



Internal Operations Committee Minutes 17-4
February 10, 2017 2:30-4:00 pm
USU 3700

**Internal Operations
 Committee
 2016-2017**

Members

Aaron Herrscher
*Executive Vice President
 Chair*

Collin Bogie
*President and CEO
 Vice Chair*

Yumary Vasquez
Board of Directors Representative

Alex Vega
Board of Directors Representative

Sam Ramtin
Board of Directors Representative

Nic Polino
Board of Directors Representative

Dawn Myers
ASI Student Employee

Quincy Sharp
ASI Student Employee

Leann Leite
ASI Student Employee

Jasmin Jefferson
ASI Student Employee

Sierra Contreras
ASI Student Employee

Advisors

Katy Rees
University CFO designee

Rodger D'Andreas
*Senior Director
 Student Governmental Affairs &
 Programs*

Ashley Fennell
Government Affairs Coordinator

ITEM	SUBJECT	PRESENTER
1	Call to Order The meeting was called to order at 2:31pm.	Aaron Herrscher Chair
2	Roll Call Present: Aaron, Collin, Yumary, Alex, Sam, Nic, Dawn, Quincy, Leann, Sierra, Katy, Rodger Absent: Jasmin, Ashley	Aaron Herrscher Chair
3	Recognition of Guests Vikki Graboyes, Robert Aiello-Hauser	Aaron Herrscher Chair
4 Action	Approval of Agenda Nic motioned to approve the agenda Alex - 2 nd Motion Carries	Aaron Herrscher Chair
5 Action	Approval of Minutes Dawn motioned to approve the minutes Sam - 2 nd Motion Carries	Aaron Herrscher Chair
6 Information	Open Forum Given that new members have joined subsequent to the last meeting, Aaron reviewed the duties of Internal Operations Committee.	Aaron Herrscher Chair
7 Information	Review of 2016-17 Mid-year ASI Budget Description: Internal Operations will review actual expenditures and revenues collected as of Dec. 31, 2016 and projected expenditures for the remainder of this fiscal year. Fiscal Impact: No Aaron and Vikki reviewed the mid-year ASI budget revenues and expenditures, noting that we have significantly reduced the deficit of \$60,600 that was approved in the FY 2016-17 ASI Master Budget. Instead, we are anticipating a budget deficit of approximately \$13,000, which will be taken from continuing appropriations (reserves). This figure could change depending on actual costs of some items that have been estimated.	Aaron Herrscher Executive Vice President Vikki Graboyes ASI Financial Coordinator
8 Information	Review of Timeline for ASI 2017-18 Master Budget Description: Internal Operations will review the timeline and process for approval of the ASI 2017-18 Master Budget. Fiscal Impact: no Aaron and Rodger reviewed the timeline and process for the approval of the FY 2017-18 Master Budget, which will be reviewed by Internal Operations Committee on 3/10/17. One question was whether Internal Operations would be considering	Aaron Herrscher Executive Vice President Rodger D'Andreas Senior Director

	<p>funding new initiatives, as we have in prior years. Clarification was provided that the new initiatives for FY 17/18 will be those identified as part of the ASI fee referendum, which was approved by the student body in December 2016 (e.g., food pantry, 24-hour library access, large-scale programs, Cougar Pride initiatives). Other questions concerned the possibility of future ASI fee referendums, and whether there is precedent for President Haynes to not approve the ASI budget and instead send it back to the ASI Board of Directors. Clarification was provided that ASI will need to wait to move forward with future fee referendums until other departments can pursue them, if desired. Additionally, the intentional budget process used by ASI –including approval by Internal Operations Committee, the ASI Board of Directors, and a University Budget Review Committee – has historically provided President Haynes the assurance she needs to sign the ASI budget.</p>	
<p>9 Information</p>	<p>Announcements Members shared dates for upcoming programs and events, including the Kink workshop, Geek Week and CougarCon, the publication of the Feminist Agenda and The Queery, and International Women’s Day.</p>	<p>Aaron Herrscher Chair</p>
<p>10 Action</p>	<p>Adjournment Quincy motioned to adjourn the meeting Nic - 2nd Motion Carries Meeting was adjourned at 3:16 pm.</p>	<p>Aaron Herrscher Chair</p>

I, Aaron Herrscher, Chair of Internal Operations, hereby certify that the above Minutes were approved by the Internal Operations Committee of Associated Students, Inc., at a meeting held on March 10, 2017.



Executive Vice President

4/12/17

Date