



Internal Operations Committee  
2019-2020

**Internal Operations Committee Agenda 20-01**  
**September 13<sup>th</sup>, 2019 2:30PM**  
**ASI Conference Room, USU 3700**

Members

- Mariana Rosales  
*Executive Vice President*  
*Chair*
- Kenny Tran  
*President and CEO*  
*Vice Chair*
- Keith Lin  
*Board of Directors Representative*
- Gabby Garcia  
*Board of Directors Representative*
- Inique Wilson  
*Board of Directors Representative*
- Vacant  
*Board of Directors Representative*
- Ruben Martinez  
*CSUSM Student At Large*
- Vacant  
*CSUSM Student At Large*
- Vacant  
*CSUSM Student At Large*
- Vacant  
*CSUSM Student At Large*
- Advisors
- Annie Macias  
*ASI Executive Director*
- Sara Veth  
*ASI Business Services Specialist*
- Jon Epes  
*Senior Accountant, Financial Reporting*  
*& Compliance, Fiscal Services*

ITEM	SUBJECT	PRESENTER
01	Call to Order	Mariana Rosales <i>Executive Vice President</i>
02	Roll Call	Mariana Rosales <i>Executive Vice President</i>
03	Recognition of Guests	Mariana Rosales <i>Executive Vice President</i>
04 Action	Approval of Agenda	Mariana Rosales <i>Executive Vice President</i>
05 Action	Approval of Minutes	Mariana Rosales <i>Executive Vice President</i>
06 Information	Open Forum*	Mariana Rosales <i>Executive Vice President</i>
07 Information	Overview of Internal Operations Description: Review with the committee members purview of the Internal Operations Committee. Fiscal Impact: No	Mariana Rosales <i>Executive Vice President</i>
08 Information	Overview of ASI Budget Description: Present current ASI budget summary. Fiscal Impact: No	Mariana Rosales <i>Executive Vice President</i>
09 Information	Overview of Budget Guiding Principles Description: Present current guiding principles and explain the principles taken to create the budget. Fiscal Impact: No	Mariana Rosales <i>Executive Vice President</i>
10 Action	Removal of Michelle Tran Description: Due to Article 10, Section 6 of the ASI Bylaws, IO must consider the membership of Michelle Tran being unable to fulfill job requirements. Fiscal Impact: No	Kenny Tran <i>President</i>
11 Information	Announcements	Mariana Rosales <i>Executive Vice President</i>
12 Action	Adjournment	Mariana Rosales <i>Executive Vice President</i>

\* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.