



## ***Disability Access and Compliance Committee (DACC)***

**Wednesday, April 17, 2013  
3:30-4:30 PM Kellogg 2413**

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***Chair:*** Bridget Blanshan    ***Staff:*** Alan Brian

***Members:*** Alicia Gonzales, Belinda Garcia, Bella Newberg, Bill Thomas, Dora Knoblock, Derrick Crawford, Floyd Dudley, Gary Cinnamon, Janet Barajas, John Segoria, Karno Ng, Marietta Kimball, Marvin Castillo, Michelle Hunt, Teresa Macklin, Wayne Veres,

### **Minutes**

Attendees: John Segoria, Belinda Garcia, Robert Williams, Janelle Temnick, and Ashley Nilsson

#### **1. Commencement Plans**

- Robert presented the commencement plans ahead of schedule.
- The problem areas last year included the traffic marquees; people were not able to access disabled parking easily. In addition, there were traffic jams on Craven. This year, someone needs to be assigned the duty of looking for disabled placards in cars, so those drivers can be redirected as needed. Parking Services may reserve a section on the far side of Lot B for additional disabled parking. In addition, a section of the dirt lot will be reserved for overflow disabled parking, and there will be shuttles to drive disabled students and guests from the dirt lot to the commencement site. Therefore, it is important to keep a path open for the shuttles. The edge of the dirt lot will be used as a pedestrian walkway. Part of Lot Y will be reserved for vendors. The Campus Marketplace sign and marquees should help direct traffic this year, and UPD will also be clearer about directing disabled drivers out via Craven; however, if they exit at the other end of campus, UPD should allow them to turn left.
- Lt. Miller and Robert Williams will meet with city officials to finalize the plans.
- CSUSM will use pedestrian rails to control foot traffic; we are working on ordering more rails for this year's ceremonies.
- Drivers who rely on the use of wheelchairs should not be directed to the dirt area near the grass. The ground is too rough and uneven, and there are too many potential safety issues. We could possibly rope off an area in the primary parking lot, but the guests would still need to travel up the hill. It would be best for these guests to park in Lot B and take the shuttle to the ceremony or be given directions to the accessible pathway leading down the ramp to the track.
- The portable toilets at last year's ceremony were too far up the hill. This year, they will be moved down the hill, and the ADA-approved portable toilets will be dispersed around the ceremony site.
- The wheelchair seating area at this year's ceremony will be larger; the rest of the seating remains the same.

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- This year, there is one graduating student who is deaf. The ceremony will have PIP, and an interpreter will be available to assist the student. Janelle will obtain nametags for the interpreters. PIP will be set up to the left of the stage, and we can reserve seating for the student's family and friends (up to ten seats) on that side. If we do not end up using PIP, we will seat them near the interpreter on the stage.
- One posthumous degree will be awarded; ten seats will be reserved for this student's family in the middle lower section.
- John will complete a walkthrough with graduating DSS students on Thursday, May 16 if possible.
- The rental company might not have enough dance floor pieces for rent; we will know by next week. If they do not, we can use PortaFloor on the grass.
- The backdrop will be attached to the stage (last year, it was not attached). This is safer and will be better for windy weather.
- When students complete the participation form, they usually indicate any special needs for their family/friends.
- So far, 227 special accommodation permits have been requested for Lots Y and Z.
- If necessary, UPD will take control of the intersection at Twin Oaks and Barham Drive.

Meeting adjourned at 4:15 pm.

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