# **Extracting Data**

**Extracting data from the form as excel, txt or csv:**

This feature allows you to extract the raw date from the form (not the same as running reports).

1. Go to the **home page**
2. Place cursor on the form
3. Click on “**entries**”



1. In the middle of the page, you will see “**BULK ACTIONS**” next to “recent entries” in yellow
2. Click on “**Bulk Actions**”
3. Side panel will appear, click on “**Export**” 
4. Select the desired format and save or open the file.