



ASI Sustainability Projects Committee 18-01

October 6, 2017 at 1:00pm

ASI Conference Room USU 3700

Posted: Tuesday, October 3rd at 11:00am

2017/2018 Committee

Voting Members

Kim Anderson
Chair

Jocelyne Molano
ASI Representative

Anna Rapada
ASI Representative

Kelcee Funderburg
CSUSM Student

David Wilson
CSUSM Student

Samuel Solis
Environmental Studies Representative

Advisors

Juliana Goodlaw-Morris
Sustainability Manager, Office of
Safety, Risk, and Sustainability

Ashley Fennell
ASI Asst. Director of Government
Affairs
& Initiatives

Standing Invitees

Floyd Dudley
Facility Services or Planning, Design, &
Construction

Lindsay Rowell
Energy Management & Utility Services

Steve Ramirez
Planning, Design, & Construction

ITEM	SUBJECT	PRESENTER
01	Call to Order The meeting was called to order at 1:00pm	Kim Anderson Chair
02	Roll Call Present: Kim, Jocelyne, Anna, David, Samuel, Juliana, Ashley, Steve Tardy: Kelcee, Floyd Absent: Lindsay	Kim Anderson Chair
03	Recognition of Guests None	Kim Anderson Chair
04 Action	Approval of Agenda Juliana motioned to approve the agenda David-2 nd Motion Carries	Kim Anderson Chair
05 Information	Open Forum Ashley reviewed that all ASI committees follow Robert's Rules of Order.	Kim Anderson Chair
06 Information	Overview of ASI Sustainability Projects Committee Description: Review duties and responsibilities of committee, per Committee Code 206 Fiscal Impact: None See attached for code reviewed. Ashley reviewed the history of where this committee came from. She mentioned an ASI Board of Directors resolution that included a opt-out fee, but the Board decided to include this initiative as part of its ASI Fee Referendum. Juliana also gave history about a COBA Sustainability Senior Project that led up to the BOD Resolution. Ashley also reviewed committee membership.	Ashley Fennell Asst. Director, Government Affairs & Initiatives Juliana Goodlaw-Morris Sustainability Manager, Office of Safety, Risk, and Sustainability
07 Action	Approval of Sustainability Projects Funding Guidelines and Application Form Description: Review of proposed guidelines and application form. Committee will give feedback and make any changes prior to approval Fiscal Impact: None See attached for guidelines and application. Committee reviewed that this is a new initiative so they are unsure of what projects might come through. They reviewed what would not be covered such as buildings, items that require continued funding sources, or changes mandated by law. Main committee concerns focused on PDC/Facilities approval prior to committee approval. They had concerns about making sure a project went through the proper channel prior to being approved. Ashley and Juliana mentioned that the standing invitees to the committee were strategic in that these would be the people to review the projects prior to approval and give feedback or recommendations. Jocelyne motioned to approve the sustainability projects funding guidelines and application form Sam-2 nd Motion Carries	Ashley Fennell Asst. Director, Government Affairs & Initiatives Juliana Goodlaw-Morris Sustainability Manager, Office of Safety, Risk, and Sustainability

<p>08 Action</p>	<p>Approval of Sustainability Projects Funding Timeline Description: The committee will take action on the proposed timeline for application process Fiscal Impact: None See updated timeline for details. Committee recommended changes to the timeline based on delayed committee meeting. They wanted to give adequate time for students to submit proposals yet still leave time for the funds to be helpful during this academic year. Ashley mentioned transitioning the timeline to spring semester prior approved projects' academic year so students know they have the funding approval and can get started on projects as soon as possible. However, funding would not be available until start of fiscal year on July 1. Ashley mentioned perhaps applications could be opened in April after the 18/19 budget for ASI has been approved. Anna motioned to approve the sustainability projects funding timeline Kelcee-2nd Motion Carries</p>	<p>Ashley Fennell Asst. Director, Government Affairs & Initiatives</p>
<p>09 Information</p>	<p>Announcements None</p>	<p>Kim Anderson Chair</p>
<p>10 Action</p>	<p>Adjournment The meeting was adjourned at 1:49pm</p>	<p>Kim Anderson Chair</p>