation was received from State; she expressed her gratitude to UBC for their very helpful prioritizing efforts. The new Academic Excellence & Student Success fee will be funding some permanent faculty lines starting this year. ● Our campus will be the recipient of an eco-friendly house donated by the Stevens Institute of Technology. It will be erected in early October in Orange County as part of a competition, and then moved to CSU San Marcos where it will be used as a Veterans Center and may be used by science students. ● Arturo Ocampo has been working on improving our MPP and faculty search and hiring processes to ensure diverse pools. He has also been working on a PowerPoint presentation concerning cultural appropriation to help us prevent or respond to incidents. On Monday, September 9<sup>th</sup>, there will be a reception to officially welcome Ocampo to CSUSM. ● Chancellor White will be visiting campus on October 24<sup>th</sup>. He will meet with many groups and be involved in many campus experiences in order to feel the spirit of CSUSM. ● Haynes is involved in many systemwide committees and task forces and is spending a significant amount of time in Long Beach.

**VI. Provost's report, Graham Oberem** ● Thanks was expressed to all for the significant effort involved in taking on more students this fall. Enrollment is up over 9,000 FTES for the first time. The good news is that all these students are getting into classes: the average load is currently 12.4 (our average is 12.3). While there are many challenges associated with enrollment growth, it also brings many opportunities, such as the strategic planning efforts of the Long-range Academic Master Plan (LAMP) task force. Another opportunity is to revisit First-Year Programs and determine how we can do more in that area to support undergraduate studies in a broad way. ● Along with enrollment growth and slightly improved budget picture, we will conduct several tenure-track faculty searches this year. This too represents a significant amount of effort, which is appreciated. ● A search is currently underway to fill a vice provost position that will replace the previous AVP-Planning and Academic Resources position. Two dean searches and some AVP searches will also likely get underway shortly. Using funds from the Gala, we will appoint a faculty fellow for undergraduate research, to help fulfill a recommendation by the Committee on Undergraduate Research to institutionalize this effort. Thanks to VP Hoss for making those funds available. ● The Faculty Center has issued a call for participation in a faculty learning community on engaging and instructing the 21<sup>st</sup> century student. The application deadline is September 12<sup>th</sup> and a stipend is available. ● A PRC workshop has been scheduled by the Faculty Center for September 19<sup>th</sup>. ● Our WASC review is

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coming up. The onsite visit will likely be in spring of 2016. There will be an offsite review also, the report for which will likely be due in spring of 2015. Hamill is taking the lead on this effort; teams will be put together starting this semester. Hamill is also convening a Discovery Café on the meaning, quality and integrity of the CSUSM degree on September 20<sup>th</sup>. Our WASC liaison will be visiting CSUSM on October 24<sup>th</sup>. ● The P&T reception will be held October 1<sup>st</sup> in the McMahan House.

**VII. ASCSU Report, Brodowsky** The new chancellor is emerging as a positive figure. He has put money into the budget for shared governance: reinstating the Academic Conference (being scheduled for March) which will include campus delegations, the ASCSU, campus presidents, and Board of Trustees, and restoring a second full-time staff position for the ASCSU office. Some of the chancellor's biggest challenges are external, to the community—communicating about what it is we do—and some are internal, within the Chancellor's Office which is seen as some to be a series of silos lacking cohesion. Brodowsky is serving on the Common Human Resources System task force which seeks to reduce redundancies and cut costs, as well as a task force which is looking at systemwide purchasing practices with an eye toward efficiencies and cost cutting based on an economy of scale. One question the chancellor must consider is whether the CSU is one system of 23 campuses or a federation of 23 separate institutions. There is concern on the quarter system campuses about what is meant by a "common calendar," which is one of the chancellor's interests. The Fiscal & Governmental Affairs Committee of the ASCSU has worked recently to influence legislation which impinged on the faculty's purview over the curriculum, and the committee continues to monitor Cal State Online efforts with an eye toward ensuring quality offerings and protecting faculty interests.

**VIII. CFA report, Garry Rolison** In August, the CSU and CFA reached an agreement on reopeners, resulting in a minor salary increase for faculty. About 66% of CSUSM faculty belong to CFA. The more members, the stronger the union's position during bargaining. There will be a survey regarding what faculty want to see proposed during the next round of bargaining. Congratulations to new department chairs. Social hours will be scheduled within a couple of weeks. Systemwide CFA leadership will be visiting campus shortly.

**IX. ASI report, Matthew Walsh** Walsh campaigned on two issues: assisting veterans, and not reinventing the wheel. This summer, a new position of Veterans Affairs Officer was created on the ASI Board of Directors, representing veterans, active duty military, and military dependent students. This officer will work with the Veterans Center and any veterans' organizations on campus and bring concerns to ASI. Also, this summer the social justice centers were re-branded as "community" centers which offer services for the community at large while maintaining their original goals and objectives. Instead of two directors, there will be one director and a coordinator. The California State Student Association (CSSA) which meets monthly will be meeting at Northridge this month. CSUSM students are very active in this organization. D'Andreas noted that he has an FAQ available concerning the recent change to the social justice centers.

**X. Standing committees** Chairs were introduced and announced their meeting times and vacant seats.

**XI. Consent Calendar items**

**NEAC Recommendations**

**Motion #3** M/S/P\*

To approve the items as presented.

**XII. Action items** None.

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**XIII. Discussion items** None.

**XIV. Presentation**

**Affordable Learning Solutions program** Bill Ward provided a PowerPoint presentation on the Cougars Affordable Learning Materials (CALM) program which provides professional development funds for faculty and at the same time reduces costs for students: <http://www.csusm.edu/ids/calm/>.

**XV. Information item**

**Student Grade Appeals Committee annual report, AY 2012/13** The committee's annual report was attached to the agenda packet.

**XVI. Senators' concerns and announcements** None.

Meeting adjourned at 2:10 p.m.  
Prepared by Marcia Woolf, Senate Coordinator

Approved by the Academic Senate \_\_\_\_\_  
Linda Holt, Secretary Date