



**Internal Operations Committee
 2017-2018**

Internal Operations Committee Minutes 18-4

May 4th, 2018 2:30PM

ASI Conference Room, USU 3700

Members

- Rex Andrade
*Executive Vice President
 Chair*
- Louis Adamsel
*President and CEO
 Vice Chair*
- Anna Rapada
Board of Directors Representative
- Josh Foronda
Board of Directors Representative
- Savana Doudar
Board of Directors Representative
- Johnny Aceves
Board of Directors Representative
- Jonathan Hoffman
ASI Student Employee
- Mei-Ling Mirow
ASI Student Employee
- Claudia Lacher
ASI Student Employee
- Jacqueline Catechis
ASI Student Employee
- Mars Waddy
ASI Student Employee
- Advisors**
- Katy Rees
*Associate Vice President,
 Administration*
- Annie Macias
Interim Executive Director
- Ashley Fennell
*Asst. Director, Government Affairs
 & Initiatives*

ITEM	SUBJECT	PRESENTER
01	Call to Order The meeting was called to order at 2:31pm	Rex Andrade Chair
02	Roll Call Present: Rex, Anna, Josh, Johnny, Jonathan, Mei-Ling, Claudia, Jacqueline, Katy, Annie, Ashley Absent: Louis, Savana, Mars	Rex Andrade Chair
03	Recognition of Guests Nayeli Gonzalez, Vikki Graboyes, Yomira Zamora, Maria Valdivia	Rex Andrade Chair
04 Action	Approval of Agenda Chair made changes to item 7 by making it a discussion item with no fiscal impact. Josh motioned to approve with amended changes Johnny-2nd Motion Carries	Rex Andrade Chair
05 Action	Approval of Minutes Josh motioned to approve the minutes Claudia-2nd Motion Carries	Rex Andrade Chair
06 Information	Open Forum Guests Maria and Nayeli stated support for Project Rebound	Rex Andrade Chair
07 Discussion	Review Project Rebound Budget Proposal Description: Asking ASI for support for the Student Activities and student support services. Fiscal Impact: Yes- \$10,000 See attached for documents presented Presenter discussed the Project Rebound (PR) proposed structure, history at other campuses, and its goals of being a community bridge for this population. She further reviewed what this might look like at our campus with it being housed possibly under Sociology, Student Affairs, or President's office. She further discussed possible financial support from grants and campus partners. She came to discuss with ASI the possibility of covering \$10,000 budget line for student activities. She mentioned not bringing this to Internal Operations because of confusion in process. Discussion focused on graduation rates of other PRs at other campuses as well as what is covered under the student activities line. Presenter mentioned possibly outreach, awareness, and events. Further discussion focused on how many students this would serve. Annie mentioned budget concerns regarding the salary line for this position. In order to recruit and retain this would need to be increased. Committee encouraged presenter to collaborate with Campus Activities Board for outreach for this population. They also encouraged presenter to bring proposal to Internal Operations next year to be considered part of the budget cycle.	Yomira Zamora Vice President of Student and University Affairs
08 Discussion	Review of the Budget Guiding Principles Description: Discuss possible revisions and updates for the Budget Guiding Principles. Fiscal Impact: No	Rex Andrade Executive Vice President

	<p>See attached for document reviewed</p> <p>Annie mentioned concerns regarding not including increasing minimum wage as a priority with approximately 40 ASI students increasing to \$15 an hour by 2023. She wondered if the priority is to keep student employment then funds will need to be moved around at some point to accommodate. She also mentioned confusion about goal three and the non-profit focus.</p> <p>Further discussion focused on why the guiding principles are meant to do. Ashley clarified that these are the priorities in setting the budget.</p> <p>Anna mentioned wishing reviewing this document and understanding priorities earlier. Further discussion focused on leading with teaching these principles to start with transparent and clear plan. Jackie also mentioned Robert's Rules training and budget training.</p>	
<p>09 Information</p>	<p>Announcements</p> <p>Josh mentioned ASI bylaws changes for the semester GPA</p> <p>Claudia said Happy Star Wars Day</p> <p>Ashley mentioned the 24/5 zone all-nighter event</p> <p>Jackie mentioned the ASI Banquet</p> <p>Guest Yomira mentioned Transitions Collective event and banquet</p>	<p>Rex Andrade Chair</p>
<p>10 Action</p>	<p>Adjournment</p> <p>Johnny motioned to adjourn</p> <p>Josh-2nd</p> <p>Meeting was adjourned at 3:35pm</p>	<p>Rex Andrade Chair</p>