



**ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS**

MEMORANDUM

Date: May 11, 2023

To: Ellen Neufeldt, President, California State University, San Marcos

Ellen f. Neufeldt

From: Julia Glorioso, President & CEO, Associated Students Inc. *Julia Glorioso*
Annie Macias, Ph.D., Executive Director, Associated Students Inc.

Annie Macias

CC: Viridiana Diaz, Ph.D., Vice President of Student Affairs

Viridiana Diaz
Viridiana Diaz (Jun 8, 2023 10:57 PDT)

Subject: ASI 23/24 Budget

The 2022/2023 ASI Board of Directors approved the 2023/2024 ASI Budget with a deficit of \$67,810. Passing the budget with a deficit allows next year's Board to review and assess the ASI reserves balance after the close of the fiscal year on 6/30/23. Once the fiscal year closes, the Board will have a better indication of what amount needs to be allocated to our budget to close the deficit and allow ASI to serve students for the next academic year.

The current ASI fee is no longer financially sustainable to fully support students due to the rising cost of living, inflation, and minimum wage increases that have greatly impacted and increased our operating costs. Due to this, the 2022/2023 ASI Board of Directors recommends the incoming Board to look at and strategize the timing to propose increases to the ASI student body fee. Creating a timeline to review and raise the ASI Fee will be a necessary step for the incoming Board to ensure current and future students are adequately served, engaged, and empowered.

ASSOCIATED STUDENTS, INC. OF CALIFORNIA STATE UNIVERSITY SAN MARCOS
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Norma Larios

Norma Larios
Norma Larios (Jun 8, 2023 09:50 PDT)

Associated Students, Inc
of California State University San Marcos

Annual Budget

2023 - 2024



ASSOCIATED STUDENTS, INC. (ASI)

Budget Call Timeline for Fiscal Year 2023/2024

Date	Description
Friday, January 27, 2023	Budget request email will be sent out to all ASI.
January 30- Feb 3, 2023	ASI Supervisors will meet with their students from the ASI entities to review prior year expenses to actuals, discuss needs and begin developing a budget.
February 6-10, 2023	Each department supervisor will meet with the ASI Financial Services and Student Organization Accounts Coordinator to review their proposed budget.
Friday, February 18, 2023	All budget proposals need to be submitted to the ASI Financial Services and Student Organization Accounts Coordinator.
Tuesday, February 28, 2023	Submission to the Internal Operations Committee Chair as an action item for the Internal Operations Committee's agenda.
Friday, March 10, 2023	Internal Operations Committee meets to determine new initiatives and review the proposed ASI master budget for Fiscal Year 2023/2024. All departments should have a student representative in attendance to present their requested budget.
Monday, March 13, 2023	Submission to Board of Directors (BOD) Chair and Chief of Staff as an action item to the Board's agenda.
Friday, March 17, 2023	BOD reviews and approves 2023/2024 ASI Master Budget.
Friday, April 14, 2023	IO meeting reserved for budget adjustment if the budget is not approved by the BOD on March 16th.
Friday, April 21, 2023	BOD meeting reserved for budget adjustment if needed.
Monday, April 24, 2023	ASI memo, 2023/2024 approved budget narrative, signed BOD minutes due to CSUSM VPFA for signature.
Monday, May 1, 2023	ASI memo, 2023/2024 approved budget narrative, signed BOD minutes due to CSUSM President for signature.
Monday, May 15, 2023	2023-2024 ASI Master Budget signed and posted on ASI website

**Associated Students, Inc of CSU San Marcos
Budget Guiding Principles**

As of October 12, 2018, reviewed October 14, 2022 by Internal Operations Committee

Transparency:

The ASI budget should be timely, simple to understand, and be easily communicated to the campus community and stakeholders.

Adaptability:

The ASI budget allocations should be consistent with ongoing ASI initiatives and flexible with new initiatives, while keeping in mind mandatory cost increases.

Operational Expenses vs Program Services:

The ASI budget allocations should review the percentages of the operational expenses and program services to ensure a sustainable ratio exists between the two categories.

Operational Expenses are the costs of supporting the student services and programs that ASI provides such as cost of copy machines, telephones, auditing services, bank charges, etc. Operational Expenses are found in the Management and general categories under the audited financial statements.

Program Services are the costs of ASI programs and services such as Campus Activities Board, ASI Cougar Pantry, Media and Communications Team, etc.

Maximize Student Opportunities

The ASI budget will prioritize student employment opportunities and direct funding support such as ASI Leadership Fund, Student Emergency Fund, Sustainability Projects Fund, etc.

ASI Budget Summary

		21/22 Approved	22/23 Approved	23/24 Proposed	Notes
REVENUE					
	Fall Headcount	13,395	13,469	13,449	updated 3/29 per CSUSM Budget Office
	Spring headcount	13,395	12,317	12,213	
	Fee amount per semester	\$75	\$75	\$75	
	REVENUE TOTAL	#####	\$ 1,933,950	\$ 1,924,650	
EXPENSES					
2101	Operations	\$ 353,014	\$ 489,763	\$ 508,274	
2102	Board of Directors	\$ 150,300	\$ 117,558	\$ 121,600	
2103	ASI President	\$ 21,427	\$ 21,427	\$ 21,910	
2107	Campus Activity Board	\$ 272,596	\$ 266,514	\$ 282,801	
2108	Media and Marketing	\$ 194,622	\$ 222,743	\$ 223,591	
2110	General Student Programs	\$ 418,414	\$ 304,651	\$ 292,169	
2111	ASI Executive Vice President	\$ 77,302	\$ 76,959	\$ 52,442	
2118	ASI Vice President of Student & University Affairs	\$ 25,802	\$ 25,302	\$ 24,943	
2121	University Cost Recovery	\$ 125,425	\$ 144,885	\$ 169,561	
2124	ASI Chair & Chief of Staff	\$ 18,802	\$ 18,790	\$ 18,442	
2125	ASI Cougar Pantry	\$ 214,838	\$ 199,449	\$ 212,105	
2126	Festival 78	\$ 131,000	\$ 128,500	\$ 209,000	
	EXPENSES TOTAL	#####	\$ 2,016,541	\$ 2,136,837	

NET	\$ 5,708	\$ (82,591)	\$ (212,187)	
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RESERVES ALLOCATIONS	\$ -	\$ 557,490	\$ 144,377	insurance claim funds
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TOTAL	\$ -	\$ 474,899	\$ (67,810)	
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Associated Students, Inc. of CSUSM

RESERVES

		21-22 Approved	22-23 Approved	22-23 Actuals as of May 15, 2023	Notes
Beginning Fund Balance		\$ 2,355,709	\$ 2,892,903		
Cougar Pantry Grants					
Designated by ASI Corporate Policy					
	Working capital & current operations	\$ 602,341	\$ 602,341	\$ 602,341	
	Capital Equipment & Acquisition	\$ 74,724	\$ 87,307	\$ 87,307	policy 3 year computer refresh
	Planned Future Growth	\$ 301,388	\$ 301,388	\$ 301,388	
TOTAL		\$ 978,453	\$ 991,036	\$ 991,036	
Designated By the ASI Board of Directors					
	Reserved for Wellness and Recreation Building	\$ 982,942	\$ 1,200,000	\$ 1,200,000	
	Reserved for Student Emergency Fund	\$ 252,350	\$ 160,000	\$ 140,000	
	Reserved for Program Support	\$ -	\$ 240,490	\$ 30,000	
	Reserved for ASI Cougar Pantry related grants	\$ 141,965	\$ 119,000	\$ 50,000	
	Reserved for ASI Leadership Funding	\$ -	\$ 30,000	\$ 25,000	
	Reserved for ASI 30 year timeline Project	\$ -	\$ 8,000	\$ -	
	TOTAL TO CURRENT OPERATIONS	\$ 1,377,257	\$ 557,490	\$ 245,000	
Undesignated					
	18-19 Insurance claim recovery	\$ -	\$ 144,377	\$ -	
End Fund Balance					
RESERVE TOTALS		\$ 2,436,294	\$ 2,191,036	\$ 2,191,036	

Dept. ID: 2101 Operations | Chargebacks: 210101

Account #	Class Code	Account Description	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16803	Salaries - Pro Staff: Business Operations Analyst	\$ -	\$ 69,000	\$ 69,000	
613808	16803	Benefits - Pro Staff: Business Operations Analyst	\$ -	\$ 27,600	\$ 27,600	
613808		General Salary Increase adjustments (GSI)	\$ 23,955	\$ 24,553	\$ 47,565	5% GSI per ASI Professional Staff position
613808	16803	Salary - Executive Director	\$ 123,000	\$ 137,000	\$ 137,000	
613808	16803	Benefits - Executive Director	\$ 49,200	\$ 54,800	\$ 54,800	
613816		Corp Admin Charge 8%	\$ 82,638	\$ 97,209	\$ 98,408	
660858		Corp Education Benefits	\$ 6,400	\$ 3,200	\$ 3,200	\$3,200 for one employee, requires pre-approval
660858		Prof. Development	\$ 5,775	\$ 6,600	\$ 6,600	Professional development for 8 staff @ \$825
606001		Systemwide Travel	\$ 5,000	\$ 5,000	\$ 5,000	advisor travel to AOA, CSUnity, and CHESS
604001		Telecommunication s/ Phones	\$ 12,000	\$ 8,000	\$ 8,000	
613810		Auditing Expenses	\$ 25,000	\$ 30,000	\$ 28,300	
660001		Postage/Mail	\$ 500	\$ 500	\$ 300	
660003		Office Supplies	\$ 10,000	\$ 9,000	\$ 8,000	
660010		Insurance/CSURMA	\$ 6,044	\$ 7,683	\$ 8,700	
660010		Dividend	\$ (1,998)	\$ -	\$ -	
660835		Signa - Copier Lease	\$ -	\$ 1,200	\$ 1,500	Leased for 5 years
660842	12512	Golf Cart	\$ -	\$ 1,000	\$ 1,000	Registration, maintanance, parking
660842		30 year Timeline installation	\$ -	\$ 8,000	\$ -	
660805		Membership Dues	\$ 2,000	\$ 2,000	\$ 2,000	AOA, NACAS
613807		Legal	\$ 3,000	\$ 1,500	\$ 800	
660851		Bank Charges	\$ 500	\$ 800	\$ 500	
		Total	\$ 353,014	\$ 494,645	\$ 508,274	

Dept. ID: 2101 Operations | Chargebacks: 210101

GSI Calculation:

Staff	Salary	Benefits	8% Corp Cost	Total Cost per position
Executive Director	\$ 137,000	\$ 54,800	\$ 15,344	\$ 207,144
Associate Executive Director	\$ 95,000	\$ 38,000	\$ 10,640	\$ 143,640
Business Operations Analyst	\$ 69,000	\$ 27,600	\$ 7,728	\$ 104,328
ASI Board of Directors Coordinator	\$ 49,000	\$ 19,600	\$ 5,488	\$ 74,088
Student Engagement Coordinator	\$ 67,467	\$ 26,987	\$ 7,556	\$ 102,010
Media & Communications Coordinator	\$ 67,467	\$ 26,987	\$ 7,556	\$ 102,010
Cougar Pantry Coordinator	\$ 67,467	\$ 26,987	\$ 7,556	\$ 102,010
Multimedia Specialist	\$ 26,772	\$ 10,709	\$ 2,998	\$ 40,479
Student Organizations & Projects Specialist	\$ 50,000	\$ 20,000	\$ 5,600	\$ 75,600

\$ 629,173 \$251,669 \$ 70,467 \$ 951,310

5% GSI if approved \$ 47,565

Note: CSUSM Corporation provides Human Resources and Payroll services for ASI. ASI pays CSUSM Corporation 8% of the sum of salaries and benefits for every employee as part of an MOU agreement between the two auxiliaries.

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Board of Directors

Account #	Dept. ID	Class Code	Account Description	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	2102	16803	Salaries - Pro Staff: ASI Board of Directors Coordinator	\$ 72,000	\$ 62,400	\$ 49,000	
613808	2102	16803	Benefits - Pro Staff: ASI Board of Directors Coordinator	\$ 28,800	\$ 24,960	\$ 19,600	
606001	2102		Travel	\$ 3,000	\$ 5,000	\$ 5,000	CSUnity for BODers, CHESS for BODers
609008	2102		Scholarship	\$ 12,000	\$ 12,000	\$ 12,000	BOD scholarships \$500 per semester for 12 representatives excludes Execs
660842	2102		Student Activities	\$ 20,000	\$ 50,000	\$ 25,000	16 BOD Parking Passes, 4 Execs summer passes, trainings, collabs, shirts
660842	2102	10216	Veteran's Rep	\$ 2,000	\$ 1,500	\$ 1,500	
660842	2102	10217	Sustainability Rep	\$ 2,000	\$ 1,500	\$ 1,500	
660842	2102	10218	Diversity & Inclusion Reps	\$ 2,000	\$ 1,500	\$ 1,500	
660842	2102	10220	CSTEM Reps	\$ 1,500	\$ 1,000	\$ 1,000	
660842	2102	10221	COBA Reps	\$ 1,500	\$ 1,000	\$ 1,000	
660842	2102	10222	COEHHS Reps	\$ 1,500	\$ 1,000	\$ 1,000	
660842	2102	10223	CHABSS Reps	\$ 1,500	\$ 1,000	\$ 1,000	
660842	2102	10224	ASI General Elections	\$ 2,500	\$ 2,500	\$ 2,500	
			Total	\$ 150,300	\$ 165,360	\$ 121,600	

Allocated from reserves**\$ 30,000**

ASI President

Account	DEPT	Class	Account Descriptions	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	2103	16804	Salaries - SA	\$ 16,013	\$ 16,013	\$ 16,470	
613808	2103	16804	Benefits - SA - Fall/Spring 4%	\$ 504	\$ 504	\$ 518	
613808	2103	16804	Benefits - SA- Summer 12%	\$ 410	\$ 410	\$ 421	
606001	2103		Travel	\$ 3,500	\$ 3,500	\$ 3,500	
660842	2103		Student Activities	\$ 1,000	\$ 1,000	\$ 1,000	
			TOTAL	\$21,427	\$21,427	\$21,910	

Associated Students, Inc of CSUSM

President	Rate	Weeks	Hours	Salary	Corp benefits %	Corp Admin 8%
Summer (June - Aug)	\$ 18.00	13	15	\$ 3,510	\$ 421	
Fall	\$ 18.00	19	20	\$ 6,840	\$ 274	
Spring	\$ 18.00	17	20	\$ 6,120	\$ 245	
Total				\$ 16,470	\$ 940	\$ 1,393

Dept. ID: 2107 Campus Activities Board (CAB)

Account #	Class Code	Account Description	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16803	Salaries - Pro Staff: Student Engagement Coordinator	\$ 63,586	\$ 67,467	\$ 67,467	
613808	16803	Benefits - Pro Staff: Student Engagement Coordinator	\$ 25,434	\$ 26,987	\$ 26,987	
613808	16803	Salary - Grad Assistant	\$ 14,850	\$ 14,850	\$ -	
613808	16803	Benefits - GA 12%	\$ 1,782	\$ 1,861	\$ -	
613808	16804	Salaries - Student Assistants	\$ 72,996	\$ 78,358	\$ 82,559	
613808	16804	Benefits - SA - Fall/Spring 4% & summer 12%	\$ 2,656	\$ 4,831	\$ 4,288	
		Benefits - SA - summer 12%	\$ 792	\$ -	\$ -	
660842		Student Activities	\$ 7,000	\$ 15,000	\$ 9,000	
660842	10701	Novelty & Variety	\$ 22,500	\$ 32,500	\$ 25,000	
660842	10704	Community Service	\$ 7,000	\$ 10,000	\$ 5,000	
660842	10705	On The Road	\$ 7,500	\$ 10,000	\$ 7,500	
660842		Storage Container	\$ -	\$ 6,300	\$ -	
660842	10707	Cougar Pride & Traditions	\$ 31,000	\$ 50,000	\$ 35,000	
660842	10711	Alternative Spring Break	\$ 15,500	\$ 29,676	\$ 20,000	
		Total	\$ 272,596	\$ 347,830	\$ 282,801	

Allocated from reserves

\$ 75,676

CAB Storage Container

\$ 6,300

Breakdown of reserves allocation:

Student Activities

\$ 7,000

Novelty & Variety

\$ 10,000

Community Service

\$ 7,000

On The Road

\$ 7,500

Cougar Pride & Traditions

\$ 30,000

Alternative Spring Break

\$ 14,176

CAB: 1st year Temecula	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
Summer	\$ 15.50	5	10	\$ 775	\$ 93	
Fall	\$ 15.50	19	19	\$ 5,596	\$ 224	
Spring	\$ 16.00	19	20	\$ 6,080	\$ 243	
Total				\$ 12,451	\$ 560	\$ 1,041

CAB Specialist - First Year	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
summer	\$ 15.00	5	10	\$ 750.00	\$ 90.00	
Fall	\$ 15.50	19	19	\$ 5,596	\$ 224	
Spring	\$ 16.00	19	20	\$ 6,080	\$ 243	
Total				\$ 14,286	\$ 780	
Total for 3 specialist				\$ 42,857	\$ 2,341	\$ 3,616

CAB Specialist - Second Year	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
Summer	\$ 15.50	12	10	\$ 1,860	\$ 223	
Fall	\$ 15.75	19	19	\$ 5,686	\$ 227	
Spring	\$ 16.00	19	20	\$ 6,080	\$ 243	
Total				\$ 13,626	\$ 694	
Total for 2 specialists:				\$ 27,252	\$ 1,388	\$ 2,291
Grand Total for specialist				\$ 82,559	\$ 4,288	\$ 6,948

Graduate Assistant	Rate	Weeks	Hours	Salary	CORP Benefits	Corp Admin 8%
Summer				\$ -	\$ -	
Fall				\$ -	\$ -	
Spring				\$ -	\$ -	
Total				\$ -	\$ -	\$ -

Dept. ID: 2108 Media & Marketing

Account #	Class Code	Account Description	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16803	Salaries - Pro Staff: Media & Communications Coordinator	\$ 62,748	\$ 67,467	\$ 67,467	
613808	16803	Benefits - Pro Staff: Media & Communications Coordinator	\$ 25,099	\$ 26,987	\$ 26,987	
613808	16804	Salaries - Student Assistants	\$ 51,361	\$ 58,935	\$ 58,470	
613808	16804	Benefits - SA- Fall/Spring 4% & summer 12%	\$ 1,850	\$ 2,634	\$ 3,186	
613808	16804	Benefits - SA - summer 12%	\$ 614	\$ -	\$ -	
613808	16803	Salaries - Multimedia Specialist	\$ 12,445	\$ 27,300	\$ 26,772	Proposed reclassification from PS-1 to PS1a. Pay increase from \$22 to \$24.25. 46 weeks 24 hrs/wk
613808	16803	Benefits - Multimedia Specialist	\$ 1,505	\$ 10,920	\$ 10,709	
606001		Travel			\$ 8,000	Splitting off from Student Activities line
660842		Student Activities	\$ 10,000	\$ 9,000	\$ 2,500	
660842	10801	Cougar Pride Swag	\$ 9,000	\$ 7,000	\$ 7,000	
660842	10802	Supplies	\$ 9,000	\$ 5,000	\$ 5,000	
660842	10804	MCT Equipment	\$ 10,000	\$ 7,000	\$ 7,000	
660842	10805	Outreach & Volunteer Programs	\$ 1,000	\$ 500	\$ 500	
		Total	\$ 194,622	\$ 222,743	\$ 223,591	

Associated Students, Inc of CSUSM

MCT: 4th Year Fall Only	Rate	Weeks	Hours	Salary	CORP Benefits	CORP Admin 8%
Summer	\$16.00	6	15	\$ 1,440	\$ 173	
Fall	\$16.25	17	15	\$ 4,144	\$ 166	
New Hire - 1st Year Spring Hire						
Winter	\$16.00	1	15	\$ 240	\$ 10	
Spring	\$16.00	17	15	\$ 4,080	\$ 163	
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Totals for Specialist				\$ 9,904	\$ 511	\$ 833

MCT: 2nd Year Fall Hire	Rate	Weeks	Hours	Salary	CORP Benefits	CORP Admin 8%
Summer	\$15.50	6	15	\$ 1,395	\$ 167	
Fall	\$15.75	17	15	\$ 4,016	\$ 482	
New Hire - 1st Year Spring Hire						
Winter	\$16.00	1	15	\$ 240	\$ 10	
Spring	\$16.00	17	15	\$ 4,080	\$ 163	
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Totals for Specialist				\$ 9,731	\$ 822	\$ 844

MCT: 2nd Year Fall Hire	Rate	Weeks	Hours	Total	CORP Benefits	CORP Admin 8%
Summer	\$15.50	6	15	\$ 1,395	\$ 167	
Fall	\$15.75	17	15	\$ 4,016	\$ 161	
Winter	\$16.00	3	15	\$ 720	\$ 29	
Spring	\$16.00	17	15	\$ 4,080	\$ 163	
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Total				\$ 10,211	\$ 520	\$ 859

Associated Students, Inc of CSUSM

MCT: 2nd Year Fall	Rate	Weeks	Hours	Total	CORP Benefits	CORP Admin 8%
Summer	\$15.75	6	15	\$ 1,418	\$ 170	
Fall	\$15.75	17	15	\$ 4,016	\$ 161	
Winter	\$16.00	3	15	\$ 720	\$ 29	
Spring	\$16.00	17	15	\$ 4,080	\$ 163	
Total				\$ 10,234	\$ 523	\$ 861
MCT: 1st Year Fall Hire	Rate	Weeks	Hours	Total	CORP Benefits	CORP Admin 8%
Summer	\$15.50	2	15	\$ 465	\$ 56	
Fall	\$15.50	17	15	\$ 3,953	\$ 158	
Winter	\$15.50	3	15	\$ 698	\$ 28	
Spring	\$16.00	17	15	\$ 4,080	\$ 163	
Total				\$ 9,195	\$ 405	\$ 768
Total for 2 specialist				\$ 18,390	\$ 810	\$ 1,536
Grand Total				\$ 58,470	\$ 3,186	\$ 4,933

Dept. ID: 2110 General Student Programs

Account #	Class Code	Account Description	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16803	Salaries - Student Organization and Project Specialist	\$ 61,703	\$ 50,000	\$ 50,000	Full-time - hourly - non-exempt
613808	16803	Benefits - Student Organization and Project Specialist	\$ 24,681	\$ 20,000	\$ 20,000	
613808	16803	Salaries - Associate Executive Director	\$ 75,000	\$ 95,000	\$ 95,000	
610838	16803	Benefits - Associate Executive Director	\$ 30,000	\$ 38,000	\$ 38,000	
613808	16804	Salaries - Student Assistant	\$ 23,740	\$ 31,373	\$ 31,373	Up to 4 front desk students to cover 40 hrs.
613808	16804	Benefits - SA includes Fall, winter, summer (4%+12%)	\$ 950	\$ 1,497	\$ 1,497	
660842		Student Activities	\$ 700	\$ 700	\$ 700	Front Desk Training
660842	11001	ASI Retreats	\$ 20,400	\$ 20,400	\$ 20,400	
660842	11002	LEAD	\$ 1,500	\$ -	\$ -	
660842	11003	Social Justice Summit	\$ 2,000	\$ -	\$ -	
660842		Volunteer Support		\$ 1,000	\$ 1,000	Annual recognition, semester team building,
660842	10706	TLAN	\$ 5,000	\$ 5,000	\$ 5,000	
660858		LEAP	\$ 1,240	\$ 1,240	\$ -	
660842		ASI 30 Year Planning	\$ 5,000	\$ -	\$ -	
660842		Uniforms	\$ 3,000	\$ 3,000	\$ 3,000	uniforms for all ASI
660842	11004	24/5 Library	\$ 150,000	\$ -	\$ -	Per MOU, funding ended FY 21/22
660842	11007	Sustainability	\$ 10,000	\$ 25,000	\$ 10,000	
660842		USU Art	\$ 3,500	\$ 2,000	\$ 2,000	
660835		Office Equip/Computers	\$ -	\$ 12,400	\$ 14,200	All IITS charges and Esign Support Charge
		Total	\$ 418,414	\$ 306,609	\$ 292,169	

Amounts allocated from reserves

\$ 15,000

Associated Students, Inc of CSUSM

Front Desk	Rate	Weeks	Hours	Total	Corp Benefits %	Corp Admin 8%
Summer	\$ 15.50	5	15	\$ 1,162.50	\$ 139.50	
Retreat/Training	\$ 15.50	2	60	\$ 1,860	\$ 223	
Fall	\$ 15.50	20	45	\$ 13,950	\$ 558	
Spring	\$ 16.00	20	45	\$ 14,400	\$ 576	
				Total \$ 31,373	\$ 1,497	\$ 2,630

CSUSM IITS Cost - Technology Items

ASI Computers

Conference Room	1	\$ 300
BOD	4 Exec, 6 BOD, 1 staff	11 \$ 3,300
MCT	5 students, 1 GA, & 1 staff	7 \$ 2,100
CAB	Temecula	8 \$ 2,400
CP	pantry, 1 surface	4 \$ 1,200
Suite	4 staff & front office	5 \$ 1,500
Digital Signage		1 \$ 300
Esign support		\$ 1,300
Total		37 \$ 12,400

Dept. ID: 2111 Executive Vice President

Account #	Class Code	Account Descriptions	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16804	Salaries - SA	\$ 15,428	\$ 15,555	\$ 15,555	
613808	16804	Benefits - SA 4%	\$ 488	\$ 490	\$ 490	
613808	16804	Benefits - SA - Summer 12%	\$ 386	\$ 398	\$ 398	
606001		Travel	\$ 1,000	\$ 1,000	\$ 1,000	
660842	11103	Student Emergency Fund	\$ 35,000	\$ 195,000	\$ -	
660842	11104	ASI Leadership Fund	\$ 25,000	\$ 55,000	\$ 35,000	
		TOTAL	\$77,302	\$267,442	\$52,442	

**Amounts allocated from
reserves**

Student Emergency Fund
ASI Leadership Funding

	\$ 160,000	\$ 76,636	Foundation Acct
	\$ 30,000		
Total	\$ 190,000		

Associated Students, Inc of CSUSM

Executive Vice President	Rate	Weeks	Hours	Salary	Corp benefits %	Corp Admin 8%
Summer (June - Aug)	\$ 17.00	13	15	\$ 3,315	\$ 398	
Fall	\$ 17.00	19	20	\$ 6,460	\$ 258	
Spring	\$ 17.00	17	20	\$ 5,780	\$ 231	
Total				\$ 15,555	\$ 887	\$ 1,315

Dept. ID: 2118 Vice President of Student and University Affairs (VP SUA)

Account #	Class Code	Account Descriptions	21/22 Proposed	22/23 Approved	23/24 Proposed	Notes
613808	16804	Salaries - SA	\$ 15,428	\$ 15,555	\$ 15,555	
613808	16804	Benefits - SA 4%	\$ 488	\$ 490	\$ 490	
613808	16804	Benefits - SA - Summer 12%	\$ 386	\$ 398	\$ 398	
606001		Travel	\$ 5,000	\$ 5,000	\$ 5,000	CSSA/CHESS/CSUnity
660842		Student Activities	\$ 3,500	\$ 3,000	\$ 2,500	NVRD, Elections - increase based on programming
660842	11801	Lobby Corp	\$ 1,000	\$ 1,000	\$ 1,000	
		TOTAL	\$ 25,802	\$ 25,442	\$ 24,943	

Associated Students, Inc of CSUSM

Vice President of Student and University Affairs	Rate	Weeks	Hours	Total	Corp Benefits	Corp Admin 8%
Summer (June - Aug)	\$ 17.00	13	15	\$ 3,315	\$ 398	
Fall	\$ 17.00	19	20	\$ 6,460	\$ 258	
Spring	\$ 17.00	17	20	\$ 5,780	\$ 231	
				Total \$ 15,555	\$ 887	\$ 1,315

Dept. ID: 2121 University Cost Recovery

Account #	Account Descriptions	21/22 Approved	22/23 Approved	23/24 Proposed	24/25 proposed	Notes
613814	University Indirect Cost Recovery	\$ 23,537	\$ 42,998	\$ 44,288	\$ 45,617	
613814	Business & Financial Services MOU	\$ 101,888	\$ 101,887	\$ 125,273	\$ 129,031	
	TOTAL	\$ 125,425	\$ 144,885	\$ 169,561	\$ 174,648	

Dept. ID: 2124 Chief and Chair

Account #	Class Code	Account Descriptions	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16804	Salaries - SA	\$15,428	\$15,555	\$15,555	
613808	16804	Benefits - SA 4%	\$ 488	\$ 1,119	\$ 490	
613808	16804	Benefits - Summer - SA 12%	\$ 386	\$ 258	\$ 398	
606001		Travel	\$ 1,000	\$ 1,000	\$ 1,000	
660842		Student Activitites	\$ 1,500	\$ 1,000	\$ 1,000	BOD Team Development
		TOTAL	\$18,802	\$18,932	\$18,442	

Associated Students, Inc of CSUSM

Chief & Chair	Rate	Weeks	Hours	Total	Corp Benefi	Corp Admin 8%
Summer (June - Aug)	\$ 17.00	13	15	\$ 3,315	\$ 398	
Fall	\$ 17.00	19	20	\$ 6,460	\$ 258	
Spring	\$ 17.00	17	20	\$ 5,780	\$ 231	
Total				\$ 15,555	\$ 887	\$ 1,315

Associated Students, Inc of CSUSM

Dept. ID: 2125 Cougar Pantry

Account #	Class Code	Account Descriptions	21/22 Approved	22/23 Approved	23/24 Proposed	Notes
613808	16803	Salaries -Cougar Pantry Coordinator	\$ 61,527	\$ 67,467	\$ 67,467	
613808	16803	Benefits -Cougar Pantry Coordinator	\$ 24,611	\$ 26,987	\$ 26,987	
613808	16804	Salaries -Student Assistants	\$ 56,440	\$ 70,481	\$ 95,985	
613808	16804	Benefits - SA - Fall/Spring 4% & Summer 12%	\$ 2,170	\$ 2,173	\$ 5,166	
613808	16804	Benefits - SA - summer 4%	\$ 590	\$ 482	\$ -	
660842		Student Activities	\$ 5,000	\$ 3,000	\$ 3,000	Trainings, uniforms
660842	12502	Food	\$ 35,000	\$ 21,490	\$ -	Funding from Foundation acct-SB85
660842	12501	Operations	\$ 8,000	\$ 10,000	\$ -	Funding from Foundation acct-SB85
660842	12503	Programming	\$ 10,000	\$ 5,000	\$ 5,000	
606001		Travel	\$ 3,000	\$ 2,000	\$ 2,000	
660842	12504	Van	\$ 8,500	\$ 8,500	\$ 6,500	
		Total	\$ 214,838	\$ 217,580	\$ 212,105	

FY 2022-2023 Grants

660842	12515	Feeding San Diego (FSD-S23)		\$ 6,000		
660842	12513	San Diego Foundation Grant		\$ 35,200		
613808	12514	IRA		\$ 19,000		

Prior Year Grants (*Fund balances are reflected on the reserves and balances are carried forward to the current year budget.)

660842	12506	SDFB Refrigerators		\$ 150		
660842	12507	SB85 - Pantry Expansion		\$ 52,900	\$ 11,126	
660842	12510	AB 85 - Cal Fresh		\$ 30,600		
660842	12508	Giving Day		\$ 13,860	\$ 35,000	
				\$ 97,510		

PY Grants + reserve allocation for food

\$ 119,000

Associated Students, Inc of CSUSM

**Pantry Specialist - First
Year with ASI (4)**

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 15.50	4	5	\$ 310	\$ 37.20	
Fall	\$ 15.50	19	15	\$ 4,418	\$ 176.70	
Spring	\$ 16.00	19	15	\$ 4,560	\$ 182.40	
Total				\$ 9,288	\$ 396.30	\$ 774.70

Total for 4 specialist \$ 37,150 \$ 1,585.20 \$ 3,098.82

**Pantry Specialist - (2)
Second Year with ASI**

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 15.75	4	10	\$ 630	\$ 75.60	
Fall	\$ 15.75	19	15	\$ 4,489	\$ 179.55	
Spring	\$ 16.00	19	15	\$ 4,560	\$ 182.40	
Total				\$ 9,679	\$ 875.10	\$ 844.31

Total for 2 specialist \$ 19,358 \$ 1,750.20 \$ 1,688.62

**Pantry Specialist -
Third Year with ASI (2)**

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 16.00	4	10	\$ 640	\$ 76.80	
Fall	\$ 16.00	19	15	\$ 4,560	\$ 182.40	
Spring	\$ 16.25	19	15	\$ 4,631	\$ 185.25	
Total				\$ 9,831	\$ 444.45	\$ 822.06

Total for 2 specialist \$ 19,663 \$ 888.90 \$ 1,644.11

**CalFresh Specialist - (1)
Second Year with ASI**

	Rate	Weeks	Hours	Salary	Benefits %	Corp 8%
Summer	\$ 15.50	12	5	\$ 930	\$ 111.60	
Fall	\$ 15.50	19	15	\$ 4,418	\$ 176.70	
Spring	\$ 16.00	19	15	\$ 4,560	\$ 182.40	
Total				\$ 9,908	\$ 470.70	\$ 830.26

Total for 2 specialist \$ 19,815 \$ 941.40 \$ 1,660.51

Grand Total \$ 95,985 \$ 5,165.70 \$ 8,092.06

Dept. ID: 2126 Festival 78

Account #	Class Code	Account Descriptions	21/22 Proposed	22/23 approved	23/24 proposed	Notes
660842	12601	Volunteers	\$ 2,000	\$ 2,000	\$ 2,000	
660842	12602	Marketing	\$ 7,000	\$ 10,000	\$ 7,000	
660842	12603	Promotions	\$ 6,000	\$ 9,000	\$ 6,000	
660842	12604	Production	\$ 40,000	\$ 80,000	\$ 80,000	
660842	12605	Artist/Hospitality	\$ 66,000	\$ 123,514	\$ 100,000	
660842	12606	Activities/Entertainment	\$ 7,000	\$ 10,000	\$ 10,000	
660842	12607	Décor	\$ 2,000	\$ 7,000	\$ 3,000	
660842		Art	\$ 1,000	\$ 1,000	\$ 1,000	
		TOTAL	\$ 131,000	\$ 242,514	\$ 209,000	

**Amount Allocated
from reserves**

marketing	\$ 5,000
promotions	\$ 5,000
productions	\$ 40,000
artist/hospitality	\$ 53,514
activities	\$ 5,000
décor	\$ 5,000
Total	\$ 113,514