

**ORIGINATOR'S SECTION:**

1. College:  CHABSS  CoBA  
 CoEHHS  CSM

Desired Term and Year of Implementation (e.g., Fall 2008):  
 Fall 2018

2. Course is to be considered for G.E.? (If yes, also fill out appropriate GE form\*)  Yes  No

3. Course will be a variable-topics (generic) course?  Yes  No  
 ("generic" is a placeholder for topics)

4. Course abbreviation and Number:\* TA 403

5. Title: (Titles using jargon, slang, copyrighted names, trade names, or any non-essential punctuation may not be used.)  
 Career Skills in Theatre

6. Abbreviated Title for PeopleSoft:  
 (no more than 25 characters, including spaces)  
 Career Skills Theatre

7. Number of Units: 3

8. Catalog Description: (Not to exceed 80 words; language should conform to catalog copy. Please consult the catalog for models of style and format; include all necessary information regarding consent for enrollment, pre- and/or corequisites, repeated enrollment, crosslisting, as detailed below. Such information does not count toward the 80-word limit.)

Focuses on preparing for life in theatre and performance after graduation. Explores career options and activities that might have been peripheral during undergraduate work. Employs invited guests from various performing arts careers to share their experiences, as well as workshops on the skills and material needs for a career in the performing arts. Culminates in portfolios, resumes, and applications across internships, programs, and theatre/performance jobs.

9. Why is this course being proposed?

This course will prepare our majors for working in the field directly after graduation, or applying to graduate school in the field of theatre performance, management or design. Skills acquired include audition prep, portfolio assembly, stress-management, professional department, industry networking, blog and website creation, and approaches to free-lance work.

10. Mode of Instruction\*

For definitions of the Course Classification Numbers:  
[http://www.csusm.edu/academic\\_programs/curriculum/schedule/catalog/curricula/DOCUMENTS/Curricular\\_Forms\\_Tab/Instructional%20Mode%20Conventions.pdf](http://www.csusm.edu/academic_programs/curriculum/schedule/catalog/curricula/DOCUMENTS/Curricular_Forms_Tab/Instructional%20Mode%20Conventions.pdf)

Type of Instruction	Number of Credit Units	Instructional Mode (Course Classification Number)
Lecture	3	L-2
Activity		
Lab		

11. Grading Method:\*  
 Normal (N) (Allows Letter Grade +/-, and Credit/No Credit)  
 Normal Plus Report-in-Progress (NP) (Allows Letter Grade +/-, Credit/No Credit, and Report-in-Progress)  
 Credit/No Credit Only (C)  
 Credit/No Credit or Report-in-Progress Only (CP)

12. If the (NP) or (CP) grading system was selected, please explain the need for this grade option.

13. Course Requires Consent for Enrollment?  Yes  No

Faculty  Credential Analyst  Dean  Program/Department - Director/Chair

\* If Originator is uncertain of this entry, please consult with Program/Department Director/Chair.

Tracker \_\_\_\_\_  
 R Page \_\_\_\_\_  
 PS \_\_\_\_\_  
 E \_\_\_\_\_



updated



**14. Course Can be Taken for Credit More than Once?**  Yes  No  
 If yes, how many times? \_\_\_\_\_ (including first offering)

**15. Is Course Crosslisted:**  Yes  No  
 If yes, indicate which course \_\_\_\_\_ and check "yes" in item #22 below.

**16. Prerequisite(s):**  Yes  No

**17. Corequisite(s):**  Yes  No

**18. Documentation attached:**  
 Syllabus  Detailed Course Outline

**19. If this course has been offered as a topic, please enter topic abbreviation, number, and suffix:\***

**20. How often will this course be offered once established?\*** Annually

**PROGRAM DIRECTOR/CHAIR - COLLEGE CURRICULUM COMMITTEE SECTION:**  
*(Mandatory information – all items in this section must be completed.)*

**21. Does this course fulfill a requirement for any major (i.e., core course or elective for a major, majors in other departments, minors in other departments)?**  Yes  No  
 If yes, please specify:  
 Theatre Major

**22. Does this course impact other discipline(s)? (If there is any uncertainty as to whether a particular discipline is affected, check "yes" and obtain signature.)**  Yes  No  
 If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline _____	Signature _____	Date _____	Support _____	Oppose _____
Discipline _____	Signature _____	Date _____	Support _____	Oppose _____

**SIGNATURES : (COLLEGE LEVEL) :**

**(UNIVERSITY LEVEL)**

- 1. Originator (please print or type name) \_\_\_\_\_ Date \_\_\_\_\_
- 2. Program Director/Chair \_\_\_\_\_ Date \_\_\_\_\_
- 3. College Curriculum Committee \_\_\_\_\_ Date \_\_\_\_\_
- 4. College Dean (or Designee) \_\_\_\_\_ Date \_\_\_\_\_

- 5. UCC Committee Chair \_\_\_\_\_ Date \_\_\_\_\_
- 6. Vice President for Academic Affairs (or Designee) \_\_\_\_\_ Date \_\_\_\_\_
- 7. President (or Designee) \_\_\_\_\_ Date \_\_\_\_\_

See original for signatures (next page)

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updated



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	Signature	Date		

**SIGNATURES : (COLLEGE LEVEL) :**

**(UNIVERSITY LEVEL)**

1. Originator (please print or type name) Itans Vermy Date 1-30-18

2. Program Director/Chair Judy Baur Date 2/7/18

3. College Curriculum Committee [Signature] Date 1/31/18

4. College Dean (or Designee) Marta Stoddard-Hume Date 2/7/18

5. UCC Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

6. Vice President for Academic Affairs (or Designee) \_\_\_\_\_ Date \_\_\_\_\_

7. President (or Designee) \_\_\_\_\_ Date \_\_\_\_\_

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Original

*Original*

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<b>9. Why is this course being proposed?</b>  This course is required for the proposed Theatre Major													
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# California State University San Marcos

## Course Syllabus -

### TA 403 Career Skills in Theatre

**Professor:**

**Office Location:**

**Telephone:**

**Email:**

**Office Hours:**

**Meeting times:**

**Classroom:**

**Prerequisites and/or co-requisites:**

#### Course Description

Focuses on preparing for life in theatre and performance after graduation. Students will explore career options and activities that might have been peripheral during undergraduate work. This class employs invited guests from various performing arts careers to share their experiences, as well as workshops on the skills and material needs for a career in the performing arts. Culminates in portfolios, resumes, and applications across internships, programs, and theatre/performance jobs.

#### Course Learning Outcomes:

- Identify careers within theatre and the performing arts, and the steps necessary to place oneself in a position for success.
- Apply collaborative behavior across both the creative and management sides of the arts.
- Identify what materials are needed in order to reach employers and collaborators.
- Apply knowledge gained from courses in different disciplines to new settings and complex problems.

#### Format & Requirements

## Readings

*Self Management for Actors: Getting Down to (Show) Business* by Bonnie Gillespie

*Working in American Theatre.* By Jim Volz

### Required Assignments:

#### 1. Plans and Dreams: Post Graduation Essay

A declaration of the current state of affairs of your planning and thoughts for life after CSUSM. Whether you have planned your exit strategy down to the day and can describe in intimate detail what the next few years will look like or whether you have barely even thought of what you will do after. You have a 1000 word reflection and planning essay. This essay will be shared in class.

#### 2. Reading List Completion

You are responsible for generating a short reading list for the semester. The books you select should be relevant to your career questions, choices, and interests. A list of 4 books and 4 essays accompanied by a sentence justifying each choice. Reading due dates will be assigned to your list.

After creating your list and completing your reading you will share 4 book/essay reports with your classmates. Due dates will be assigned to you individually.

#### 3. Résumé

A general theater résumé, a specific theater résumé, and Curriculum Vitae.

#### 4. Portfolio to Build Upon

At the end of the semester, there will be an "exit interview" with the members of the Faculty. Prior to that time, an audition program, portfolio, set of written plays with synopsis and sample dialogue, set of film clips arranged in a reel, a director's book, or other appropriate presentation of your skills is to be prepared for your "exit interview" Your work will receive feedback in the exit interview.

### Credit Hours and Writing Requirement:

This course meets 3 hours per week. Students are expected to spend a minimum of six hours outside of the classroom each week on readings, homework exercises, journal writing and resume preparation. Through these assignments you will fulfill the required 2,500 word requirement mandated by the university.

### Grading breakdown

Assignment/Participation	Points Possible: 100
Discussion of readings and lecture	
Quizzes	
Plans and Dreams: Post Graduation Essay	
Reading List Completion	
Reading List	
4 Shared Reading List Reports	
Résumé	
Portfolio	



A 93-100  
A- 90-92  
B+ 87-89  
B 83-86  
B- 80-82  
C+ 77-79  
C 73-76  
C- 70-72  
D+ 67-69  
D 60-66  
F 0-59

## Policy on late work and/or missed exams

**This course meets the all-university writing requirement that each student writes a minimum of 2,500 words per semester. You will complete this through your “Plans and Dreams: Post-Graduation Essay” assignment as well as your “Reading List Completion” assignment as your oral reports must be delivered from a written report at least 375 words in length.**

### Academic Honesty

Students will be expected to adhere to standards of academic honesty and integrity, as outlined in the Student Academic Honesty Policy. All assignments must be original work, clear and error-free. All ideas/material that are borrowed from other sources must have appropriate references to the original sources. Any quoted material should give credit to the source and be punctuated accordingly.

Academic Honesty and Integrity: Students are responsible for honest completion and representation of their work. Your course catalog details the ethical standards and penalties for infractions. There will be zero tolerance for infractions. If you believe there has been an infraction by someone in the class, please bring it to the professor's attention. The professor reserves the right to discipline any student for academic dishonesty, in accordance with the general rules and regulations of the university. Disciplinary action may include the lowering of grades and/or the assignment of a failing grade for an exam, assignment, or the class as a whole.

[http://lynx.csusm.edu/policies/procedure\\_online.asp?ID=187](http://lynx.csusm.edu/policies/procedure_online.asp?ID=187)

### ADA Statement

Example: Students with disabilities who require reasonable accommodations must be approved for services by providing appropriate and recent documentation to the Office of Disabled Student Services (DSS). This office is located in Craven Hall 5205, and can be contacted by phone at (760) 750-4905, or TTY (760) 750-4909. Students authorized by DSS to receive reasonable accommodations should meet with me during my office hours in order to ensure confidentiality.



### Course Schedule

Week	Date	Topics, Readings, Assignments, Deadlines
1		Introductions
2		Managing Career as an Artist Read: From <i>Working in American Theatre</i> : Part 3 Career planning Career-planning needs Networking survival skills for theatre pros young and old  Post Graduation Dreams Essay Due
3		Profiles and Webpages and Resumés Read: From <i>Working in American Theatre</i> : Part 4 The American theatre employment universe Read from <i>Self Management for Actors: Getting Down to (Show) Business</i> by Bonnie Gillespie Bio and Resume  Rough Draft Resume Due
4		Auditions Read: From <i>Working in American Theatre</i> :  Resume and Headshots
5		Agents  American Theatre: Agents  Read from <i>Working in American Theatre</i> 100 prime sources 10 pertinent publications 10 websites to open up your web world 10 challenging books to power your acting career 15 quirky books on working in New York and beyond 10 bountiful books on directing, design, producing, and production  Reading List is due.
6		Networks Read: From <i>Working in American Theatre</i> : Part 5 America's Theatres Major Employeers

<b>Week</b>	<b>Date</b>	<b>Topics, Readings, Assignments, Deadlines</b>
7		Internships
8		Graduate School Topics covering Theatre Study in High Education
9		MFA's list of MFA's costs, leaders, programs. Interview with Theatre MFA
10		PhD list of PhDs costs leaders programs. Interview with Theatre PhD
11		Professional Conferences
12		Apprenticeship Read: From <i>Working in American Theatre</i> : Part 6 Survival strategies and directories for lifelong planning
13		Final Class Portfolio Presentations and Auditions
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15		Final Class Portfolio Presentations and Auditions