How to Edit Preferences in Degree Planner

Step 1: “Degree”

During the first two weeks of each semester:

1. Open Degree Planner:
   Login to MyCSUSM and Click Student Center. Click Degree Planner. Click Continue to proceed.

2. Review the number of units suggested in the upcoming semester.

   Most students will not have to make any changes in this step as the Degree Planner default suggestion is approximately 15 units.

   ![Degree Planner Table]

   If the number of units suggested needs to be adjusted, continue below:

3. Click Edit Preferences:

4. Increase or decrease the number of units planned for each semester by typing into the Target Units column next to the upcoming semester.

   *Note: if decreasing the number of units, an additional semester may need to be added.

   ![Future Units Table]

5. Click OK:

The Degree Planner will automatically update to suggest coursework according to the target units. As a reminder, it is unnecessary to click the “Select” lines for now. This step is strictly planning for unit load.

The “Degree” phase is complete!