



ASI Executive Committee 2017/2018

Louis Adamsel
 President & CEO

Rex Andrade
 Executive Vice President

Yomira Zamora
 VP of Student & University Affairs

Anna Rapada
 Chair and Chief of Staff

Advisors

Annie Macias
 Interim Executive Director

Ashley Fennell
 Asst. Director, Government Affairs
 & Initiatives

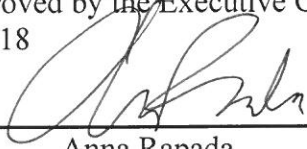
ASI Executive Committee Minutes 18-07

Friday, April 13th at 11:30 am
 ASI Conference Room USU 3700
 Posted: Tuesday, April 10th at 10:30am

ITEM	SUBJECT	PRESENTER
01	Call to Order The meeting was called to order at 11:36am	Anna Rapada Chair & Chief of Staff
02	Roll Call Present: Louis, Rex, Anna, Annie, Ashley Absent: Yomira	Anna Rapada Chair & Chief of Staff
03	Recognition of Guests Michelle Tran, Kenny Tran	Anna Rapada Chair & Chief of Staff
04 Action	Approval of Agenda Louis motioned to approve the agenda Rex -2 nd Motion Carries	Anna Rapada Chair & Chief of Staff
05 Action	Approval of Minutes Louis motioned to approve the minutes Rex -2 nd Motion Carries	Anna Rapada Chair & Chief of Staff
06 Information	Open Forum None	Anna Rapada Chair & Chief of Staff
07 Discussion	ASI Pride and Traditions Wall Description: Discuss guidelines for adding BOD names to ASI Pride and Traditions Wall Fiscal Impact: No Discussion focused on recognizing past, present, and future BOD members. The recognition wall would be in the front lobby area of ASI. Further discussion focused on confusion about past participation regarding who was in what Board and who was in the Board for full term or not. Presenter wanted feedback on who should be on the wall—those who served at all or only those who served their full term. Annie mentioned difficulties in contacting all former Board members. So, moving forward they need specific guidelines on who should be on the wall and who should not be. Anna mentioned recognizing those who only served a semester because they still were a part of the team and worked in ASI. Rex yielded time to Michelle Tran. She mentioned including an asterisk for those who only served one semester or a star for those who served their full term. Rex mentioned recognizing time on Board but there should be a “months served” requirement. He also had questions about cost of this project and where the funds would be coming from. Annie mentioned the cost is to be determined and wondered what it means to “serve” on the Board. Louis mentioned following Bylaws for requirement, which would be someone completing their entire term. Ashley wondered about those who left mid-year and how we would be able to go back and find all of the names. She also wondered about the location of this plaque and if they previously discussed place would fit the needs. Louis also mentioned including timeline of important ASI events on the wall.	Louis Adamsel ASI President & CEO

	Annie mentioned focusing on guidelines for the wall. Rex yielded time to Kenny Tran. He mentioned a less permanent solution such as a decal.	
08 Information	<p>BOD Ambassadors Update Description: Receive updated information about BOD First-Year student Volunteer program Fiscal Impact: No Presenter reviewed attached document. Ashley wondered about the ability of some executive to take this on, considering the issues faced this year with going over hours. She also wondered about The ambassadors' connection to the representatives not just the executive officers. Annie wondered about who is responsible or the point of contact for these ambassadors. She thought there should be one coordinating efforts and directing students. Louis yielded time to Michelle Tran. She mentioned this is their first year on campus and you don't want to overload. They should be learning about ASI and not serving as an assistant in the office. She encouraged the attending events and meetings but keeping the commitment minimal. Rex wondered about funds for these students and whether they would be attending retreats or have funds for travel. Group consensus was that they would not attend retreats and only travel would be minimal, if any. Annie also mentioned connecting these students to the other resources on campus so they are aware and can help spread information.</p>	Anna Rapada Chair & Chief of Staff
09 Information	<p>Reports Louis mentioned going to DC, TLAN & Awards Committee as well as transition meetings. Rex mentioned Internal Operations working on budget guidelines for next year. Anna mentioned transition and trainings Annie review the 3 year strategic plan efforts Ashley reminded the students to submit evaluations. She also mentioned conducting exit interviews and open applications for next year's Board.</p>	Anna Rapada Chair & Chief of Staff
10 Information	<p>Announcements None.</p>	Anna Rapada Chair & Chief of Staff
11 Action	<p>Adjournment Louis motioned to adjourn Rex -2nd The meeting was adjourned at 12:25pm</p>	Anna Rapada Chair & Chief of Staff

I, Anna Rapada, 17/18 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by the Executive Committee at a regularly scheduled meeting held on May 4, 2018



Anna Rapada

05/4/18

Date