

• AUTHORIZATION TO OFFER TOPICS COURSES FOR ACADEMIC CREDIT  
THROUGH EXTENDED STUDIES •

(Note: Extended Studies sections of topic classes for which the appropriate form E-T is not on file in the Office of Academic Programs will be removed from BANNER as periodic audits of course offerings are performed.)

**Note: Any proposed topic can only be offered two times before being converted to a non-topics course. Academic Programs will assign the appropriate suffix and edit the topic description provided.**

1. College of: Education Health and Human Services\_\_ 2. Center/Program/Department: School of Education\_\_\_\_\_
3. Instructor Heather Golly, Melanie Paliotti  
\_\_\_\_\_  
*(If more than one instructor will be teaching the course, list full name of the "instructor of record.")*
4. Topic Abbreviation and Number: EDUC 695-3\_\_\_\_\_ 5. Grading Method CR/NC\_\_\_\_\_
6. Term Spring\_\_\_\_\_ 7. Year 2015\_\_\_\_\_ 8. Variable Units\* 2\_\_\_\_\_
9. Has this topic been offered previously? \_\_\_Yes \_\_\_X No If yes, indicate term(s)\_\_\_\_\_ Year\_\_\_\_\_
10. Topic Title: IB DP Teacher Studies and Preparation: From Instruction to Action Field Study\_\_\_\_\_

11. **Topic Description:** Note: This part can be skipped if answer to part 9 is "yes." (NOTE: Please provide detailed information about the topic. Please type. You may also attach the topic description on a separate sheet if you do not have enough space.

This field study course is designed to give program participants the opportunity to explore and investigate the core concepts from the IB DP Teacher Studies and Preparation: From Instruction to Action through projects and activities in an IB World, or similar schools. This is monitored by both a site administrator and a university instructor.

12. Does this topic have prerequisites? No
13. Does this topic have co-requisites? Yes. EDUC: 696-3
14. Does the topic require consent for enrollment? \_\_\_Yes \_\_\_X No  
\_\_\_\_ Faculty \_\_\_\_\_ Credential Analyst \_\_\_\_\_ Dean \_\_\_\_\_ Program/Center/Department - Director/Chair
15. Is topic crosslisted: \_\_\_Yes \_\_\_X No If yes, indicate which course\_\_\_\_\_ and obtain signature in #18.

16. What resources are needed to offer this topic (including technology)? This is an online course, so technology support in Cougar Courses is needed. There is also the need for high school single subject IB teachers to work with small subject-like groups for three classes of the course.

17. Justification for offering this topic.

The International Baccalaureate Educator Certificate is currently offered at CSUSM for teachers credentialed in the primary years (elementary) and the middle years school settings. This class is one in a 10 unit course of study to offer the Educator Certificate to high school teachers, which in IB is called the Diploma Program.

18. Does this topic impact any other disciplines? Note: This number can be skipped if answer to part 9 is "yes."

     Yes  No If yes, obtain signature(s). Any objections should be stated in writing and attached to this form.

Discipline \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_      Support      Oppose

Discipline \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_      Support      Oppose

19. Location (if topic not offered at main campus) \_\_\_\_\_

20. Is this course being offered on-line?  Yes      No

21. Is this a contract topic?      Yes  No

22. Enrollment Limit      25 \_\_\_\_\_

23. Requested Bldg/Room \_\_\_\_\_  
Please call Extended Studies first to reserve the room.

Please note: A separate Form E-T must be submitted for each section offered.

SIGNATURES


  
1. Program/Center/Department – Director/Chair

1.22.15  
Date

  
2. College Dean (or Designee)

1.26.15  
Date

The academic credentials of the instructor listed above are known to the Program/Center/Department (either regular faculty, or adjunct faculty with a curriculum vitae on file in the Program/Center/Department Office). The instructor is qualified to deliver the topic as described in part 9 (or on a previous Form T or Form E-T in the case of a topic that has already been offered).

  
3. Dean of Extended Studies (or Designee)

1-28-15  
Date

Completed form received in the Office of Extended Studies

  
4. Associate Vice President for Academic Affairs – Academic Programs

2/4/15  
Date

