PROGRAM EQUIVALENCY POLICY
Credential Program

Candidates with more than 9 units of education coursework from another credential program are strongly encouraged to pursue completing the credential program at that university as credential programs in the state of California have requirements that are very specific to each program sponsor and transfer of programs is usually very difficult if not impossible.

Candidates with more than 9 units of education coursework from another credential program who have not been recommended for a credential are required to submit a “letter of good standing” from that program in order to be considered for admission. For California teaching credential programs that letter must include the status of state mandated Teacher Performance Assessment (TPA) completion. This will be one of many factors used by the School of Education to determine eligibility for admission to the program. A completed application and supporting documents are also required. [http://www.csusm.edu/cehhs/studentservices/index.html](http://www.csusm.edu/cehhs/studentservices/index.html)

Credential coursework is valid for 5 years, after which the coursework must be repeated for recency. Coursework for Program Transfer or Course Equivalency must have a minimum grade of C+ or better (a higher grade may be required in some circumstances) with an overall GPA of 3.0 in credential coursework.

Equivalency for coursework may be evaluated using the procedure below.

Appeals of Program Transfer or Course Equivalency decisions may be made to the CEHHS, Associate Dean following the guidelines outlined in the Student Appeals Policy: [http://www.csusm.edu/soe/documents/currentstudents/formsandresources/general/soe_student_appeals_grievances.pdf](http://www.csusm.edu/soe/documents/currentstudents/formsandresources/general/soe_student_appeals_grievances.pdf)

Course Equivalency Policy

The CSUSM SOE will evaluate for acceptance of up to 6 units or 2 courses of education coursework (3 courses for the Speech, Language, Pathology (SLP) credential program) from another credential program for transfer into the CSUSM credential program. That program must be accredited by WASC and the California Commission on Teacher Credentialing (CTC) or, if from another state, by the regional accrediting agency, (i.e. NEASC, NWCCU, MSCHE, SACSCOC, ACC/ASHA). Coursework must have been completed within the last 5 years. Candidates may be required, to be accepted into the CSUSM Credential Program, in order to be evaluated.

The request for equivalency process and application is available at: [http://www.csusm.edu/soe/currentstudents/formsandresources.html](http://www.csusm.edu/soe/currentstudents/formsandresources.html)

Submit to the CEHHS, Student Services Office:

1. request for equivalency application form
2. transcript(s) showing the coursework
3. a copy of the catalog course description
4. a copy of the course syllabus
5.

If any of the above items are missing, the application will be automatically denied.

SOE May 2012 subject to SOE Governance Committee Approval
Updated: March 2016
Acceptance of more than 2 courses (or 3 for the SLP program) into the program requires the final approval of the Associate Dean of the College of Education, Health and Human Services.

Upon acceptance into the program candidates receive a candidate completion plan, in the form of an evaluation from the Student Services Office, outlining requirements and coursework needed to be recommended for the credential by CSUSM. Courses and program requirements approved for substitution are noted on this evaluation. Credential coursework is valid for 5 years, after which the coursework must be repeated for recency. Credential requirements are subject to change without notice, both at the university and by the California Commission on Teacher Credentialing [www.ctc.ca.gov](http://www.ctc.ca.gov). It is the responsibility of the candidate and the student to consult the following sites, for up to date information on current requirements, leave of absence policies, etc.:

- CEHHS, Student Services Office: [http://www.csusm.edu/cehhs/studentservices/](http://www.csusm.edu/cehhs/studentservices/)
- CSUSM web page: [http://www.csusm.edu/](http://www.csusm.edu/)
- SOE web page: [http://www.csusm.edu/soe/](http://www.csusm.edu/soe/)
- CSUSM, university catalog: [http://www.csusm.edu/catalog/](http://www.csusm.edu/catalog/)