



**Internal Operations Committee Minutes 17-3**  
**December 9, 2016 2:30-4:00 pm**  
**USU 3700**

**Internal Operations  
 Committee  
 2016-2017**

**Members**

**Aaron Herrscher**  
*Executive Vice President  
 Chair*

**Collin Bogie**  
*President and CEO  
 Vice Chair*

**Mikey Meija**  
*Board of Directors Representative*

**Michael Negrete**  
*Board of Directors Representative*

**Sam Ramtin**  
*Board of Directors Representative*

**Nic Polino**  
*Board of Directors Representative*

**Dawn Myers**  
*ASI Student Employee*

**Quincy Sharp**  
*ASI Student Employee*

**Dayna Giehl**  
*ASI Student Employee*

**Alex Sanders**  
*ASI Student Employee*

**Iris Lee**  
*ASI Student Employee*

**Advisors**

**Katy Rees**  
*University CFO designee*

**Rodger D'Andreas**  
*Senior Director  
 Student Governmental Affairs &  
 Programs*

**Ashley Fennell**  
*Government Affairs Coordinator*

ITEM	SUBJECT	PRESENTER
1	<b>Call to Order</b> The meeting was called to order at 2:31pm	<b>Aaron Herrscher</b> Chair
2	<b>Roll Call</b> Present: Aaron, Sam, Nic, Quincy, Dayna, Alex, Iris, Ashley, Rodger Tardy: Collin Absent: Mikey, Michael, Dawn, Katy	<b>Aaron Herrscher</b> Chair
3	<b>Recognition of Guests</b> None	<b>Aaron Herrscher</b> Chair
4 Action	<b>Approval of Agenda</b> Nic motioned to approve the agenda Dayna-2 <sup>nd</sup> Motion Carries	<b>Aaron Herrscher</b> Chair
5 Action	<b>Approval of Minutes</b> Nic motioned to approve the minutes Sam-2 <sup>nd</sup> Motion Carries	<b>Aaron Herrscher</b> Chair
6 Information	<b>Open Forum</b> None	<b>Aaron Herrscher</b> Chair
7 Action	<b>Changes to Code 110- Executive Vice President</b> <b>Description:</b> Changes to Code to reflect future practices. Recommended changes include oversight of facilities but removing committee assignment duties <b>Fiscal Impact: no</b> Presenters discussed possible changes to EVP role to include oversight of ASI facilities and related facility subcommittees due to the ASI expansion of USU and CFH. These changes need to be done prior to the elections cycle starting so they can be included in information provided about each position. Committee appointments and meetings with representatives will be charged to the Chair and Chief of Staff role. Other changes included scheduled meetings with general "ASI Professional Staff" without limiting to specific titles and people; this change made throughout the document so specific titles (other than Executive Director) not referenced. <b>Quincy motioned to approve changes to Code 110:</b> <b>Executive Vice President</b> Nic-2 <sup>nd</sup> Motion Carries	<b>Rodger D'Andreas</b> Senior Director  <b>Ashley Fennell</b> Government Affairs Coordinator
8 Action	<b>Changes to Code 105- Chair &amp; Chief of Staff</b> <b>Description:</b> Changes to code to reflect future practices. Recommended changes include committee assignments and hourly committee from 10 to 15 hours a week. <b>Fiscal impact: yes</b> Presenters referenced the changes made to EVP will impact Chair and Chief of Staff. Committee appointments and meetings with BOD representatives will move to Chair &	<b>Rodger D'Andreas</b> Senior Director  <b>Ashley Fennell</b> Government Affairs Coordinator

	<p>Chief of Staff. In order to accommodate additional responsibilities, this role will be increase to 20 hours a week, which is the same as the other Executive Officers. Other changes included scheduled meetings with general "ASI Professional Staff" without limiting to specific titles and people; this change made throughout the document so specific titles (other than Executive Director) not referenced.</p> <p><b>Sam motioned to approve changes to code 105: Chair &amp; Chief of Staff</b>  <b>Nic-2<sup>nd</sup></b>  <b>Motion Carries</b></p>	
<p><b>9</b>  <b>Information</b></p>	<p><b>Announcements</b>  <b>Collin-</b> fee referendum vote passed  <b>Quincy-</b> GEC events coming up including an "-isms" magazine. There will be a call for submissions in March  <b>Dayna</b> mentioned she is graduating this semester so this is her last IO Meeting. Leann will be stepping into role as coordinator and will sit on IO.</p>	<p><b>Aaron Herrscher</b>  Chair</p>
<p><b>10</b>  <b>Action</b></p>	<p><b>Adjournment</b>  <b>Nic motioned to adjourn the meeting</b>  <b>Quincy-2<sup>nd</sup></b>  <b>Motion Carries</b>  <b>Meeting was adjourned at 3:01pm</b></p>	<p><b>Aaron Herrscher</b>  Chair</p>

I, Aaron Herrscher, Chair of Internal Operations, hereby certify that the above Minutes were approved by the Internal Operations Committee of Associated Students, Inc., at a meeting held on February 10, 2017.



Executive Vice President



Date