California State University
SAN MARCOS

Disability Access and Compliance Committee (DACC)

Wednesday, February 20, 2013 3:30-4:30 PM Kellogg 2413

Chair: *Lorena Meza* ***Staff****: Jeanette Espinoza*

Attendees: *Dave Taylor, Bill Thomas, Floyd Dudley, Gary Cinnamon; John Segoria; Michelle Hunt; Jay Reese; Bridget Blanshan; Alan Brian; Lorena Meza; Guests: Derek Dioses & Tony Perucci from bookstore*

Minutes

1. Chair transition:

   Lorena explained the transitions within Student Affairs and passed the chair position over to Bridget Blanshan as interim AVP for SASS.

2. Follett updates - Derek Dioses, *Bookstore Manager* & Tony Perucci, *Assistant Manager*

   Derek and Tony provided update on analysis of CafeScribe e-readers related to ADA compliance. Update included steps taken to date, planned additional steps, and a second accessibility review post revisions. Discussion regarding the need for a subcommittee to look into e-reader effectiveness, John and Jay volunteered to test product and report back to committee. (supporting document attached)

3. Campus signage update

   Plans have been completed and a walk through with vendors for 2/22 is scheduled. Project will include new signage and kiosk and is funded through surplus construction funds from other project that have been reallocated. Timeline for completion was uncertain, but anticipated by beginning of fall 2013 semester.

4. Minute reporting

   Conversation about what should, and should not, be included in meeting minutes. Decision was to include informational items in minutes; action items for internal task tracking would be recorded separately.

5. ATI update

   Report to Chancellor's office submitted three weeks ago related to compliance. Training workshops for compliance are being planned, and both academic and administrative content will be reviewed on a regular cycle.

6. Other?

John reported that we have a prioritized list of minor capital ADA improvement projects which was provided by a hired consultant. We will utilize identified funding to start working on our high priority items for this fiscal year. This project will likely need to be done over several phases.

Attachment: Item 2 supporting document

We contracted with a company called TechForAll to conduct a Voluntary Product Accessibility Template (VPAT) analysis of CafeScribe e-readers. Since then and continuing over the next several weeks, we are spending hundreds of thousands of dollars in business analysis, development and QA to make CafeScribe as accessible as possible. TechForAll continues to consult with our development team and is going to conduct another analysis after we have completed our work, hopefully in **February 2013** or before.

To date we have accomplished several things with making the reader ADA compliant:

* Converting every user interface screen (login, bookshelf, table of contents, help, search results, book details, options, page content, etc.) to work with commonly used reader software like JAWS
* Make user interface elements keyboard accessible
* Navigate through the reader using the keyboard
* Allow mobility-impaired users to more easily use product features

This list involves changes to every aspect of the reader. We continue to work on some ADA features we plan to release in the coming months:

* Continual improvements to navigation through the reader for all users, including sight-impaired
* User-defined page contrast settings
* Correct focus issues so screen readers are narrating relevant information
* Work correctly with magnification software

We have contracted with a blind instructor and user interface (UI) expert to test the readers and make suggestions as we are making coding changes to the reader. We will conduct another VPAT analysis after we have completed most of the work, and will post the results for everyone to see.

- Carter

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*Future DACC meeting, 3:30 – 4:30 p.m.

2013

April 17 – KEL 2413
September 18
November 20

*may meet additional times during the semester if needed.