



MEMORANDUM

Date: April 5, 2024

To: Ellen Neufeldt, President, California State University, San Marcos *Ellen f. Neufeldt*

From: Rebecca Vo, Vice President of Finance & Operations, Associated Students, Inc.
Annie Macias, Ph.D., Executive Director, Associated Students, Inc. *Annie Macias*
Annie Macias (Apr 10, 2024 15:15 PDT)

CC: Viridiana Diaz, Ph.D., Vice President for Student Affairs, California State University, San Marcos *Viridiana Diaz*
Deborah Davis, Manager of Auxiliary Financial Operations, California State University, San Marcos Viridiana Diaz (Apr 23, 2024 12:14 PDT)

Re: ASI 24/25 Budget

On March 15th, 2024, the Associated Students, Inc. (ASI) Board of Directors approved the 2024/2025 proposed budget with a deficit of \$368,154. After the fiscal year 23/24 closes (June 20, 2024), the ASI Executive Committee will need to review and re-allocate the ASI reserves to cover this budget gap.

Some of the items to highlight affecting the ASI Budget includes:

- California Minimum Wage Increase: As of June 30, 2024, California minimum wage is due to increase to \$17 per hour and on January 1, 2025, to potentially \$17.50 per hour. The increases impact the wages to over 40 student employees.
- Professional Staff Salary Increase: To comply with the California minimum wage increase and on-going cost of living adjustments, the budget allocates adjustments for 8 professional staff salaries and benefits.
- Student Emergency Fund: \$30,000 is allocated to financially support students who encounter unexpected situations. Last year, this program was funded with fundraised dollars from Giving Day. This year we fundraised about \$9,000.
- Cougar Pantry Grants: Most grants supporting the purchase for food and toiletries have concluded and is reflected by a reduction of \$89,189 in grants from previous year. Additionally, higher than expected student visits (approximately 800 student per week) at the Pantry space required adding a part time employee and 3 more students positions to operate the Van and bring goods to re-stock the pantry.
- Other cost increases include University Indirect Cost Recovery: Mandated through Executive Order 1000, services from CSUSM campus provided to ASI are escalating by 3% and the cost recovery from CSUSM corporation administration of 8% per ASI Professional Staff and student employees is rising as wages continue to rise.

Please find the approved ASI Budget for fiscal year 2024 - 2025 attached.

R.E.M.

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Associated Students, Inc
of California State University San Marcos

Annual Budget

2024 - 2025



ASSOCIATED STUDENTS, INC. (ASI)
Budget Call Timeline for Fiscal Year 2024/2025

Date	Description
Friday, January 26, 2024	Budget request email will be sent out to all ASI.
January 29- Feb 2, 2024	ASI Supervisors will meet with their students from the ASI entities to review prior year expenses to actuals, discuss needs and begin developing a budget.
February 5-9, 2024	Each department supervisor will meet with the ASI Business Operations Analyst to review their proposed budget.
Friday, February 16, 2024	All budget proposals need to be submitted to the ASI Business Operations Analyst.
Tuesday, February 27, 2024	Submission to the Internal Operations Committee Chair as an action item for the Internal Operations Committee's agenda.
Friday, March 8, 2024	Internal Operations Committee meets to determine new initiatives and review the proposed ASI master budget for Fiscal Year 2024/2025. All departments should have a student representative in attendance to present their requested budget.
Monday, March 11, 2024	Submission to Board of Directors (BOD) Chair and Chief of Staff as an action item to the Board's agenda.
Friday, March 15, 2024	BOD reviews and approves 2024/2025 ASI Master Budget.
Friday, April 12, 2024	IO meeting reserved for budget adjustment if the budget is not approved by the BOD on March 15th.
Friday, April 19, 2024	BOD meeting reserved for budget adjustment if needed.
Monday, April 22, 2024	ASI memo, 2024/2025 approved budget narrative, signed BOD minutes due to CSUSM VPFA for signature.
Monday, April 29, 2024	ASI memo, 2024/2025 approved budget narrative, signed BOD minutes due to CSUSM President for signature.
Monday, May 13, 2024	2024-2025 ASI Master Budget signed and posted on ASI website

**Associated Students, Inc of CSU San Marcos
Budget Guiding Principles**

As of October 12, 2018, reviewed February 9th, 2024 by Internal Operations Committee

Transparency:

The ASI budget should be timely, simple to understand, and be easily communicated to the campus community and stakeholders.

Adaptability:

The ASI budget allocations should be consistent with ongoing ASI initiatives and flexible with new initiatives, while keeping in mind mandatory cost increases.

Operational Expenses vs Program Services:

The ASI budget allocations should review the percentages of the operational expenses and program services to ensure a sustainable ratio exists between the two categories.

Operational Expenses are the costs of supporting the student services and programs that ASI provides such as cost of copy machines, telephones, auditing services, bank charges, etc. Operational Expenses are found in the Management and general categories under the audited financial statements.

Program Services are the costs of ASI programs and services such as Campus Activities Board, ASI Cougar Pantry, Media and Communications Team, etc.

Maximize Student Opportunities

The ASI budget will prioritize student employment opportunities and direct funding support such as ASI Leadership Fund, Student Emergency Fund, Sustainability Projects Fund, etc.

ASI Budget Summary

		22/23 Adjusted budget with reserve amounts	22/23 Actuals	23/24 Approved budget 5/23 with no reserves	23/24 Approved budget 9/8 with reserve amedments	23/24 Expected Expenses	24/25 Approved
REVENUE							
	Fall Headcount	13,469		13,449	13,449		14,449
	Spring headcount	12,317		12,213	12,213		13,265
	Fee amount per semester	\$75	\$75	\$75	\$75		\$75
	REVENUE TOTAL	\$ 1,933,950	\$ 2,064,607	\$ 1,924,650	\$ 1,924,650	\$ 2,152,663	\$ 2,078,550

RESERVES ALLOCATIONS

		\$ 626,135	\$ 299,216	\$ -	\$ 528,489		\$ -
	Insurance claim funds			\$ 144,377	\$ 144,377		\$ -
	REVENUE + RESERVE ALLOCATION TOTAL	\$ 2,560,085	\$ 2,363,823	\$ 2,069,027	\$ 2,597,516	\$ 2,152,663	\$ 2,078,550

EXPENSES

2101	Operations	\$ 489,763	\$ 439,527	\$ 505,591	\$ 505,591	\$ 469,829	\$ 499,478
2102	Board of Directors	\$ 117,558	\$ 72,462	\$ 121,600	\$ 145,600	\$ 106,083	\$ 146,011
2103	ASI President	\$ 21,427	\$ 20,299	\$ 21,909	\$ 21,909	\$ 21,819	\$ 23,480
2107	Campus Activities Board	\$ 266,514	\$ 211,137	\$ 282,801	\$ 325,801	\$ 257,991	\$ 323,886
2108	Media and Marketing	\$ 222,743	\$ 210,955	\$ 233,277	\$ 243,277	\$ 204,374	\$ 230,273
2110	General Student Programs	\$ 304,651	\$ 255,331	\$ 292,170	\$ 312,595	\$ 266,580	\$ 314,439
2111	ASI Vice President of Finance and	\$ 269,031	\$ 156,365	\$ 52,442	\$ 193,078	\$ 79,311	\$ 84,031
2118	ASI Vice President of Student & University Affairs	\$ 25,302	\$ 19,518	\$ 24,943	\$ 24,943	\$ 28,430	\$ 24,031
2121	University Cost Recovery	\$ 144,885	\$ 144,885	\$ 169,561	\$ 169,561	\$ 290,673	\$ 174,648
2124	of Staff	\$ 18,790	\$ 11,851	\$ 18,443	\$ 18,443	\$ 14,650	\$ 20,031
2125	ASI Cougar Pantry	\$ 405,225	\$ 235,542	\$ 212,012	\$ 469,440	\$ 260,901	\$ 351,092
2126	Festival 78	\$ 355,528	\$ 210,308	\$ 209,000	\$ 232,000	\$ 232,000	\$ 226,600

Associated Students, Inc of CSUSM

EXPENSES TOTAL	\$ 2,641,416	\$ 1,988,182	\$ 2,143,748	\$ 2,662,238	\$ 2,232,641	\$ 2,417,997
NET INCOME/(LOSS)	\$ (81,331)	\$ 375,641	\$ (74,721)	\$ (64,721)	\$ (79,978)	\$ (339,447)

Associated Students, Inc. of CSUSM

ASI Reserves

	22/23 Approved	22/23 Actuals	23/24 Approved	24/25 Proposed	Notes
Projected Beginning Fund Balan	\$ 2,892,903		\$ 3,179,793	\$ 2,720,500	

Add/deduct: net adjusted income or (loss)	\$ (81,331)		\$ (64,721)	\$ (339,447)	
Deduct projects and programs designated by the Board to support with reserves	\$ 626,135		\$ 528,489		
Projected Ending Balance	\$ 2,185,437		\$ 2,586,582	\$ 2,381,053	

GRANTS /FUNDRAISING

Giving Day Funds for Student Emergency Funds (Foundation)	\$ -	\$ 76,636	\$ 76,636	\$ 9,598	
Giving Day Funds for ASI Cougar Pantry (Foundation Project)	\$ -	\$ -			
TOTAL	\$ -	\$ 76,636	\$ 76,636	\$ 9,598	

Statement of Reserve Allocation: designated by ASI Corporate Policy

operations	\$ 602,341	\$ 602,341	\$ 602,341	\$ 602,341	
Capital Equipment & Acquisition	\$ 87,307	\$ 87,307	\$ 66,771	\$ 66,771	
Planned Future Growth	\$ 301,388	\$ 301,388	\$ 301,388	\$ 301,388	
TOTAL	\$ 991,036	\$ 991,036	\$ 970,500	\$ 970,500	

Projects and Programs support: Designated By the ASI Board of Directors

Reserved for Wellness and Recreation Facility	\$ 1,200,000	\$ 1,200,000	\$ 1,750,000		
Reserved for Student Emergency Fund	\$ 160,000	\$ 76,650	\$ 54,000		
Reserved for Program Support	\$ 240,490	\$ -	\$ 120,425	\$1,750,000	
Reserved for ASI Cougar Pantry related grants	\$ 187,645	\$ 62,069	\$ 98,039		
Reserved for ASI Cougar Pantry a	\$ -	\$ -	\$ 159,389		
Funding	\$ 30,000	\$ 10,145	\$ 10,000		
timeline Project	\$ 8,000	\$ 8,000	\$ -		
Future Fees Campaign	\$ -	\$ -	\$ 10,000		
TOTAL	\$ 1,826,135	\$ 1,356,864	\$ 2,201,853	\$1,750,000	

Undesignated

18-19 Insurance claim recovery	\$ 144,377	\$ -	\$ -	\$ -	
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Dept. ID: 2101 Operations | Chargebacks: 210101

Account #	Class Code	Account Description	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16803	Salaries - Pro Staff: Business Operations Analyst	\$ 69,000	\$ 275,806	\$ 69,000	\$ -	\$ 72,450
613808	16803	Benefits - Pro Staff: Business Operations Analyst	\$ 27,600	\$ -	\$ 27,600	\$ -	\$ 26,807
613808		General Salary Increase adjustments (GSI)	\$ 24,553	\$ -	\$ 47,565	\$ -	\$ 51,078
613808	16803	Salary - Executive Director	\$ 137,000	\$ -	\$ 137,000	\$ 171,124	\$ 143,850
613808	16803	Benefits - Executive Director	\$ 54,800	\$ -	\$ 54,800	\$ -	\$ 53,225
613816		Corp Admin Charge 8%	\$ 93,637	\$ 77,560	\$ 95,726	\$ 50,508	\$ 75,671
660858		Corp Education Benefits	\$ 3,200	\$ 3,200	\$ 3,200	\$ -	\$ 3,200
660858		Prof. Development	\$ 6,600	\$ 6,573	\$ 6,600	\$ 371	\$ 6,600
606001		Systemwide Travel	\$ 7,000	\$ 6,452	\$ 5,000	\$ 3,087	\$ 5,000
604001		Telecommunications/ Phones	\$ 8,000	\$ 8,191	\$ 8,000	\$ 4,867	\$ 7,000
613810		Auditing Expenses	\$ 30,000	\$ 25,475	\$ 28,300	\$ 18,975	\$ 28,300
660001		Postage/Mail	\$ 500	\$ 198	\$ 300	\$ 78	\$ 200
660003		Office Supplies	\$ 9,000	\$ 8,268	\$ 8,000	\$ 10,157	\$ 8,000
660010		Insurance/CSURMA	\$ 7,683	\$ 7,994	\$ 8,700	\$ 8,760	\$ 10,997
660010		Dividend	\$ -	\$ -	\$ -		\$ -
660835		Signa - Copier Lease	\$ 1,200	\$ 1,596	\$ 1,500	\$ 796	\$ 1,500
660842	12512	Golf Cart	\$ 1,000	\$ 15,945	\$ 1,000	\$ 2,450	\$ 2,600
660805		Membership Dues	\$ 2,000	\$ 1,321	\$ 2,000		\$ 2,000
613807		Legal	\$ 1,500	\$ 550	\$ 800	\$ 3,000	\$ 500
660851		Bank Charges	\$ 800	\$ 152	\$ 500		\$ 500
		Total	\$ 485,073	\$ 439,527	\$ 505,591	\$ 274,173	\$ 499,478

Dept. ID: 2101 Operations | Chargebacks: 210101

GSI Calculation:

Staff	Salary	Benefits	8% Corp Cost	Total Cost per position
Executive Director	\$ 143,850	\$ 53,225	\$ 15,766	\$ 212,840
Associate Executive Director	\$ 95,000	\$ 35,150	\$ 10,412	\$ 140,562
Business Operations Analyst	\$ 72,450	\$ 26,807	\$ 7,941	\$ 107,197
ASI Board of Directors Coordinator	\$ 49,000	\$ 18,130	\$ 5,370	\$ 72,500
Student Engagement Coordinator	\$ 67,467	\$ 24,963	\$ 7,394	\$ 99,824
Media & Communications Coordinator	\$ 67,467	\$ 24,963	\$ 7,394	\$ 99,824
Cougar Pantry Coordinator	\$ 67,467	\$ 24,963	\$ 7,394	\$ 99,824
Multimedia Specialist	\$ 26,772	\$ 9,906	\$ 2,934	\$ 39,612
Student Organizations & Projects Specialist	\$ 50,000	\$ 18,500	\$ 5,480	\$ 73,980
Part-Time Pantry Specialist	\$ 50,960	\$ 18,855	\$ 5,585	\$ 75,400

5% GSI if approved \$ 51,078

DEPT ID: 2102 Board of Directors

Account #	Dept. ID	Class Code	Account Description	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	2102	16803	Salaries - Pro Staff: ASI Board of Directors Coordinator	\$ 62,400	\$ 12,078	\$ 49,000	\$ 34,902	\$ 67,891
613808	2102	16803	Benefits - Pro Staff: ASI Board of Directors Coordinator	\$ 24,960	\$ -	\$ 19,600	\$ -	\$ 25,120
606001	2102		Travel	\$ 5,000	\$ 3,678	\$ 5,000	\$ 4,549	\$ 5,000
609008	2102		Scholarship	\$ 12,000	\$ 9,500	\$ 12,000	\$ 7,712	\$ 12,000
660842	2102		Student Activities	\$ 50,000	\$ 40,767	\$ 25,000	\$ 13,326	\$ 25,000
660842	2102	10216	Veteran's Rep	\$ 1,500	\$ 1,234	\$ 1,500	\$ -	\$ 1,500
660842	2102	10217	Sustainability Rep	\$ 1,500	\$ 609	\$ 1,500	\$ 35	\$ 1,500
660842	2102	10218	Diversity & Inclusion Reps	\$ 1,500	\$ -	\$ 1,500	\$ 74	\$ 1,500
660842	2102	10220	CSTEM Reps	\$ 1,000	\$ 990	\$ 1,000	\$ 461	\$ 1,000
660842	2102	10221	COBA Reps	\$ 1,000	\$ 302	\$ 1,000	\$ -	\$ 1,000
660842	2102	10222	COEHHS Reps	\$ 1,000	\$ 839	\$ 1,000	\$ -	\$ 1,000
660842	2102	10223	CHABSS Reps	\$ 1,000	\$ 725	\$ 1,000	\$ 67	\$ 1,000
660842	2102	10224	ASI General Elections	\$ 2,500	\$ 1,740	\$ 2,500	\$ 755	\$ 2,500
			TOTAL	\$ 165,360	\$ 72,462	\$ 121,600	\$ 61,882	\$ 146,011

Breakdown of funds allocated from Reserves

660842	2102		Student Activities	\$ 30,000		\$ 22,000		
606001	2102		Travel			\$ 2,000		
			TOTAL	\$ 30,000		\$ 24,000		

DEPT ID: 2103 - ASI President

Account	DEPT	Class	Account Descriptions	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	2103	16804	Salaries - SA	\$ 16,013	\$ 16,380	\$ 16,470	\$ 9,566	\$ 18,300
613808	2103	16804	Benefits - SA - Fall/Spring 4%	\$ 504	\$ -	\$ 518	\$ -	\$ 317
613808	2103	16804	Benefits - SA- Summer 12%	\$ 410	\$ -	\$ 421	\$ -	\$ 363
606001	2103		Travel	\$ 3,500	\$ 3,485	\$ 3,500	\$ 2,305	\$ 3,500
660842	2103		Student Activities	\$ 1,000	\$ 434	\$ 1,000	\$ 767	\$ 1,000
TOTAL				\$21,427	\$20,299	\$21,909	\$12,638	\$23,480

Associated Students, Inc of CSUSM

President	Rate	Weeks	Hours	Salary	Corp benefits %	Corp Admin 8%
Summer (June - Aug)	20	13	15	\$ 3,900	\$ 363	
Fall	20	19	20	\$ 7,600	\$ 167	
Spring	20	17	20	\$ 6,800	\$ 150	
Total				\$ 18,300	\$ 680	\$ 1,518

Dept. ID: 2107 Campus Activities Board (CAB)

Account #	Class Code	Account Description	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16803	Salaries - Pro Staff: Student Engagement Coordinator	\$ 67,467	\$ 87,973	\$ 67,467	\$ 70,840	\$ 70,840
613808	16803	Benefits - Pro Staff: Student Engagement Coordinator	\$ 26,987	\$ -	\$ 26,987	\$ -	\$ 26,211
613808	16803	Salary - Grad Assistant	\$ 14,850	\$ -	\$ -	\$ -	\$ -
613808	16803	Benefits - GA 12%	\$ 1,861	\$ -	\$ -	\$ -	\$ -
613808	16804	Salaries - Student Assistants	\$ 78,358	\$ 54,119	\$ 82,559	\$ 38,593	\$ 90,883
613808	16804	Benefits - SA - Fall/Spring 4% & summer 12%	\$ 4,831	\$ -	\$ 4,288	\$ -	\$ 2,952
		Benefits - SA - summer 12%	\$ -	\$ -	\$ -	\$ -	
606001		Travel	\$ -	\$ -	\$ -	\$ 319	\$ 2,000
660842		Student Activities	\$ 15,000	\$ 5,632	\$ 9,000		\$ 9,000
660842	10701	Novelty & Variety	\$ 32,500	\$ 13,800	\$ 25,000	\$ 11,814	\$ 25,000
660842	10704	Civic Engagement	\$ 10,000	\$ -	\$ 5,000	\$ 2,479	\$ 12,500
660842	10705	Programs	\$ 10,000	\$ 1,653	\$ 7,500	\$ 2,113	\$ 7,500
660842		Storage Container	\$ 6,300	\$ 410	\$ -	\$ -	\$ -
		Additional Accts totals		\$ 7,793	\$ -	\$ -	
660842	10707	Cougar Pride & Traditions	\$ 50,000	\$ 16,411	\$ 35,000	\$ 29,327	\$ 42,000
660842	10711	Alternative Spring Break	\$ 29,676	\$ 23,347	\$ 20,000	\$ 11,422	\$ 35,000
		TOTAL	\$ 347,830	\$211,137	\$ 282,801	\$ 166,909	\$ 323,886

Breakdown of Funds allocated from Reserves

		CAB Storage Container	\$ 6,300		\$ -		
660842		Student Activities	\$ 7,000		\$ 8,500		
660842	10701	Novelty & Variety	\$ 10,000	\$ -	\$ 8,000		
660842	10704	Community	\$ 7,000		\$ 5,000		
660842	10705	Temecula Events & Programs	\$ 7,500		\$ 1,500		
660842	10707	Cougar Pride & Traditions	\$ 30,000	\$ -	\$ 7,000		
606001		Travel	\$ -		\$ 3,000		
660842	10711	Alternative Spring Break	\$ 14,176	\$ 7,847	\$ 10,000		
		TOTAL	\$ 81,976	\$ 7,847	\$ 43,000		

Associated Students, Inc of CSUSM

CAB: 1st year Temecula	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
Summer	\$ 17.00	5	10	\$ 850	\$	79
Fall	\$ 17.00	19	19	\$ 6,137	\$	135
Spring	\$ 17.50	19	20	\$ 6,650	\$	146
TOTAL				\$ 13,637	\$	360 \$ 1,120

CAB Specialist - First Year	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
summer	\$ 17.00	5	10	\$ 750.00	\$	69.75
Summer	\$ 17.00	12	10	\$ 2,040	\$	190
Fall	\$ 17.00	19	19	\$ 6,137	\$	135
Spring	\$ 17.50	19	20	\$ 6,650	\$	146
Total				\$ 15,577	\$	541
Total for 3 specialist				\$ 46,731	\$	1,622 \$ 3,868

CAB Specialist - Second Year	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
Summer	\$ 17.50	12	10	\$ 2,100	\$	195
Fall	\$ 17.50	19	19	\$ 6,318	\$	139
Spring	\$ 18.00	19	20	\$ 6,840	\$	150
TOTAL				\$ 15,258	\$	485
Total for 2 specialists:				\$ 30,515	\$	970 \$ 2,519
TOTAL				\$ 90,883	\$	2,952 \$ 7,507

Dept. ID: 2108 Media & Marketing

Account #	Class Code	Account Description	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16803	Media & Communications Coordinator	\$ 67,467	\$ 129,397	\$ 67,467	\$ 73,168	\$ 66,560
613808	16803	Benefits - Pro Staff: Media & Communications	\$ 26,987		\$ 26,987	\$ -	\$ 24,627
613808	16804	Salaries - Student Assistants	\$ 58,935	\$ 51,510	\$ 67,928	\$ 30,472	\$ 69,285
613808	16804	Benefits - SA - Fall/Spring 4%	\$ 2,634	\$ -	\$ 3,414	\$ -	\$ 2,186
613808	16804	Benefits - SA - summer 12%	\$ -	\$ -	\$ -	\$ -	
613808	16803	Salaries - Multimedia Specialist	\$ 27,300	\$ -	\$ 26,772	\$ -	\$ 27,456
613808	16803	Benefits - Multimedia Specialist	\$ 10,920	\$ -	\$ 10,709	\$ -	\$ 10,159
606001		Travel	\$ -	\$ 3,510	\$ 8,000	\$ 7,944	\$ 8,500
660842		Student Activities	\$ 9,000	\$ 5,542	\$ 2,500	\$ 934	\$ 2,000
660842	10801	Cougar Pride Swag	\$ 7,000	\$ 7,200	\$ 7,000	\$ 4,651	\$ 7,000
660842	10802	ASI Branded Operational Supplies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,166	\$ 5,000
660842	10804	MCT Equipment	\$ 7,000	\$ 8,296	\$ 7,000	\$ 263	\$ 6,750
660842	10805	Outreach & Volunteer Programs	\$ 500	\$ 500	\$ 500	\$ 470	\$ 750
		Total	\$ 222,743	\$ 210,955	\$ 233,277	\$ 119,067	\$ 230,273

Breakdown of Funds allocated from Reserves							
		Cougar Pride Swag	\$ -	\$ -	\$ 10,000		

Associated Students, Inc of CSUSM

MCT: 3rd Year (Spring Hire)	Rate	Weeks	Hours	Salary	CORP Benefits	CORP Admin 8%
Summer	\$17.50	6	15	\$ 1,575	\$ 146	
Fall New Hire - 1st Year	\$17.50	18	15	\$ 4,725	\$ 104	
Spring	\$18.25	20	15	\$ 5,475	\$ 120	
Totals for Specialist				\$ 11,775	\$ 371	\$ 972

MCT: 3rd Year (Fall Hire)	Rate	Weeks	Hours	Total	CORP Benefits	CORP Admin 8%
Summer	\$17.50	6	15	\$ 1,575	\$ 146	
Fall	\$17.50	18	15	\$ 4,725	\$ 104	
Spring	\$18.00	20	15	\$ 5,400	\$ 119	
Total				\$ 11,700	\$ 369	\$ 966

MCT: 2nd Year (Fall Hire)	Rate	Weeks	Hours	Total	CORP Benefits	CORP Admin 8%
Summer	\$17.25	6	15	\$ 1,553	\$ 144	
Fall	\$17.25	18	15	\$ 4,658	\$ 102	
Spring	\$17.75	20	15	\$ 5,325	\$ 117	
Total				\$ 11,535	\$ 364	\$ 952

Associated Students, Inc of CSUSM

**Total for 2
specialist \$ 23,070 \$ 728 \$ 1,904**

Year (Spring Hire)	Rate	Weeks	Hours	Total	CORP Benefits	CORP Admin 8%
Summer	\$17.00	6	15	\$ 1,530	\$ 142	
Fall	\$17.00	18	15	\$ 4,590	\$ 101	
Spring	\$17.50	20	15	\$ 5,250	\$ 116	

Total \$ 11,370 \$ 359 \$ 938

**Total for 2
specialist \$ 22,740 \$ 718 \$ 1,877**

**Grand
total For
student
Salaries \$ 69,285 \$ 2,186 \$ 5,718**

Dept. ID: 2110 General Student Programs

Account #	Class Code	Account Description	22/23 Approved	22/23 Actuals	23/24 approved	23/24 Actuals	24/25 Approved
613808	16803	Salaries - Student Organization and Project Specialist	\$ 50,000	\$ 154,853	\$ 50,000	\$ 91,022	\$ 50,000
613808	16803	Benefits - Student Organization and Project Specialist	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 18,500
613808	16803	Salaries - Associate Executive Director	\$ 95,000	\$ -	\$ 95,000		\$ 99,750
610838	16803	Benefits - Associate Executive Director	\$ 38,000	\$ -	\$ 38,000	\$ -	\$ 36,908
613808	16804	Salaries - Student Assistant	\$ 34,365	\$ 26,466	\$ 31,373	\$ 13,339	\$ 34,365
613808	16804	Benefits - SA includes Fall, winter, summer (4%+12%)	\$ 991	\$ -	\$ 1,497	\$ -	\$ 991
660842		Student Activities	\$ 700		\$ 700	\$ 1,600	\$ 700
660842	11001	ASI Retreats	\$ 20,400	\$ 9,781	\$ 20,400	\$ 11,223	\$ 20,000
660842		Volunteer Support	\$ 1,000	\$ 3,374	\$ 1,000	\$ -	\$ 1,000
660842	10706	TLAN	\$ 5,000	\$ 5,287	\$ 5,000	\$ -	\$ 5,000
660858		LEAP	\$ 1,240	\$ 1,240	\$ -	\$ -	\$ -
660842		ASI 30 Year Planning	\$ -	\$ 1,902	\$ -	\$ -	\$ -
660842		Uniforms	\$ 3,000	\$ 791	\$ 3,000	\$ 4,752	\$ 2,000
660842	11007	Sustainability Projects Fund	\$ 25,000	\$ 10,175	\$ 10,000	\$ 2,912	\$ 10,000
660842	11008	USU Art	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 1,500
660835		Office Equip/Computers	\$ 12,400	\$ 41,463	\$ 14,200	\$ 27,531	\$ 33,725
		TOTAL	\$ 309,096	\$ 255,331	\$ 292,170	\$ 152,379	\$ 314,439

Breakdown of Funds allocated from Reserves

660842	11007	Sustainability Projects Fund	\$ 15,000		\$ 3,000		
660842		Future Fee Campaign	\$ -	\$ -	\$ 10,000		
660835		IITS charges associated with refresh	\$ -	\$ -	\$ 7,425		
		TOTAL	\$ 15,000		\$ 20,425	\$ -	\$ -

Associated Students, Inc of CSUSM

Front Desk	Rate	Weeks	Hours	Total	Corp Benefits %	Corp Admin 8%
Summer	\$ 17.00	5	15	\$ 1,275.00	\$ 118.58	
Retreat/Training	\$ 17.00	2	60	\$ 2,040	\$ 190	
Fall	\$ 17.00	20	45	\$ 15,300	\$ 337	
Spring	\$ 17.50	20	45	\$ 15,750	\$ 347	
				Total \$ 34,365	\$ 991	\$ 2,829

Dept. ID: 2111 Vice President of Finance & Operations

Account #	Class Code	Account Descriptions	22/23 Approved	22/23 actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16804	Salaries - SA	\$ 17,385	\$ 9,570	\$ 15,555	\$ 6,008	\$ 17,385
613808	16804	Benefits - SA 4%	\$ 301	\$ -	\$ 887	\$ -	\$ 345
613808	16804	Benefits - SA - Summer 12%	\$ 345	\$ -		\$ -	\$ 301
606001		Travel	\$ 1,000	\$ -	\$ 1,000	\$ 593	\$ 1,000
660842	11103	Student Emergency Fund	\$ 35,000	\$ 111,650	\$ -	\$ -	\$ 30,000
660842	11104	ASI Leadership Fund	\$ 25,000	\$ 35,145	\$ 35,000	\$ 4,771	\$ 35,000
		TOTAL	\$79,031	\$156,365	\$52,442	\$11,372	\$84,031

Breakdown of Funds allocated from Reserves

660842	11103	Student Emergency Fund	\$ 160,000	\$ 76,650	\$ 54,000		
660842	11104	ASI Leadership Funding	\$ 30,000	\$ 10,145	\$ 10,000		
		TOTAL	\$ 190,000	\$ 86,795	\$ 64,000	\$ -	

Breakdown of Funds from fundraising/Grants

660842	11103	Student Emergency Funds (Foundation Fund 96014 Project 86578)	\$ -		\$ 76,636	\$ 34,852	\$ 9,598
		TOTAL	\$ -		\$ 76,636	\$ 34,852	\$ 9,598

Associated Students, Inc of CSUSM

VPFO	Rate	Weeks	Hours	Salary	Corp benefits %	8%
Summer (June - Aug)	19	13	15	3705	344.565	
Fall	19	19	20	7220	158.84	
Spring	19	17	20	6460	142.12	
Total				\$ 17,385	\$ 646	\$ 1,442

Dept. ID: 2121 University Cost Recovery

Account #	Account Descriptions	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613814	University Indirect Cost Recovery	\$ 42,998	\$ 42,998	\$ 44,288	\$ 44,288	\$ 45,617
613814	Business & Financial Services MOU	\$ 101,887	\$ 101,887	\$ 125,273	\$125,273	\$ 129,031
	TOTAL	\$ 144,885	\$ 144,885	\$ 169,561	\$169,561	\$ 174,648

Dept. ID: 2118 Vice President of Student and University Affairs (VPSUA)

Account #	Class Code	Account Descriptions	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16804	Salaries - SA	\$ 17,385	\$ 13,528	\$ 15,555	\$ 8,415	\$ 17,385
613808	16804	Benefits - SA 4%	\$ 301	\$ -	\$ 490	\$ -	\$ 301
613808	16804	Benefits - SA - Summer 12%	\$ 345	\$ -	\$ 398	\$ -	\$ 345
606001		Travel	\$ 5,000	\$ 5,028	\$ 5,000	\$ 7,170	\$ 5,000
660842		Student Activities	\$ 3,000	\$ 75	\$ 2,500	\$ 1,000	\$ -
660842	11801	Lobby Corp	\$ 1,000	\$ 887	\$ 1,000	\$ 348	\$ 1,000
		TOTAL	\$ 27,031	\$ 19,518	\$ 24,943	\$ 16,933	\$ 24,031

Associated Students, Inc of CSUSM

Vice President of Student and University Affairs	Rate	Weeks	Hours	Total	Corp Benefits	Corp Admin 8%
Summer (June - Aug)	\$ 19.00	13	15	\$ 3,705	\$ 345	
Fall	\$ 19.00	19	20	\$ 7,220	\$ 159	
Spring	\$ 19.00	17	20	\$ 6,460	\$ 142	
				Total \$ 17,385	\$ 646	\$ 1,442

Dept. ID: 2124 Chief and Chair

Account #	Class Code	Account Descriptions	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16804	Salaries - SA	\$ 17,385	\$ 10,480	\$ 15,555	\$ 7,279	\$ 17,385
613808	16804	Benefits - SA 4%	\$ 788	\$ -	\$ 490	\$ -	\$ 345
613808	16804	Benefits - Summer - SA 12%	\$ 159	\$ -	\$ 398	\$ -	\$ 301
606001		Travel	\$ 1,000	\$ 977	\$ 1,000	\$ 1,238	\$ 1,000
660842		Student Activitites	\$ 1,000	\$ 395	\$ 1,000	\$ 30	\$ 1,000
		TOTAL	\$20,331	\$11,851	\$18,443	\$8,546	\$20,031

Associated Students, Inc of CSUSM

	Rate	Weeks	Hours	Total	Corp Benefi	Corp Admin 8%
Chief & Chair						
Summer (June - Aug)	\$ 19.00	13	15	\$ 3,705	\$ 345	
Fall	\$ 19.00	19	20	\$ 7,220	\$ 159	
Spring	\$ 19.00	17	20	\$ 6,460	\$ 142	
				Total \$ 17,385	\$ 646	\$ 1,442

Dept. ID: 2125 Cougar Pantry

Account #	Class Code	Account Descriptions	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
613808	16803	Salaries -Cougar Pantry Coordin	\$ 67,467	\$ 84,282	\$ 67,467	\$ 55,942	\$ 70,840
613808	16803	Benefits -Cougar Pantry Coordinator	\$ 26,987		\$ 26,987	\$ -	\$ 26,211
613808	16803	Salaries -Cougar Pantry Specialis	\$ -	\$ -	\$ -	\$ -	\$ 27,456
613808	16803	Salaries -Cougar Pantry Specialis	\$ -	\$ -	\$ -	\$ -	\$ 10,159
613808	16804	Salaries -Student Assistants	\$ 70,481	\$ 52,913	\$ 95,985	\$ 37,576	\$ 114,539
613808	16804	Benefits - SA - Fall/Spring 4% & Summer 12%	\$ 2,173		\$ 5,063	\$ -	\$ 2,886.92
660842		Student Activities	\$ 3,000	\$ 8,763	\$ 3,000	\$ 6,459	\$ 5,000
660842	12502	Food	\$ 21,490	\$ 8,796	\$ -	\$ (2,762)	\$ 60,000
660842	12501	Operations	\$ 10,000	\$ 9,667	\$ -	\$ 9,166	\$ 10,000
660842	12503	Programming	\$ 5,000	\$ 5,450	\$ 5,000	\$ 7,321	\$ 18,000
606001		Travel	\$ 2,000	\$ 970	\$ 2,000	\$ 1,438	\$ 2,000
619801	12504	Van	\$ 8,500	\$ 2,633	\$ 6,510	\$ 1,978	\$ 4,000
		TOTAL	\$ 217,580	\$ 173,473	\$ 212,012	\$ 117,117	\$ 351,092

Prior Year Grants (*Fund balances are reflected on the reserves and balances are carried forward to the current year budget.)							
660842	12506	SDFB Refrigerators	\$ 150	\$ -	\$ -	\$ -	
660842	12507	SB85 - Pantry Expansion	\$ 52,900	\$ 9,239	\$ 12,219	\$ 6,532	
660842	12508	Giving Day (Foundation Project 86731)	\$ 13,860	\$ 15,793	\$ 46,126	\$ 6,902	\$ 8,850
660842	12510	AB 85 - Cal Fresh	\$ 30,600	\$ 2,786	\$ 27,814	\$ 1,395	
	12511	AB-74	\$ 29,935	\$ 355	\$ -	\$ -	
660842	12513	San Diego Foundation Grant	\$ 35,200	\$ 23,320	\$ 11,880	\$ 20,221	
613808	12514	IRA	\$ 19,000	\$ 4,635	\$ -	\$ -	
660842	12515	Feeding San Diego (FSD-S23)	\$ 6,000	\$ 5,942	\$ -	\$ -	
		TOTAL	\$ 187,645	\$ 62,069	\$ 98,039	\$ 35,049	\$ 8,850

Breakdown of Funds allocated from Reserves							
613808	16803	3 additional student assistants	\$ -	\$ -	\$ 20,568		
660842	12502	Food	\$ -	\$ -	\$ 35,000		
660842	12501	Operations	\$ -	\$ -	\$ 20,000		
660842	12503	Programming	\$ -	\$ -	\$ 30,000		
619801	12504	Van	\$ -	\$ -	\$ 12,821		
660842	12503	Hygiene supplies	\$ -	\$ -	\$ 30,000		

Associated Students, Inc of CSUSM

660842	12503	Monthly Basic Needs Opportunities	\$ -	\$ -	\$ 11,000		
		TOTAL	\$ -	\$ -	\$ 159,389		

Associated Students, Inc of CSUSM

Pantry Specialist - First Year (5)

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 17.00	4	5	\$ 340	\$ 31.62	\$ 29.73
Fall	\$ 17.00	19	15	\$ 4,845	\$ 106.59	\$ 396.13
Spring	\$ 17.50	19	15	\$ 4,988	\$ 109.73	\$ 407.78
Total				\$ 10,173	\$ 247.94	\$ 833.63

Total for 5 specialist \$ 50,863 \$ 1,239.68 \$ 4,168.17

Second Year

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 17.25	4	10	\$ 690	\$ 64.17	
Fall	\$ 17.25	19	15	\$ 4,916	\$ 108.16	
Spring	\$ 17.75	19	15	\$ 5,059	\$ 111.29	
Total				\$ 10,665	\$ 283.62	\$ 875.89
Total for 4 specialist				\$ 42,660	\$ 1,134.48	\$ 3,503.56

Third Year (1)

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 17.75	4	10	\$ 710	\$ 66.03	
Fall	\$ 17.75	19	15	\$ 5,059	\$ 111.29	
Spring	\$ 18.00	19	15	\$ 5,130	\$ 112.86	
Total				\$ 10,899	\$ 290.18	\$ 895.11
Total for 1 specialist				\$ 10,899	\$ 290.18	\$ 895.11

Pantry Driver Specialist

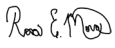
	Rate	Weeks	Hours	Salary	Benefits%	Corp 8%
fall	\$ 17.50	19	15	\$ 4,988	\$ 109.73	\$ 407.78
spring	\$ 18.00	19	15	\$ 5,130	\$ 112.86	419.4288
Total for 1 specialist				\$ 10,118	\$ 222.59	\$ 827.21

Grand Total \$ 114,539 \$ 2,886.92 \$ 9,394.05

Dept. ID: 2126 Festival 78

Account #	Class Code	Account Descriptions	22/23 Approved	22/23 Actuals	23/24 Approved	23/24 Actuals	24/25 Approved
660842	12601	Volunteers	\$ 2,000	\$ 3,156	\$ 2,000		\$ 2,000
660842	12602	Marketing	\$ 10,000	\$ 891	\$ 7,000		\$ 3,000
660842	12603	Promotions	\$ 9,000	\$ 2,928	\$ 6,000		\$ 6,000
660842	12604	Production	\$ 80,000	\$ 87,387	\$ 80,000		\$ 85,000
660842	12605	Artist/Hospitality	\$ 123,014	\$ 118,425	\$ 100,000		\$ 130,000
660842	12606	Activities/Entertainment	\$ 10,000	\$ 2,487	\$ 10,000	\$ 839	\$ 12,000
660842	12607	Décor	\$ 7,000	\$ 237	\$ 3,000		\$ 1,000
660842		Art	\$ 1,000	\$ -	\$ 1,000		\$ 600
		Ticket sales	\$ -	\$ (12,589)	\$ -		\$ (13,000)
TOTAL			\$ 242,014	\$ 202,921	\$ 209,000	\$ 839	\$ 226,600


Breakdown of Funds allocated from Reserves							
		marketing	\$ 5,000	\$ -	\$ -		
		promotions	\$ 5,000	\$ -	\$ -		
		productions	\$ 40,000	\$ 7,387	\$ 3,000		
		artist/hospitality	\$ 53,514	\$ -	\$ 20,000		
		activities	\$ 5,000	\$ -	\$ -		
		décor	\$ 5,000	\$ -	\$ -		
TOTAL			\$ 113,514	\$ 7,387	\$ 23,000		


Signature: 
 Email: rmora@csusm.edu

Signature:
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Signature:
 Email:

Signature:
 Email:

Signature: 
Norma Larios (Apr 23, 2024 12:14 PDT)
 Email: nlarios@csusm.edu

Signature: 
 Email: vivigarcia@csusm.edu