How to Run an Impact Report

1. Enter the course subject code and number. This information, at minimum, must be entered to run the impact report.

2. In your proposal, click on the “Run Impact Report” button:

3. From the pop-up window, click on the most current catalog (even if it’s not published yet):
4. Then click “Generate Report”:

5. It will return any courses or programs that include your course:

6. Then you can search in the online catalog itself for those specific courses or programs to determine the exact impact. For example: