

Executive Committee Minutes 15-11

May 6th, 2016 at 12:00 pm – 1:00 pm

USU 3700

Agenda Posted: May 3rd, 2016 at 11:00 am

ASI Executive Committee 2015-2016

Tiffany Boyd
President & CEO

Bianca Garcia
Executive Vice President

Jamaela Johnson
VP of Student & University Affairs

Samuel Ramtin
Chair and Chief of Staff

Advisors
Dan Cornthwaite
Interim Executive Director

Deb Fritsvold
Manager of Operations

Ashley Fennell
Government Affairs Coordinator

ITEM	SUBJECT	PRESENTER
01	Call to Order <i>Tiffany called the meeting to order at 12:09.</i>	Tiffany Boyd ASI President
02	Roll Call <i>Tiffany, Bianca, Jamaela, Dan, Deb.</i> <i>Absent: Ashley</i>	Tiffany Boyd ASI President
03	Recognition of Guests <i>None</i>	Tiffany Boyd ASI President
04 Action	Approval of Agenda <i>Motion to approve agenda.</i> <i>Jamaela: 1st</i> <i>Bianca: 2nd</i> <i>Motion passes</i>	Tiffany Boyd ASI President
05 Action	Approval of Minutes <i>Tiffany edited the January 11th minutes.</i> <i>Motion to approve the minutes of January 11 with changes.</i> <i>Bianca: 1st</i> <i>Jamaela: 2nd</i> <i>Motion passes.</i>	Tiffany Boyd ASI President
06 Action	Approval of Minutes <i>Motion to approve the minutes of April 1st.</i> <i>Jamaela: 1st</i> <i>Bianca: 2nd</i> <i>Motion passes.</i>	Tiffany Boyd ASI President
07 Information	Open Forum <i>None</i>	Tiffany Boyd ASI President
08 Action	Appointment of ASI Legal Counsel Description: In accordance with the requirements of the Education Code, Section 89903(b), recommend the appointment of Allen Thomas, Thomas Law Firm as ASI Legal Counsel Fiscal Impact: TBD <i>Dan pointed out changes to the original contract which included adding the phrase, "to review" and page numbering. Jamaela asked what would happen if the Executive Director doesn't want to call the attorney? Dan responded that the Board of Directors can decide and over-ride the Executive Directors decision.</i> <i>Motion to approve Thomas Law Firm as ASI Legal Counsel.</i> <i>Bianca: 1st</i> <i>Jamaela: 2nd</i> <i>Motion carries.</i>	Dan Cornthwaite Interim Executive Director
09 Action	Executive Director Annual Performance Policy Description: Policy statement outlining the process and procedures associated with the annual performance review of the Executive Director. Fiscal Impact: No <i>Dan mentioned that there are two aspects of incorporating an annual review of the Executive Director. First at Internal Operations the establishment of a personnel committee. Second is the scope and related processes of the personnel committee. Voting members of the committee will be the four Executives, a CSUSM Student Affairs representative appointed by the Vice President and a UARSC Human Resources representative appointed by the</i>	Dan Cornthwaite Interim Executive Director