

**CONSTITUTION OF THE
CALIFORNIA STATE UNIVERSITY SAN MARCOS
GREEK LEADERSHIP COUNCIL**

ARTICLE I. NAME

The name of this organization shall be California State University San Marcos Greek Leadership Council.

ARTICLE II. PURPOSE

It shall be the duty of the Greek Leadership Council to administer all business related to the overall welfare of Greek Leadership Council at California State University San Marcos and to compile rules governing the Greek Leadership Council.

1. The object of this Greek Leadership Council shall be to develop and maintain fraternity and sorority life and interfraternal relations at a high level of accomplishment and in doing so:
 - a) Consider the goals and ideals of Chapter and Colony membership as continually applicable to campus and personal life.
 - b) Further intellectual accomplishment and scholarship of the Greek organizations and their members.
 - c) Cooperate with member fraternities or sororities and the University Administration in concern for and maintenance of high social and moral standards.
 - d) Provide a medium for the exercise of self-government of the member Greek organizations.
 - e) Ensure compliance with the Greek Leadership Council constitution, its Bylaws, rules and regulations, and regulations of the University.

ARTICLE III. AFFILIATION

1. The Greek Leadership Council at California State University San Marcos is affiliated with National Panhellenic Conference (NPC) and Western Region Greek Association.

ARTICLE IV. MEMBERSHIP

There shall be two types of membership: Chapter and Colony.

1. The Chapter membership of the Greek Leadership Council at CSUSM shall be composed of all chapter members in good standing of such national fraternity/sorority chapters that are registered and in good standing with the University and their respective National Organizations.
2. The Colony membership of the Greek Leadership Council at CSUSM shall be composed of all members in good standing of such national fraternity/sorority colonies that are registered and in good standing with the University and their respective National Organizations.

3. All members of the Greek Leadership Council are matriculated, currently enrolled students at California State University San Marcos.
4. Membership in the organization will not be denied to anyone on the basis of gender, race, color, national origin, disability, age, ethnicity, religion, sexual orientation, pregnancy, marital status, citizenship, or veteran's status, except as sanctioned by the law (California Administrative Code, Title 5, Section 41500, Education amendments of 1972, Title IX).
5. There shall be no hazing in any member group: Chapter or Colony.

ARTICLE V. GREEK LEADERSHIP COUNCIL STRUCTURE

1. The Executive Board of the Greek Leadership Council of California State University San Marcos shall be made up of the following officers:
 - President
 - VP Administration
 - VP Academics
 - VP Programs
 - VP Women's Recruitment
 - VP Men's Recruitment
 One Delegate from each recognized Chapter/Colony will serve as part of the governing board.
2. The Officers shall be from fraternities or sororities that hold regular membership in the Greek Leadership Council of CSUSM.
3. The Officers shall serve for a term of one year (January - December), the term to begin no later than the second full week of the spring semester.
4. Any Officer vacancies occurring during the year term shall be appointed by the Greek Leadership Council.
5. All Officer and Delegates of this organization are matriculated, currently enrolled students at California State University San Marcos.
6. Full Council is defined as the Executive Board and all chapter Delegates.

ARTICLE VI. MEETINGS

There shall be three types of meetings: Regular, Special, and Committee.

1. Regular. The Greek Leadership Council at CSUSM shall hold at least two regular meetings per month during the academic year. The incoming Greek Leadership Council Officers and Delegates will convene by the end of the semester following their elections to determine the day, time, and location for the next semester.
2. Special. A special meeting of the Greek Leadership Council at CSUSM may be called by the President when necessary and shall be called by her/him upon the written request of any Chapter or Colony member fraternity or sorority at California State University San Marcos.

3. Committee. Committee meetings may be called by the Vice President presiding over that committee when necessary.
4. The Delegate from each regular or associate member fraternity or sorority shall be responsible for notifying their chapter members of all regular and special meetings of the Greek Leadership Council at California State University San Marcos.
5. Greek Leadership Council Quorum shall be 2/3 of the full council. Quorum is the minimum number of Officers and Delegates needed present in order to conduct business.
6. The parliamentary authority of this organization shall be the guidebook: Robert's Rules of Order.
7. More than two unexcused absences shall result in loss of officer position. The only excuses deemed acceptable shall be illness, emergencies, or other determined on specific basis by the President and V.P. of Administration.
 - a. After one unexcused absence, the President will contact the Officer to give warning. After the second unexcused absence, the President will notify the Officer that his/her position has been revoked.

ARTICLE VII. GREEK LEADERSHIP COUNCIL

1. Membership: The Greek Leadership Council at California State University San Marcos shall be composed of one delegate from each recognized fraternity or sorority chapter and colony at California State University San Marcos.
2. Selection of Delegates: Delegates of Greek Leadership Council shall be selected by their respective fraternity or sorority Chapters/Colonies to serve for a term of one year.
3. Delegate Vacancies: When a delegate vacancy occurs, it shall be the responsibility of the fraternity or sorority concerned to select a replacement within two weeks and to notify the Greek Leadership Council Vice President Administration of the name, email address, and telephone number.
4. Officers: The Officers of the Greek Leadership Council at CSUSM shall have such powers and duties as described in the Bylaws of the Greek leadership Council at California State University San Marcos.
5. Disaffiliation: A disaffiliated member of the CSUSM Greek Leadership Council, may not:
 - a. Wear clothing that represents his/her chapter. Example: Letters, T-Shirts, Tote Bags, Jewelry, Pants, etc.
 - b. Have his/her chapter displayed on their car.
 - c. Attend chapter functions including recruitment events unless otherwise specified by the Greek Advisor.
 - d. Represent a chapter on myspace, facebook, email signature, unless their profile is on the private setting. May not add any California State University San Marcos student as a new friend.
 - e. Hold lengthy conversation with chapter members. Remember positive Panhellenic contact. Goal- Talk to Greeks from all chapters.
 - f. Promote his/her own chapter when talking to potential new members.

- g. Participate in any chapters public events outside of their home.
- h. If any problem arises with clarity of disaffiliation please contact the Greek Leadership Council.

ARTICLE VIII. VOTING

1. The voting body of Greek Leadership Council shall be the delegate or President of each member fraternity or sorority who are matriculated, currently enrolled students at California State University San Marcos. Each organization is allowed one vote.
2. If the voting member of the fraternity or sorority is absent from any meeting, the vote may be cast by a chapter or colony representative. If the Delegate and President, are absent, a member of the fraternity or sorority may serve as an alternate and cast the vote providing their credentials have been presented in writing to the President prior to the meeting.
 - a. Note: It is not appropriate for a Greek Leadership Council Officer to stand in for their Chapter's Delegate.
3. A fifty percent plus one majority of the members of Greek Leadership Council shall be required to establish policies and carry all other motions except those relating to recruitment, unless otherwise specified in Article X of the Constitution.
4. Voting privileges are restricted to chapter Delegates, who are matriculated, currently enrolled students of California State University San Marcos.
5. Voice: The Greek Leadership Council Executive Board, Chapter/Colony members at large, Greek Leadership Council Advisor, and chapter advisors have a voice but no vote. The Greek Leadership Council President votes only to break a tie.

ARTICLE IX. GREEK LEADERSHIP COUNCIL ADVISOR

The Greek Advisor shall serve as the Greek Leadership Council Advisor and shall serve in advisory capacity to California State University San Marcos Greeks.

ARTICLE X. VIOLATIONS

1. Violations of policies may be referred to the Greek Leadership Council President and/or the University judicial process.
2. Violations of any Recruitment Rules shall be referred to the respective VP of Recruitment.

ARTICLE XI. AMENDMENTS

This Constitution may be amended by a two-thirds vote of the Delegates of the Greek Leadership Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

**BYLAWS OF THE
CALIFORNIA STATE UNIVERSITY SAN MARCOS
GREEK LEADERSHIP COUNCIL**

ARTICLE I. FINANCE

1. **FISCAL YEAR:** The fiscal year of California State University San Marcos Greek Leadership Council shall be from January 1 to December 31.
2. **CONTRACTS:** The signature of the Vice President Administration and/or the President shall be required to bind Greek Leadership Council at California State University San Marcos.
3. **PAYMENTS:** All payments due to Greek Leadership Council shall be administered by the Vice President Administration and payable to the CSUSM Greek Leadership Council.
4. **MEMBERSHIP DUES:**
 - a. **Amount:** The dues of each Greek Leadership Council member fraternity or sorority shall be an assessment per active and new members each semester. The amount of such dues for women shall be \$15.00. The amount of such dues for men shall be \$15.00.
 - b. **Time of Payment:** The dues of each Greek Leadership Council Member fraternity or sorority shall be payable in one lump sum payment. The invoice will be issued to each chapter on November 1st/April 1st. The payment will be due December 1st /May 1st.
 - c. **Method of Invoicing:** The invoice will be issued by the Greek Leadership Council VP Administration. It will be sent electronically to each fraternity and sorority's Greek Leadership Council Delegate, and distributed on paper at the Greek Leadership Meeting nearest November 1st/April 1st.
 - d. Any fraternity or sorority who has not paid dues after the due date (see part b, above) will lose voting privileges until full payment is made.

ARTICLE II. ELECTIONS

1. The Greek Leadership Council shall slate the Executive Board officers at the end of each fall semester.
2. Slating shall consist of an application and interview process to be coordinated by the outgoing Executive Board and conducted by the Greek Leadership Council and the Greek Leadership Council Advisor. The Council will determine time, place, and process by which to review applications and conduct applicant interviews.
3. Any current member, either male or female, of a Chapter or Colony membership fraternity or sorority may submit an application for Executive Board. Only those members who meet academic eligibility requirements for campus organization leadership set by California State University San Marcos may be installed as officers of the Greek Leadership Council.
4. The Vice President of Administration shall assume the duties of President if the President should vacate office permanently or temporarily.

5. If an office other than President is vacated by resignation, recall or by other means, the Greek Leadership Council Officers and Delegates shall appoint the Officer for the remainder of the term.
6. Any member of the California State University San Marcos Greek Leadership Council shall have the power to bring the vote of removal or recall of any Officer who proves negligent of his or her duty. The Officer in question shall be removed by three-fourths of the voting member chapters only after the officer can hear the charges against them, and rebut them.
7. Any member of the Greek Leadership Council Executive Board shall be reviewed by the Executive Board and considered for forfeiture of office if:
 - a. He or she takes any of the following offices within his or her respective organization:
 - i. President
 - ii. Recruitment Chair
 - iii. New Member Educator
 - b. He or she falls below a 2.5 minimum grade point average.
 - c. He or she falls out of good standing with the University and his/her chapter.
 - d. He or she violates any of the policies of Greek Leadership Council.

ARTICLE III. DUTIES OF EXECUTIVE BOARD

1. The President shall:
 - a. Serve as the Chair of the Executive Board.
 - b. Be responsible for all aspects of Greek Leadership Council and fair representation of all organizations.
 - c. Serve as the office representative of the Greek community to the University, Associated Students, Inc. of California State University San Marcos, and to the larger San Marcos community.
 - d. Call to order and preside over all regular and special meetings of Greek Leadership Council at California State University San Marcos.
 - e. Meet with the Greek Advisor on a regular basis.
 - f. Maintain regular contact and communication with Greek Leadership Council officers, Delegates, and all fraternity and sorority chapter presidents.
 - g. Facilitate on-going Delegate and Officer training.
 - h. Maintain a complete and up-to-date President's file, which will include a copy of the current Greek Leadership Council at California State University San Marcos Constitution, Bylaws and Standing Rules, the current budget, current correspondence and materials received from NPC, NIC, NPHC, the NPC Area Advisor, and other pertinent materials.
 - i. Only vote to break a tie when a motion on the table is deadlocked.
 - j. Perform all other duties pertaining to the office.
2. The Vice President of Administration shall:
 - a. Serve as a member of the Executive Board.
 - b. Record all minutes of Greek Leadership Council meetings and provide each organization a copy.
 - c. Keep accurate attendance records for all Greek Leadership Council meetings.
 - d. Coordinate all official correspondence of Greek Leadership Council.
 - e. Responsible for issuing notifications to any or all chapters in the event that voting rights are lost.

- f. Handle all financial matters of Greek Leadership Council and provide a report of such matters at each meeting.
 - g. Assess and collect dues each semester.
 - h. Prepare an itemized budget for approval by the Council at the beginning of each semester.
 - i. Keep accurate records of all transactions.
 - j. Meet with the Greek Advisor on a regular basis.
 - k. Serve as chairperson for an annual constitutional revision committee.
 - l. Maintain the All-Greek Calendar with input from the Greek Leadership Council Delegates.
3. The Vice President of Women's Recruitment shall:
- a. Serve as a member of the Executive Board.
 - b. Coordinate and administer all sorority recruitment programs in conjunction with the VP Men's Recruitment.
 - c. Be responsible for all aspects of women's formal recruitment promotion and publicity.
 - d. Oversee the standing Recruitment Committee, including the Recruitment Chairs from each sorority.
 - e. Work with chapter Recruitment Chairs and VP Men's Recruitment to set and regulate the recruitment calendar, procedures, evaluation of recruitment, and rules.
 - f. Work with Recruitment Chairs from all women's chapters to plan and execute at least one formal all sorority recruitment event during each formal recruitment that includes all NPC and non-NPC recognized sorority chapters at CSUSM.
 - g. Prepare a post recruitment report including a summary and recommendations within ten days of the close of recruitment.
 - h. Meet with the Greek Advisor on a regular basis.
 - i. Disaffiliate from their chapter during periods of formal fraternity and sorority recruitment.
4. The Vice President of Men's Recruitment shall:
- a. Serve as a member of the Executive Board.
 - b. Coordinate and administer all fraternity recruitment programs in conjunction with the VP Women's Recruitment.
 - c. Be responsible for all aspects of men's formal recruitment promotion and publicity.
 - d. Set and regulate the recruitment calendar, procedures, evaluation of recruitment, and rules.
 - e. Prepare a post recruitment report including a summary and recommendations within ten days of the close of recruitment.
 - f. Meet with the Greek Advisor on a regular basis.
 - g. Disaffiliate from their chapter during periods of formal fraternity and sorority recruitment.
5. The Vice President of Programming shall:
- a. Serve as a member of the Executive Board.
 - b. Develop and implement a public relations effort for the Greek Community. Coordinate Recruitment publicity with the VP Women's Recruitment and VP Men's Recruitment.
 - c. Respond to the needs of the Greek Community through programs and outreach in various educational and social levels.
 - d. Serve as a liaison for all CSUSM campus events.
 - e. Meet with the Greek Advisor on a regular basis.
6. The Vice President of Academics shall:
- a. Serve as a member of the Executive Board.

- b. Research and present scholarship opportunities to the CSUSM Greek community regularly.
- c. Coordinate an all-Greek academic recognition program.
- d. Create innovative programming for the CSUSM Greek community such as: an all-Greek book swap, faculty recognition program, tutoring program.
- e. Oversee a standing committee of academic chairs of all CSUSM Greek Chapters/Colonies.
- f. Meet with the Greek Advisor on a regular basis.

ARTICLE IV. DELEGATE RESPONSIBILITIES

1. A Chapter Delegate on the CSUSM Greek Leadership Council shall:
 - a. Be a representative for his or her chapter.
 - b. Have voting privileges for his or her chapter.
 - c. Serve on the respective Recruitment committee.
 - d. Report to his or her chapter about the decisions and issues discussed at the Greek Leadership Council meetings.
 - e. Serve as a voice from his or her individual chapter to the rest of the Greek community.
 - f. Represent the Greek community appropriately.
 - g. Assist in promoting Greek events and programs.
 - h. Make updates to the All Greek Calendar on behalf of his or her chapter.

2. Accountability
 - a. Any Delegate of the CSUSM Greek Leadership Council shall be subject to review by the Executive Board if he or she is negligent of his or her duty to the Council as outlined in Article IV, Section 1 of these bylaws.
 - b. If the Executive Board of the Greek Leadership Council deems a Delegate negligent in their duties, the Council President will address any of the issues with the Delegate's chapter president and create a plan of action to remedy these issues.

ARTICLE V. COMMITTEES

The following shall be standing committees of the Greek Leadership Council

1. Panhellenic Recruitment Committee
 - a. NPC stands for National Panhellenic Conference.
 - b. The Panhellenic Recruitment Committee shall be chaired by the VP Women's Recruitment.
 - i. When an NPC Chapter member serves as VP Women's Recruitment, this position is also the Panhellenic President.
 - ii. When a non-NPC chapter serves as VP Women's Recruitment, the NPC chapters will select who serves as the Panhellenic President.
 - c. The Panhellenic Recruitment Committee shall be responsible for developing the rules, regulations, and procedures associated with Panhellenic Recruitment.
 - d. The Panhellenic Recruitment Committee shall be comprised of the Recruitment Chairperson from each Regular and Associate NPC member organization, the NPC chapter delegates to the Greek Leadership Council and the Greek Advisor.
 - e. The Panhellenic Recruitment Committee shall be governed by the NPC Code of Ethics and the NPC *Manual of Information*, CSUSM Panhellenic Code of Conduct, and CSUSM Panhellenic Recruitment Rules.

2. Fraternity Recruitment Committee

- a. The Fraternity Recruitment Committee shall be chaired by the Vice President of Men's Recruitment.
 - b. The Fraternity Recruitment Committee shall be responsible for developing the rules, regulations, and procedures associated with Fraternity Recruitment.
 - c. The Fraternity Recruitment Committee shall be comprised of the Recruitment Chairperson from each Chapter and Colony member Fraternity, the VP of Men's Recruitment, and the Greek Advisor.
 - d. Voting members shall consist of the Recruitment chairperson from each Chapter and Colony member organization.
 - e. The VP Men's Recruitment shall vote in the event of a tie. The Greek Advisor shall serve as an ex officio member.
3. Academic Programming Committee
 - a. The Academic Programming Committee is to be chaired by the Vice President of Academics.
 - b. The Academic Programming Committee shall be made up of Academic Chairs of each Chapter/Colony.
 - c. The Academic Programming Committee must be required to meet at least twice per academic semester.
 4. Additional standing or special committees may be necessary to carry out the work of the Greek Leadership Council. Special Officers shall be appointed by the Executive Board and the committees to serve during the tenure in office of the Board which appoints them.

ARTICLE VI. REQUIREMENTS FOR CSUSM NEW MEMBERSHIP AND INITIATION

1. A student must be a regularly matriculated student at California State University San Marcos with a minimum of 12 units completed to be eligible for membership. Exceptions may be made at the discretion of the Greek Advisor.
2. The minimum GPA is set by each individual chapter.
3. A new member may be initiated whenever he/she has met the requirements of the fraternity or sorority to which he/she has joined.

ARTICLE VII. HAZING

All acts of hazing by a University registered fraternity/sorority and/or any of its members or alumni are prohibited. It is a violation of California State law, Board of Trustees policy and California State University San Marcos policy for students to engage in any activities that may be described as hazing. The California State University San Marcos Greek Leadership Council will adhere to the university's definition of hazing:

California State University San Marcos expects that all members of recognized student organizations will observe and fully comply with the State of California Educational Code requirements on hazing. All students are expected to adhere to regulations set forth by their respective National Fraternity, the State of California, and the University referring to hazing.

California State University San Marcos prohibits hazing by any recognized student organization. The State of California Educational Code defines hazing as the following:

As used in this article, "hazing" includes any method of initiation or preinitiation into a student organization or any pastime or amusement engaged in with respect to such an organization which causes,

or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm, to any student or other person attending any school, community college, college, university or other educational institution in this state; but the term "hazing" does not include customary athletic events or other similar contests or competitions.

No student, or other person in attendance at any public, private, parochial, or military school, community college, college, or other educational institution, shall conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution. Neither the express or implied consent of a victim of hazing, nor the lack of active participation while hazing is going on is a defense. Apathy or acquiescence in the presence of hazing is not a neutral act, and is also a violation of this section.

**CALIFORNIA EDUCATIONAL CODE SECTION 32050-32051, VISIT:
[HTTP://WWW.LEGINFO.CA.GOV/CALAW.HTML](http://www.leginfo.ca.gov/calaw.html)**

ARTICLE VIII. RISK MANAGEMENT

All Greek Leadership Council and fraternity or sorority chapter events must follow the Fraternity Insurance Purchasing Group (FIPG) Risk Management Policy and the policies of their respective Inter/National Organizations. All chapters must also adhere to the University Student Conduct Code and Policies.

ARTICLE IX. ROBERTS RULES OF ORDER

The Greek Leadership Council at California State University San Marcos shall be governed by Robert's Rules of Order newly revised, except in matters specifically provided for in the Constitution, Bylaws or Standing Rules.

ARTICLE X. AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the Delegates of the Greek Leadership Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.