

TA 306

ORIGINATOR'S SECTION:														
1. College: <input checked="" type="checkbox"/> CHABSS <input type="checkbox"/> CoBA <input type="checkbox"/> CoEHHS <input type="checkbox"/> CSM	Desired Term and Year of Implementation (e.g., Fall 2008): Fall 2018													
2. Course is to be considered for G.E.? (If yes, also fill out appropriate GE form*) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No														
3. Course will be a variable-topics (generic) course? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ("generic" is a placeholder for topics)														
4. Course abbreviation and Number: * TA 306														
5. Title: (Titles using jargon, slang, copyrighted names, trade names, or any non-essential punctuation may not be used.) Stage Management														
6. Abbreviated Title for PeopleSoft: (no more than 25 characters, including spaces) Stage Management														
7. Number of Units: 3														
8. Catalog Description: (Not to exceed 80 words; language should conform to catalog copy. Please consult the catalog for models of style and format; include all necessary information regarding consent for enrollment, pre- and/or corequisites, repeated enrollment, crosslisting, as detailed below. Such information does <u>not</u> count toward the 80-word limit.) Introduces roles and strategies for the management of live performance productions. Includes lecture and hands-on work ideal for students with experience in practice or critical thinking in any area of the arts. The class explores various professional roles in theatre.														
9. Why is this course being proposed? This course is required for the proposed Theatre Major														
10. Mode of Instruction* For definitions of the Course Classification Numbers: http://www.csusm.edu/academic_programs/curriculumscheduling/catalogcurricula/DOCUMENTS/Curricular_Forms_Tab/Instructional%20Mode%20Conventions.pdf														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="padding: 5px;">Type of Instruction</th> <th style="padding: 5px;">Number of Credit Units</th> <th style="padding: 5px;">Instructional Mode (Course Classification Number)</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Lecture</td> <td style="padding: 5px;">2</td> <td style="padding: 5px;">C-2</td> </tr> <tr> <td style="padding: 5px;">Activity</td> <td style="padding: 5px;"></td> <td style="padding: 5px;"></td> </tr> <tr> <td style="padding: 5px;">Lab</td> <td style="padding: 5px;">1</td> <td style="padding: 5px;">C-15</td> </tr> </tbody> </table>			Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)	Lecture	2	C-2	Activity			Lab	1	C-15
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Lecture	2	C-2												
Activity														
Lab	1	C-15												
11. Grading Method:* <input checked="" type="checkbox"/> Normal (N) (Allows Letter Grade +/-, and Credit/No Credit) <input type="checkbox"/> Normal Plus Report-in-Progress (NP) (Allows Letter Grade +/-, Credit/No Credit, and Report-in-Progress) <input type="checkbox"/> Credit/No Credit Only (C) <input type="checkbox"/> Credit/No Credit or Report-in-Progress Only (CP)														
12. If the (NP) or (CP) grading system was selected, please explain the need for this grade option.														
13. Course Requires Consent for Enrollment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Faculty <input type="checkbox"/> Credential Analyst <input type="checkbox"/> Dean <input type="checkbox"/> Program/Department - Director/Chair														
14. Course Can be Taken for Credit More than Once? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many times? (including first offering)														
15. Is Course Crosslisted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, indicate which course and check "yes" in item #22 below.														
16. Prerequisite(s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No														
17. Corequisite(s): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No														

* If Originator is uncertain of this entry, please consult with Program/Department Director/Chair.

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OCT 11 2017

BY: _____

Tracker _____

RP _____

PS _____

18. Documentation attached:

☐ Syllabus ☒ Detailed Course Outline

19. If this course has been offered as a topic, please enter topic abbreviation, number, and suffix:*

20. How often will this course be offered once established? * Every Other Year

PROGRAM DIRECTOR/CHAIR - COLLEGE CURRICULUM COMMITTEE SECTION:

(Mandatory information – all items in this section must be completed.)

21. Does this course fulfill a requirement for any major (i.e., core course or elective for a major, majors in other departments, minors in other departments)? ☒ Yes ☐ No

If yes, please specify:

Required for the Theatre Major

22. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.) ☐ Yes ☒ No

If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline _____

Signature _____

Date _____

_____ Support _____ Oppose

Discipline _____

Signature _____

Date _____

_____ Support _____ Oppose

SIGNATURES : (COLLEGE LEVEL) :

Hans Vermy

1. Originator (please print or type name)

Date

Indy Bancel

10/10/17

2. Program Director/Chair

Date

C. P. H.

10/11/17

3. College Curriculum Committee

Date

M. S. T. H. H.

10/11/17

4. College Dean (or Designee)

Date

(UNIVERSITY LEVEL)

5. UCC Committee Chair

Date

6. Vice President for Academic Affairs (or Designee)

Date

7. President (or Designee)

Date

California State University San Marcos

Course Syllabus -

TA 306 Stage Management

Professor:

Office Location:

Telephone:

Email:

Office Hours:

Meeting times:

Classroom:

Prerequisites and/or co-requisites:

Course Description

Introduces roles and strategies for the management of live performance productions. Includes lecture and hands-on work ideal for students with experience in practice or critical thinking in any area of the arts. The class explores various professional roles in performing arts organization and management, from stage to production management.

Course Learning Outcomes:

- To participate in the theatre production process and learn the roles, rules, and expectations, with particular focus on the roles of management.
- To understand the creative and organizational processes of each member of the theatre production team.
- To develop the skills and personal organizational skills to manage large teams of live performers and performance makers.
- To develop interpersonal approaches to managing artists.
- To learn collaborative skills in the creation of art.

- To enhance your skills and refinement of performance production
- Apply knowledge gained from courses in different disciplines to live settings and complex performance problems.

Format & Requirements

Course format and requirements may be adjusted according to class size and semester production load. The class schedule will most likely fluctuate to accommodate these factors considering the nature of theatrical production. The professor reserves the right to alter the class schedule when necessary. Students will be notified in advance of any changes.

Each semester provides new live performance opportunities across theatre, dance, and other live events on campus. Students are expected to work on and/or observe the management of live events outside of scheduled class time. Students will fill out an availability calendar and find an event and role that suits their desired skill set and semester schedule.

Required Texts

Osborne & Woodworth, eds. Working in the Wings: New Perspectives on Theatre History and Labor.

Paperback: 288 pages

Publisher: Southern Illinois University Press (2015)

Gold & Stern. Stage Management 11th ed.

Paperback: 382 pages

Publisher: Taylor and Francis; 11 edition (2016)

Required Assignments:

- Students will read, discuss and apply practical skills learned in the texts and lectures.

- Students will maintain a course journal.
- Students will write a 1500 word script analysis paper.
- Students will organize their callbook with notes for rehearsal and performance.
- Students will demonstrate their basic skills on several theatre technologies: light board, sound and projection software, pulley systems, backstage quick changes,

Grading breakdown

Assignment/Participation	Points Possible: 100
Production Callbook	20
In-Class Discussions	10
Performance/Script/Choreography Analysis	15
Blocking Book	10
Journal	10
Performance Budgets	5
Quizzes	10
Final Management Project	10
Final Exam	10

A 93-100
 A- 90-92
 B+ 87-89
 B 83-86
 B- 80-82
 C+ 77-79
 C 73-76
 C- 70-72
 D+ 67-69
 D 60-66
 F 0-59

Policy on late work and/or missed exams

Late work and the option to retake a missed quiz will be assessed on a case by case basis as this class will have varying assignment schedules among the students. Priority to make up work will be given to students who contact the professor about their absence.

Attendance and promptness are expected at all class meetings. Please contact the Professor if you are unable to attend a class session.

Legitimate excuses include death in family (certificate and e-mail from family required), emergency hospital or ER visit (with physician note), contagious (must

contact Professor Vermey ahead of time to check and see whether your condition is deemed contagious but most contagious excuses will require a doctor's note).

This course meets the all-university writing requirement that each student writes a minimum of 2,500 words per semester. You will complete this through your performance notebook and your performance analysis.

Academic Honesty

Students will be expected to adhere to standards of academic honesty and integrity, as outlined in the Student Academic Honesty Policy. All assignments must be original work, clear and error-free. All ideas/material that are borrowed from other sources must have appropriate references to the original sources. Any quoted material should give credit to the source and be punctuated accordingly.

Academic Honesty and Integrity: Students are responsible for honest completion and representation of their work. Your course catalog details the ethical standards and penalties for infractions. There will be zero tolerance for infractions. If you believe there has been an infraction by someone in the class, please bring it to the professor's attention. The professor reserves the right to discipline any student for academic dishonesty, in accordance with the general rules and regulations of the university. Disciplinary action may include the lowering of grades and/or the assignment of a failing grade for an exam, assignment, or the class as a whole.

http://lynx.csusm.edu/policies/procedure_online.asp?ID=187

ADA Statement

Example: Students with disabilities who require reasonable accommodations must be approved for services by providing appropriate and recent documentation to the Office of Disabled Student Services (DSS). This office is located in Craven Hall 5205, and can be contacted by phone at (760) 750-4905, or TTY (760) 750-4909. Students authorized by DSS to receive reasonable accommodations should meet with me during my office hours in order to ensure confidentiality.

Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1		Introductions Syllabus
2		What is Stage Management? Read: <ul style="list-style-type: none"> Woodsworth: "Don't Quit Your Day Job Situating Extra-Theatrical Employment in the Performance Archive" From <i>Working in the Wings</i>. Gold & Stern: "Introduction to Stage Management."
3		What is Production Direction? Theatre Budgets Read: <ul style="list-style-type: none"> Robson. "Advertising and the Commercial Spirit: Cataloging 19th Century Scenic Studio Practices" From <i>Working in the Wings</i>. Gold & Stern: "Chapter 2"
4		Backstage Labor Read: <ul style="list-style-type: none"> Schulman. "Beaten, Battered, and Brawny: American Variety Entertainers and the Working-Class Body" From <i>Working in the Wings</i>. Activity: <ul style="list-style-type: none"> Learn Board Operators Labor
5		Backstage Labor Read: <ul style="list-style-type: none"> Bank. "Blue-Collar Bard: Recalling Shakespeare Through the Rhetoric of Labor" From <i>Working in the Wings</i>. Activity: <ul style="list-style-type: none"> Learn Stage Crew Labor

Week	Date	Topics, Readings, Assignments, Deadlines
6		Callbook: Rehearsal and Blocking notes Read: <ul style="list-style-type: none"> • Gold & Stern. Chapters 3 & 4
7		Callbook: Production Meeting Notes and Applying Design to Rehearsal Read: <ul style="list-style-type: none"> • Gold & Stern. Chapter 5
8		Callbook: Performance Cues and the Cleaned up Callbook Read: <ul style="list-style-type: none"> • Gold & Stern. Chapters 6
9		Calling Cue and Headset Communication Read: <ul style="list-style-type: none"> • Gold & Stern. Chapters 7
10		Stagemanagers and their Actors. Equity Union Rules Read: <ul style="list-style-type: none"> • LORT Equity Contracting
11		Final Project Work Script Analysis Due
12		Final Project Work
13		Final Project Work
14		Final Presentaitons
15		Final Presentaitons