



Cal State San Marcos
**Fraternity/Sorority Educational Event
Reporting Form**

Per the CSUSM Fraternity/Sorority Handbook:

- The workshop topics must each be at least 60 minutes in length.
- These workshops need to be reported to Student Life and Leadership using the Educational Event Reporting form by December 31st of each academic year.

Chapter Name _____

Event Coordinator Name _____

Phone _____

Email _____

This event fulfills the

- ALCOHOL AND SUBSTANCE ABUSE REQUIREMENT
- SEXUAL HARASSMENT, SEXUAL ASSAULT, RAPE REQUIREMENT
- HAZING REQUIREMENT

Name of Event:

Event Description:

Speaker Name:

Speaker Title/Credentials:

Contact Information:

Date of Event:

Time (Beginning and End) of Event:

Location of Event:

- Attendance: Attach a sign-in/attendance list.
- Attach any publicity or handouts provided by the speaker.