



President's Award for Inclusive Excellence and Diversity

[FACULTY RECOGNITION]

2023-24 Guidelines and Call for Nominations

PURPOSE OF THE AWARD

The President's Inclusive Excellence and Diversity Award is an annual award that bestows the highest level of recognition to an individual for significant achievements in advancing the University's goals in the areas of diversity, inclusive excellence, educational equity, and social justice.

ELIGIBILITY

The President's Award for Inclusive Excellence and Diversity alternates each year between faculty and staff/MPPs. ***This year's award will go to a deserving faculty member.*** Those who are eligible may apply for this award or be nominated.

TIMELINE

SEP 05	OCT 09	OCT 27	NOV 20	DEC 08	JAN 18, 2024
• Call for nominations	• Deadline for nominations	• Deadline for dossier submissions	• Selection Committee recommendation due to the President	• Award announcement	• CSUSM Awards & Service Celebration

NOMINATION PROCESS

Individuals may be nominated by their peers or self-nominated. Nomination letters should be submitted electronically and should:

1. include a completed Award Nomination Cover Page.
2. address the award criteria listed below.
3. be between 100-500 words in length.

Nomination letters should be submitted electronically to the selection committee through the Office of the President, presidentialawards@csusm.edu. *Please include the name of the award in the email's subject line.* All nominees will receive a copy of their nomination letter.

SELECTION CRITERIA

Nominations must address criteria number 1 below. Nominations should also be able, although not required, to address criteria numbers 2-4. Awards will be based on a nominee's efforts and activities that are above and beyond the routine expectations of their mandated job responsibilities. Presumably, all

work performed by tenure-track faculty members is part of the faculty member's job duties. That historically has not been the case for lecturers. All nominees may choose to identify what activities are wholly voluntary and have fallen outside their compensated assigned duties.

1. **CSUSM Goals**– How has the nominee demonstrated significant achievement in advancing the University's goals in the areas of diversity, educational equity, inclusive excellence, and/or social justice?
2. **Leadership** – How has the nominee demonstrated superior leadership and commitment to the enhancement, development, and sustainability of diversity, inclusive excellence, educational equity, and/or social justice?
3. **Creativity** – How has the nominee advanced existing diversity initiatives in unique and creative ways?
4. **Impact** - Has the nominee been successful in advancing the University's goals in the area of diversity? What has been the impact or results of their efforts?

Dossier

Accepting the nomination requires the faculty member to submit a small dossier to the committee. The dossier should be submitted electronically and consist of:

1. The nomination letter, and
2. A narrative essay of 500-750 words. Supporting documents may be attached. Specifically, the applicant's essay should address the criteria listed above. The entire dossier should not exceed fifteen pages.

SELECTION PROCESS

The selection committee is composed of the following members:

1. One faculty member chosen by the President
2. One academic administrator chosen by the Provost
3. One current CSUSM student appointed by Associated Students, Inc.
4. One representative from the President's Inclusive Excellence Advisory Council
5. A member of the Academic Senate Executive Committee
6. A lecturer faculty member appointed by the Academic Senate
7. The faculty member who is the immediate past recipient of the award (or a designee appointed by the Executive Committee of the Academic Senate)

Committee members will review nominations and recommend a nominee for the award, explaining the reason for their recommendation to the President. The President will make the final decision based on the Selection Committee's recommendation.

An announcement to the campus community will be sent after the President has selected the recipient of the award. The selected recipient will be recognized at the CSUSM Awards & Service Celebration and receive \$2,000 and a plaque.

Award criteria and process shall be reviewed every three years for currency and clarity.

SUBMISSION/INFORMATION CONTACT

Nominations, applications, and all questions should be directed to Melinda Jones in the Office of the President; by email at presidentialawards@csusm.edu.