



California State University, San Marcos
 San Marcos, CA 92096-0001
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 Established 1991

SI Executive Committee 2019/2020

Kenny Tran
President & CEO

Mariana Rosales
Executive Vice President

Michelle Tran
VP of Student & University Affairs

Jaelyn Freeman
Chair and Chief of Staff

Advisors

Annie Macias
Executive Director

Ashley Fennell
Asst. Director, Government Affairs & Initiatives


ASI Executive Committee Minutes 20-05

Monday, January 6th at 1:30pm
 ASI Conference Room USU 3700

ITEM	SUBJECT	PRESENTER
01	Call to Order Meeting was called to order at 1:30pm	Jaelyn Freeman Chair & Chief of Staff
02	Roll Call Present: Kenny, Mariana, Michelle, Jaelyn, Annie, Ashley	Jaelyn Freeman Chair & Chief of Staff
03	Recognition of Guests Rylee Spencer	Jaelyn Freeman Chair & Chief of Staff
04 Action	Approval of Agenda Michelle motioned to approve Mariana-2 nd Motion Carries	Jaelyn Freeman Chair & Chief of Staff
05 Action	Approval of Minutes Kenny motioned to approve Michelle-2 nd Motion Carries	Jaelyn Freeman Chair & Chief of Staff
06 Information	Open Forum None	Jaelyn Freeman Chair & Chief of Staff
07 Action	Executive Committee Meeting Schedule Description: Determine spring semester 2020 schedule for executive committee. Fiscal Impact: None See attached Edits include additional dates for executive committee meetings. Kenny motioned to approve the executive committee meeting schedule Mariana-2 nd Motion Carries	Ashley Fennell Asst. Director, Government Affairs & Initiatives
08 Action	Approval of Reallocation Funding Changes Description: Approve proposed reallocation changes from funding of the centers. Fiscal Impact: Yes See attached for amounts approved. Discussion focused on allocation of funds returned to ASI budget with changes to Pride Center and Gender Equity Center funding. Kenny motioned to approve the reallocation funding changes Michelle-2 nd Motion Carries	Mariana Rosales Executive Vice President
09 Discussion	Proposed Structural Changes to Board Composition Description: Discuss possible changes to the Board of Directors for SY 2020/2021. Fiscal Impact: None Presenters discussed changes to amount of college representatives. They proposed decreasing the amount of college representatives to either one or two per college. They also discussed increasing compensation which could have a budget impact. Committee	Jaelyn Freeman Chair & Chief of Staff Michelle Tran Vice President of Student & University Affairs

	further discussed accountability and removal process. They also overviewed possible concerns like lack of multiple perspectives on board but it would allow for a point of contact and efficiencies. They also discussed the differences between structural and personnel issues. Presenters were encouraged to connect with Deans and BOD members for feedback on what is successful or areas of growth. Further discussion focused on elections, timeline for changes, and messaging.	
10 Information	Reports Mariana- Mid-Year Budget, Provost search , and SFAC cancellation Kenny- Mid-year retreat, wellness and recreation facility, student housing advisory committee Michelle- CHESS, Census Jae- CSSA, Reports, Transition binders, goals, semester schedule Ashley- elections, office cleaning, grant for pantry Annie- Audit report, lawsuit settlement, staff meetings, strategic planning updates	Jaelyn Freeman Chair & Chief of Staff
11 Information	Announcements None	Jaelyn Freeman Chair & Chief of Staff
12 Action	Adjournment The meeting was adjourned at 3:01pm	Jaelyn Freeman Chair & Chief of Staff

I, Jaelyn Freeman 19/20 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by Executive Committee of Associated Students, Inc., at a regularly scheduled meeting held on March 4, 2020


_____ Jaelyn Freeman March 4, 2020
Date

ASI Meeting Schedule 2019/2020

Most meetings will take place in ASI Conference Room in USU 3700 unless otherwise indicated on posted agenda
 Most BOD meetings will take place in USU 2310 A & B

Board of Directors	
Date	Time
Friday, August 16	2:30-4pm
Friday, September 6	2:30 - 4pm
Friday, September 20	2:30 - 4pm
Friday, October 4	2:30 - 4pm
Friday, October 18	2:30 - 4pm
Friday, November 1	2:30 - 4pm
Friday, November 15	2:30 - 4pm
Friday, December 6	2:30-4pm
Friday, February 7	2:30 - 4pm
Friday, February 21	2:30 - 4pm
Friday, March 6	2:30 - 4pm
Friday, March 20	2:30 - 4pm
Friday, April 10	2:30 - 4pm
Friday, April 24	2:30 - 4pm
Friday, May 8	2:30 - 4pm
Advisors: Ashley Fennell & Annie Macias	

Student Advocacy Committee	
Date	Time
Friday, September 27	2:30 - 4pm
Friday, October 25	2:30 - 4pm
Friday, November 22	2:30 - 4pm
Friday, January 31	2:30 - 4pm
Friday, February 28	2:30 - 4pm
Friday, March 27	2:30 - 4pm
Friday, May 1	2:30 - 4pm
Advisors: Jason Schreiber & Ashley Fennell	

Internal Operations	
Date	Time
Friday, September 13	2:30 - 4pm
Friday, October 11	2:30 - 4pm
Friday, November 8	2:30 - 4pm
Friday, February 14	2:30 - 4pm
Friday, March 13	2:30 - 4pm
Friday, April 17	2:30 - 4pm
Advisors: Annie Macias, Sara Veth, and Jon Epes	

Executive Committee	
Date	Time
9/10/2019	10:00-11:00am
10/8/2019	10:00-11:00am
11/12/2019	10:00-11:00am
12/3/2019	10:00-11:00am
1/6/2020	1:30-3:00pm
2/5/2020	11:00am - 12:30pm
3/4/2020	11:00am - 12:30pm
4/8/2020	11:00am - 12:30pm
Advisors: Ashley Fennell & Annie Macias	

Elections Committee*	
Date	Time
TBD	TBD
* Schedule dependent upon committee availability	
Advisors: DOS Representative and OIE Representative	

Awards Committee*	
Date	Time
TBD	TBD
* Schedule dependent upon committee availability	
Advisors: Ashley Fennell & Kalie Sabajo	

BOD Professional/Personal Development		
Date	Time	Topic
8/13-8/16/19	All Day	BOD Training
8/19-8/21/19	All Day	ASI Retreat
9/21-9/22/19	All Day	CSSA
9/27/2019	4-5:30	TBD
10/25/2019	4-5:30	TBD
11/22/2019	4-5:30	TBD
12/13/2019	3:00-5:00	TBD
1/17/2020	All Day	ASI Retreat
Saturday, 2/1	All Day	BOD Mid-Year Retreat
2/28/2020	4-5:30	TBD
3/27/2020	4-5:30	TBD
5/1/2020	4-5:30	TBD
Advisor: Ashley Fennell		

Personnel Committee*	
Date	Time
TBD	TBD
* Schedule dependent upon committee availability	
Advisors: Alan Brian & Michelle Hinojosa	

Executive Committee

1. Salaries
 - a. MCT - \$2,080
 - b. CAB - \$3,638
2. Pantry Budget
 - a. Graduate Assistant Position to Coordinator Position \$27,585
 - b. 2 Specialists
 1. CalFresh Specialist - \$2,470
 2. CalFresh Marketing Specialist - \$2,470
3. Student Emergency Fund - \$5,000
4. Festival 78 - \$10,000
5. ASI Retreat Line - \$5,000
 - a. Includes end of the year banquet, volunteer ceremony and retreat
6. MCT Equipment - \$4,000
7. Golf Cart - \$15,000

Total: \$77,243

Board Composition Voting Members	Hours Per Week Fall/Spring	Proposed Budget Allocation + Permit Scholarship/Compensation + Permit	Proposed Budget Allocation Programming
President	up to 20	no proposed changes	no proposed changes
Executive Vice President	up to 20	no proposed changes	no proposed changes
Vice President of Student & University Affairs	up to 20	no proposed changes	no proposed changes
Chair & Chief of Staff	up to 20	no proposed changes	no proposed changes
CoBA Representative (1)	up to 10	\$2,500 (split between 2 semesters) + \$676	\$1,500
CEHHS Representative (1)	up to 10	\$2,500 (split between 2 semesters) + \$676	\$1,500
CHABSS Representative (1)	up to 10	\$2,500 (split between 2 semesters)+ \$676	\$1,500
CSM Representative (1)	up to 10	\$2,500 (split between 2 semesters)+ \$676	\$1,500
Sustainability Representative	up to 10	\$2,500 (split between 2 semesters)+ \$676	\$1,500
Veterans Representative	up to 10	\$2,500 (split between 2 semesters)+ \$676	\$1,500
Diversity and Inclusion Representative (2)	up to 10	\$5,000 (split between 2 semesters)+ \$1,352	\$4,000
Proposed Total: 12		Total: \$25,408	Total: \$13,000
Board Representative Totals: 12		**scholarship to be adjusted only if there is a tuition increase	
19/20 Budget Scholarship/Parking: \$25,408			
19/20 Programming Budget: \$13,000			
Proposed Total: \$38,408			
**does not include training/travel			
Overall Changes:			
- Decreasing Board Composition to 12 members			
- Increasing rep hours up to 10			
- Doubling scholarship amount			
- Decreasing Programming Budget			