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Office of the President

## MEMORANDUM

DATE: January 20, 1999

TO: Richard H. Karas  
Vice President for Academic Affairs

FROM: Alexander Gonzalez   
President

SUBJECT: Delegation of Authority—Academic Programs and Course Approval

Effective immediately, I delegate to you the authority to approve all new and existing academic program and course proposals. Since the current review process requires each proposal to be reviewed by the respective program and college, two to three Academic Senate subcommittees, the Academic Programs office, and the Vice President for Academic Affairs, I am confident that the curriculum is receiving adequate scrutiny and that issues of appropriateness and resource implications are being addressed.

Thank you for assuming this responsibility. I am always available should you wish to review a specific proposal with me.

AG/ce

cc: Beverlee Anderson, Chair, Academic Senate  
David J. Barsky, AVPAA - Academic Programs ✓  
Jennie Spencer Green, Interim Dean, CoBA  
Steve Lilly, Dean, COE  
Gary Means, Dean, Extended Studies  
Norm Nicolson, Dean, Instructional and Information Technologies  
Marion Reid, Dean, LIS  
Victor Rocha, Dean, COAS  
Eileen Oliver, Associate Dean, COE  
Kathleen Watson, Interim Associate Dean, CoBA  
Pat Worden, Associate Dean, COAS  
Terry Allison, Chair, BLP  
Thomas Crumpler, Chair, GEC  
Michael McDuffie, Chair, APP

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