



Internal Operations Committee Minutes 17-3
December 9, 2016 2:30-4:00 pm
USU 3700

**Internal Operations
 Committee
 2016-2017**

Members

Aaron Herrscher
 Executive Vice President
 Chair

Collin Bogie
 President and CEO
 Vice Chair

Mikey Meija
 Board of Directors Representative

Michael Negrete
 Board of Directors Representative

Sam Ramtin
 Board of Directors Representative

Nic Polino
 Board of Directors Representative

Dawn Myers
 ASI Student Employee

Quincy Sharp
 ASI Student Employee

Dayna Giehl
 ASI Student Employee

Alex Sanders
 ASI Student Employee

Iris Lee
 ASI Student Employee

Advisors

Katy Rees
 University CFO designee

Rodger D'Andreas
 Senior Director
 Student Governmental Affairs &
 Programs

Ashley Fennell
 Government Affairs Coordinator

ITEM	SUBJECT	PRESENTER
1	Call to Order The meeting was called to order at 2:31pm	Aaron Herrscher Chair
2	Roll Call Present: Aaron, Sam, Nic, Quincy, Dayna, Alex, Iris, Ashley, Rodger Tardy: Collin Absent: Mikey, Michael, Dawn, Katy	Aaron Herrscher Chair
3	Recognition of Guests None	Aaron Herrscher Chair
4 Action	Approval of Agenda Nic motioned to approve the agenda Dayna-2 nd Motion Carries	Aaron Herrscher Chair
5 Action	Approval of Minutes Nic motioned to approve the minutes Sam-2 nd Motion Carries	Aaron Herrscher Chair
6 Information	Open Forum None	Aaron Herrscher Chair
7 Action	Changes to Code 110- Executive Vice President Description: Changes to Code to reflect future practices. Recommended changes include oversight of facilities but removing committee assignment duties Fiscal Impact: no Presenters discussed possible changes to EVP role to include oversight of ASI facilities and related facility subcommittees due to the ASI expansion of USU and CFH. These changes need to be done prior to the elections cycle starting so they can be included in information provided about each position. Committee appointments and meetings with representatives will be charged to the Chair and Chief of Staff role. Other changes included scheduled meetings with general "ASI Professional Staff" without limiting to specific titles and people; this change made throughout the document so specific titles (other than Executive Director) not referenced. Quincy motioned to approve changes to Code 110: Executive Vice President Nic-2 nd Motion Carries	Rodger D'Andreas Senior Director Ashley Fennell Government Affairs Coordinator
8 Action	Changes to Code 105- Chair & Chief of Staff Description: Changes to code to reflect future practices. Recommended changes include committee assignments and hourly committee from 10 to 15 hours a week. Fiscal impact: yes Presenters referenced the changes made to EVP will impact Chair and Chief of Staff. Committee appointments and meetings with BOD representatives will move to Chair &	Rodger D'Andreas Senior Director Ashley Fennell Government Affairs Coordinator

	<p>Chief of Staff. In order to accommodate additional responsibilities, this role will be increase to 20 hours a week, which is the same as the other Executive Officers. Other changes included scheduled meetings with general "ASI Professional Staff" without limiting to specific titles and people; this change made throughout the document so specific titles (other than Executive Director) not referenced.</p> <p>Sam motioned to approve changes to code 105: Chair & Chief of Staff Nic-2nd Motion Carries</p>	
<p>9 Information</p>	<p>Announcements Collin- fee referendum vote passed Quincy- GEC events coming up including an "-isms" magazine. There will be a call for submissions in March Dayna mentioned she is graduating this semester so this is her last IO Meeting. Leann will be stepping into role as coordinator and will sit on IO.</p>	<p>Aaron Herrscher Chair</p>
<p>10 Action</p>	<p>Adjournment Nic motioned to adjourn the meeting Quincy-2nd Motion Carries Meeting was adjourned at 3:01pm</p>	<p>Aaron Herrscher Chair</p>

I, Aaron Herrscher, Chair of Internal Operations, hereby certify that the above Minutes were approved by the Internal Operations Committee of Associated Students, Inc., at a meeting held on February 10, 2017.



Executive Vice President



Date