



Personnel Committee Minutes
Monday, April 29, 2024 at 9:00am
ASI Conference Room USU 3700

ASI Personnel Committee 23/24
Voting Members

Karina Ramirez Gonzalez
Chair and Chief of Staff

Moy Valdez
President & CEO

Rebecca Vo
Vice President of Finance &
Operations

Justin Cadiz
Vice President of Student &
University Affairs

Advisors

Michelle Hinojosa
Associate Executive Director of
Human Resources & Payroll,
CSUSM Corporation

Alan Brian
Director of Planning, Assessment,
and
Professional Development,
Student Affairs

ITEM	SUBJECT	PRESENTER
01	Call to Order Meeting called to order at 9:00am	Karina Ramirez Gonzalez Chair and Chief of Staff
02	Roll Call Present: Karina, Rebecca, Justin, Michelle, Alan; Absent: Moy	Karina Ramirez Gonzalez Chair and Chief of Staff
03	Recognition of Guests None	Karina Ramirez Gonzalez Chair and Chief of Staff
04 Action	Approval of Agenda Motion to approve agenda by Justin Cadiz; Second by Rebecca Vo; All in favor with no one opposed; Agenda approved	Karina Ramirez Gonzalez Chair and Chief of Staff
05 Action	Approval of Minutes Motion to approve Minutes from April 25, 2024 meeting by Justin Cadiz; Second by Rebecca Vo; All in favor with no one opposed; Minutes approved	Karina Ramirez Gonzalez Chair and Chief of Staff
06 Information	Open Forum* None	Karina Ramirez Gonzalez Chair and Chief of Staff
07 Action	Closed Session, Pursuant to CA Education Code Section §9307(c)(1): Staff Evaluation – Shannon Gallacher Description: Committee reviewed summary feedback received from performance evaluation meeting with Shannon. Alan exited the meeting after Shannon’s summary feedback session. Fiscal Impact: None	Michelle Hinojosa Associate Executive Director of Human Resources, CSUSM Corporation Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs
08 Action	Closed Session, Pursuant to CA Education Code Section §9307(c)(1): Staff Evaluation – Daphne Joie Smith Description: Committee reviewed summary feedback received from performance evaluation meeting with Daphne. Fiscal Impact: None	Michelle Hinojosa Associate Executive Director of Human Resources, CSUSM Corporation
09 Action	Announcements Karina reminded the committee of the two additional staff evaluations scheduled for tomorrow at the same time with Talisha and Alondra; the agenda has already been provided to the committee via email	Karina Ramirez Gonzalez Chair and Chief of Staff
10 Information	Adjournment Meeting adjourned at 9:38am	Karina Ramirez Gonzalez Chair and Chief of Staff

Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

Karina Ramirez Gonzalez

05/14/2024