



Internal Operations Committee
 2018-2019

Internal Operations Committee Agenda 19-04
February 8, 2019 2:30PM
ASI Conference Room, USU 3700

Members

Kenny Tran
 Executive Vice President
 Chair

Savana Doudar
 President and CEO
 Vice Chair

Faith Garcia
 Board of Directors Representative

Mutula Kwangaba
 Board of Directors Representative

Naseli Fotoohi
 Board of Directors Representative

Mane Telpian
 Board of Directors Representative

Alex Hurtado
 CSUSM Student At Large

Mariana Rosales
 CSUSM Student At Large

Brittney Anda
 CSUSM Student At Large

Jason Hernandez
 CSUSM Student At Large

Advisors

Annie Macias
 ASI Executive Director

Ashley Fennell
 ASI Assistant Director of Government
 Affairs and Initiatives

Katy Rees
 Associate Vice President,
 Administration

ITEM	SUBJECT	PRESENTER
01	Call to Order The meeting was called to order at 2:30pm	Kenny Tran Chair
02	Roll Call Present: Kenny, Savana, Faith, Mane, Alex, Mariana, Brittney, Jason, Annie, Ashley, Katy Absent: Mutula, Naseli	Kenny Tran Chair
03	Recognition of Guests Miguel Magana, Alexandria Hernandez, Samantha Caracciolo, Lucas Dias	Kenny Tran Chair
04 Action	Approval of Agenda Mane motioned to approve the agenda Savana-2nd Motion Carries	Kenny Tran Chair
05 Action	Approval of Minutes Brittney motioned to approve the minutes Faith-2nd Motion Carries	Kenny Tran Chair
06 Information	Open Forum Guest Alexandria Hernandez wondered about a vegan club on campus and how to create one.	Kenny Tran Chair
07 Discussion	Review of Internal Operations Duties and Responsibilities Description: Reviewing the ASI Bylaws Article 17, Section 1 Fiscal Impact: No Presenter had concerns about the hiring and title changes of ASI professional staff not going through Internal Operations. She also brought up changes to programming (1.2.7) such as purchase of Agorapulse not going through Internal Operations. She also shared concerns about the grievance process. Discussion clarified that section 1.2.4 states the annual operating budget which is over \$2 million dollars so not every transaction would go through this committee. Annie specifically mentioned the purchase of Agorapulse and operations of Internal Productions team is within operating budget. Further discussion focused on opportunities to make section 1.2.7 more specific and less general so it more clear in regards to ASI initiatives. Discussion continued regarding section 1.2.6. Annie clarified that the removal for BOD members is in another area of Bylaws. But, discussion continued that the nature of grievance submitted is examined on a case by case basis depending on who the subject of the grievance is. Language and clarity can be added to clear confusion and give guidance.	Faith Garcia CHABSS Representative
08 Action	Removal of ASI Board of Directors Member- Michelle Tran Description: Per ASI Bylaws Article 10, Section 4, IO must consider the next steps in the continued membership of any individual who missed the BOD mid-year retreat. Fiscal Impact: No	Savana Doudar ASI President

	<p>Presenter reviewed process and read statement from member who was unable to attend meeting. Member stated absence was related to death in the family.</p> <p>Faith motioned to remove Michelle Tran</p> <p>Jason-2nd</p> <p>All votes nay</p> <p>Faith abstained</p> <p>Motion Failed</p>	
<p>09 Action</p>	<p>Removal of ASI Board of Directors Member- Faith Garcia</p> <p>Description: Per ASI Bylaws Article 10, Section 4, IO must consider the next steps in the continued membership of any individual who missed the BOD mid-year retreat.</p> <p>Fiscal Impact: No</p> <p>Presenter reviewed process and member reviewed that she was unable to attend retreat due to family birthday party.</p> <p>Brittney motioned to remove Faith Garcia</p> <p>Mariana-2nd</p> <p>All votes nay</p> <p>Faith abstained</p> <p>Jason abstained</p> <p>Motion Failed</p>	<p>Savana Doudar ASI President</p>
<p>10 Information</p>	<p>Announcements</p> <p>Mane- CougarCon 3/8</p> <p>Brittney- Arts and Lectures event 3/27</p> <p>Annie – Budget Timeline</p> <p>Ashley- Elections Applications due 2/20 at 12pm</p>	<p>Kenny Tran Chair</p>
<p>11 Action</p>	<p>Adjournment</p> <p>Mane motioned to adjourn</p> <p>Savana-2nd</p> <p>Meeting was adjourned at 2:59pm</p>	<p>Kenny Tran Chair</p>

I, Kenny Tran 18/19 ASI Executive Vice President and Chair of Internal Operation, hereby certify that the above minutes were approved by Internal Operations Committee of Associated Students, Inc., at a regularly scheduled meeting held on March 8, 2019



Kenny Tran

3/16/19

Date