



ASI Board of Directors Committee

2019/2020

Jaelyn Freeman
 Chair and Chief of Staff

Kenny Tran
 President & CEO

Mariana Rosales
 Executive Vice President

Michelle Tran
 VP of Student & University Affairs

Tim Pelayo
 CoBA Representative

Emily Borgeson
 CoBA Representative

Inique Wilson
 CHABSS Representative

Rylee Spencer
 CHABSS Representative

Shovan Vatandoust
 CHABSS Representative

Devon Kimbrough
 CHABSS Representative

Ariana Camino
 CSM Representative

Nick Lavelly
 CSM Representative

Keith Lin
 CEHHS Representative

Genesis Quezada
 CEHHS Representative

Eliese Holt
 Sustainability Representative

Gabby Garcia
 Diversity & Inclusion Representative

Shay Shkokani
 Diversity & Inclusion Representative

Richard Bagu
 Veterans Representative

Advisors

Annie Macias
 Executive Director

Ashley Fennell
 Asst. Director, Government Affairs
 & Initiatives

Standing Invitees

Michelle Romans
 Alumni Association Representative

TBD
 Academic Senate Representative

Gail Cole-Avent
 President's Designee

Clint Roberts
 University CFO Designee

Justin Cox
 CSUSM Representative

ASI Board of Directors Committee Agenda 20-03

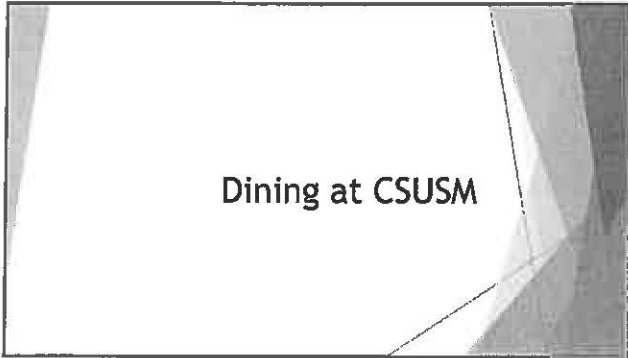
Friday, October 4th at 2:30pm

USU Conference Room 2310

Posted: Tuesday, October 1st 2019


ITEM	SUBJECT	PRESENTER
01	Call to Order The meeting was called to order at 2:32pm	Jaelyn Freeman Chair & Chief of Staff
02	Roll Call Present: Jae, Kenny, Michelle, Mariana, Tim, Emily, Inique, Rylee, Shovan, Devon, Arianna, Nick, Keith, Genesis, Eliese, Gabby, Shay, Richard, Annie, Gail, Absent: Ashley, Michelle R., Justin	Jaelyn Freeman Chair & Chief of Staff
03	Recognition of Guests Janelle Temnick, Bella Newburg, Jason Nussbaum, Jessica Zamudio, Kyon Gonzalez Romero, Alexandria Hernandez, Jason Schreiber, Jake Northington, Lisa Dickinson, Malik Ismail	Jaelyn Freeman Chair & Chief of Staff
04 Action	Approval of Agenda Chair amended information item 9 from Kenny presenting to Jason Nussbaum Keith motions to approve agenda with amended change Shay seconds Motion carries	Jaelyn Freeman Chair & Chief of Staff
05 Action	Approval of Minutes Keith motions table approval of minutes Devon seconds Motion carries	Jaelyn Freeman Chair & Chief of Staff
06 Information	Open Forum* None	Jaelyn Freeman Chair & Chief of Staff
07 Action	Elections Committee Membership 2019-2020 Description: Due to Article 10, Section 7 of the ASI Bylaws, BOD must approve all members on Elections Committee. Fiscal Impact: None Mariana explained they found four students for this committee and when picking students they considered who would be interested and who would have availability. Andrew Gamboa, Mellie Nitunga, Rachel Kindred are the candidates. Mariana explained she feels they are a great choice and will serve students effectively. Mariana and Jae clarified no one running for BOD next year can be on the committee as it presents a conflict of interest. Emily motioned to approve the elections committee members of 19/20 Genesis -2nd Motion carries	Mariana Rosales Executive Vice President
08 Action	Status of Vice President of Student & University Affairs Description: Due to Article 10, Section 6 of the ASI Bylaws, BOD must consider the membership of Michelle Tran being unable to fulfill job requirements. Fiscal Impact: None Kenny overviewed pertinent sections of ASI Bylaws. He overviewed Michelle's role with CSSA and her role with the ASI Board of Directors. He mentioned this item has been a discussion item on a previous agenda.	Kenny Tran President & CEO

	<p>Keith moves to keep Michelle Tran on the ASI Board of Directors Shay-2nd Abstained by Michelle Gabby Nay Motion Passes</p>	
<p>09 Information</p>	<p>Dining Hall Update Description: Jason Nussbaum will provide CSUSM Dining Facility updates along with Sodexo & CSUSM Corporation to the Board of Directors. Fiscal Impact: None See attached for dining hall presentation Presenters included Jason Nussbaum, Bella Newburg, Janelle Temnick, Malik Ismail</p> <p>The presentation overviewed dining hall project. They explained the project has been in the works for three years and the location would be under the Quad. The presenters explained their research explaining they conducted a demand study and surveys to serve as reasoning for the location and size. They would engage in a ten-year lease and continue a relationship with the developer due to the fact that CSUSM does not own the land.</p> <p>Jason explained that this is a place for students to have a way to save time and eat healthy well-balanced meals not offered in the cafeteria. This is a one stop shop there is no need to do dishes or shop or cook with a variety of meal plans based off of different needs from the campus. He highlighted dual access with USU and sustainability efforts.</p> <p>Timeline: Jan 2020 begin construction and order all equipment June 2020 project turnover and staff training Aug 2020 grand opening Early mornings late nights and weekends All fresh food and made to order for the most part Creation of at least 30 student jobs</p> <p>The amenities discussed such as outdoor seating and the ability to host events. It was clarified the cafeteria would be about 8,000 square feet. Further discussion of the market research conducted was discussed. The main points of interest for the research were students dining habits and costs they spend per meal. There is an exemption process for students who cannot afford the meal plan, but it is something that is required for students living in on-campus. The exemption process is still “in the works”.</p> <p>Discussion focused on pricing, due dates, and the changing prices based on the year a student is in. There are both meal plans and block plans as different options for students, block plans are for only a certain amount of meals while meal plans are meals per day over the entire semester.</p> <p>Concerns from the Board focused on the pricing of the meal-plans. Members urged the presenters to re-do their research as who they surveyed, how they were surveyed, and when all presented huge issue that could significantly sway the data from the research. The Board supported more research and suggested hosting informational sessions for students specifically to express their concern. Other concerns focused on the required meal plans for students living on-campus and concerns that would now make</p>	<p>Jason Nussbaum</p>




Convenience, Quality, and Flexibility

- ▶ Most convenient way for students to save time and eat a healthy, well-balanced meal.
- ▶ Spend more time on academic and other personal pursuits, no cooking, cleaning, shopping or driving.
- ▶ Location - on the first floor of the QUAD housing community.
- ▶ Based on eating habits, there are different meal plan options for all students.



Sustainability

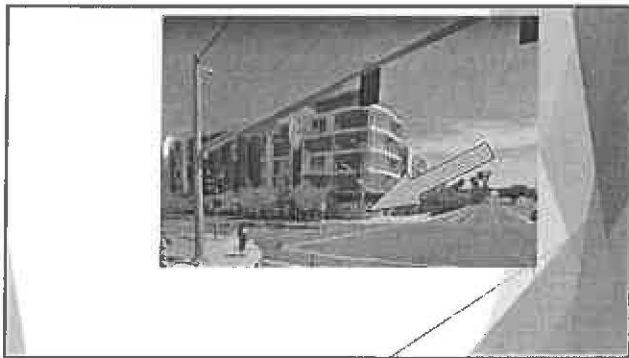
- ▶ Supports LOCAL farms and farmers with purchase of local seasonal produce
- ▶ Trayless Dining
 - ▶ Trayless dining helps prevent nearly 75 pounds of food waste per person each year.
- ▶ Reusable or Compostable To-Go containers will allow students on the go, to bring a meal with them.
- ▶ Reusable service-ware
- ▶ Recycling and composting

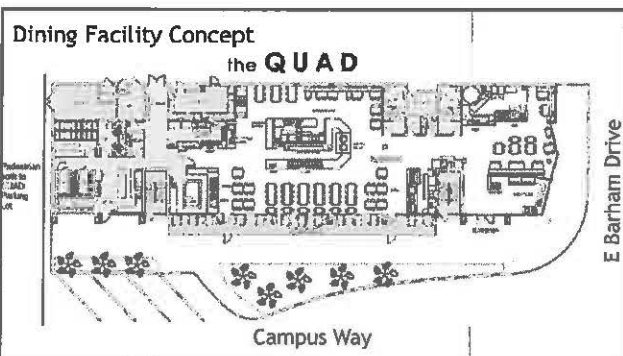


New Dining Facility

- ▶ All-you-care-to-eat dining facility in the QUAD
- ▶ Food Options
 - ▶ Grab-n-go items
 - ▶ 6 different made-to-order preparation stations
 - ▶ Fresh food and changing menu
 - ▶ Themed creations, globally-inspired dishes, allergen free dishes, vegan dishes, and gluten free dishes.
- ▶ Approximate 250 indoor and outdoor seats.
- ▶ Timeline
 - ▶ January 2020 - Begin construction and order all equipment
 - ▶ June 2020 - Project turnover and staff training
 - ▶ August 2020 - Grand Opening with the start of Fall
- ▶ Early morning to late night hours, and open on weekends.
- ▶ Creation of about 30 student jobs













Dining Plans

- ▶ Purchase online through CSUSM and/or Sodexo
- ▶ The meal plan will have two components
 - ▶ Weekly (or semester) meal allowance
 - ▶ Dining Dollars is a cash value amount which can be used at the USU eatery, Starbucks, and the new Cafe
- ▶ All-you-care-to-eat cost per meal for Freshman starting at: \$6.97



Marketing Schedule


- ▶ October
 - ▶ Meetings and presentations with campus departments and student groups
 - ▶ Campus press release
 - ▶ Print and digital materials delivered
- ▶ November
 - ▶ Naming the Café contest "Plant the seeds of Change"
 - ▶ Video series
- ▶ December
 - ▶ Café name reveal



The poster features the CSUSM logo at the top, followed by the text "COMING IN 2020" and "A Basic Needs Initiative". Below this is a collage of images showing students and campus scenes. At the bottom, there are several lines of text: "All you need to eat needs", "What plans to meet the needs", "of CSUSM students", "through programs", "and if this are along with".

Items Still Under Review

- ▶ Scholarships and Subsidies
- ▶ How to Support CSUSM's Basic Needs Initiative
 - ▶ Partnership with Cougar Care Network
- ▶ Meal Plan Exemption Process
- ▶ Programmatic opportunities for building community
 - ▶ I.e. Expanding Cougar Eats and Residential Education programs and Nutrition programs in partnership with SHCS
- ▶ Dining Program Delivery
 - ▶ Dining Card Process
 - ▶ Mandatory Meal Plans and Voluntary Meal Plans
 - ▶ Integration with MyCSUSM (Student bAI and apply financial aid)



An abstract graphic consisting of overlapping geometric shapes in shades of gray and white, creating a sense of depth and movement.

BOD Reports 10.4.19

Name * Nicholas Lavelly

Position on Board * College of Science and Mathematics Representative

Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *

Arianna and I were able to meet with Dean K of CSM. During that meeting we were able to develop an action plan for the year. This plan looks to introduce new networking opportunities for CSM students based on the individual major. We discussed that the best approach for outreach would be to target the major specific clubs that are already current and active amongst students. We hope to host these events throughout the year. In addition, we went over possibly hosting geek week as a lead up to Super Stem Saturday(SSS), and creating additional networking event for student volunteers at SSS. We also discussed pizza with the dean, helping out with giving day, and creating a celebration for CSM graduation.

I also began getting acquainted with committees

What ASI Committees are you currently sitting on? * Elections Committee

Updates on ASI Committees: * Nothing yet

What University Committees are you currently sitting on? * Faculty Awards Selection Committee (FASC)

Updates on University Committees * Nothing yet

Upcoming Events and New Initiatives/Collaborations * Nothing New

Areas of concern related to your position and its constituents. * Nothing

Name *	Tim Pelayo
Position on Board *	CoBA Rep.
Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	Risk management meeting with Therese Jackson to discuss KidZone. Instruction on conduct agreements, background checks on sitters, inquiring information from other campuses. Poll students to gauge their interest.
What ASI Committees are you currently sitting on? *	Student Advocacy Committee
Updates on ASI Committees: *	Introduction of Dining hall, raised concern about cost per meal. Partnership between CSUSM corp. and Sodexo.
What University Committees are you currently sitting on? *	Academic Policy Committee (APC) Disability Access & Compliance Committee (DACC)
Updates on University Committees *	Dual listing policy tabled, revise course syllabi late or missed work.
Upcoming Events and New Initiatives/Collaborations *	KIDZONE at Cougar Fest
Areas of concern related to your position and its constituents. *	None

Name *	Shovan Vatandoust
Position on Board *	CHABSS Representative
Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	<p>On September 19, 2019, I met with Ryan Stevenson from Student Health Services. We discussed with some possible activity ideas for the Mindfulness event in December. We discussed on having massage vendors, dogs to pet, doing yoga, coloring books and healthy snacks. I'm having a follow-up meeting on October 10.</p> <p>On September 21, 2019, I attended CSSA at CSUSM and it was a great experience. I've watched how different meetings were being conducted.</p>

On September 23, 2019, I met with Nicoleta Bateman from the Liberal Studies Department. We discussed 3 major points from her position first is, preparing teachers to teach k-8, second is having Linguistics and Border Studies to be minors and third is having Geography to be a major. There will be a Student Mixer on September 24 at u-hour in ACD 305.

On September 24, 2019, I helped out with Michelle's Event on the Nationals Voter Registration Day. I've been telling people if they are register to vote.

On September 25, 2019, I met with Gabby our Diversity Representative, to talk about her input on adding a Student Parent Representative. She told me that it would hard because we have a low population compare to the veterans who have a large population.

What ASI Committees are you currently sitting on? * Student Advocacy Committee
Elections Committee

Updates on ASI Committees: * For the Student Advocacy Committee, we had our first meeting on September 27th and it went well. We talked about what is Student Advocacy Committee and what it consists of and also, we talked CSSA September Plenary Report Description. Lastly, we talked about the dinning area that the school is adding next year.

For the Elections Committee, there is no report.

What University Committees are you currently sitting on? * Disability Access & Compliance Committee (DACC)

Updates on University Committees * No Report

Upcoming Events and New Initiatives/Collaborations * I'm having my event on November 12th, 2019 at u-hour in the USU Ballroom.

Areas of concern related to your position and its constituents. ** I'm a little worried about Michelle's position if we have to let her go and let her stay.

Name *

shay shkokani

Position on Board *	diversity and inclusion rep
Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	<p>Gabby and I agreed on splitting different projects. So I am going to focus on working with the student life centers in the USU and Gabby is going to focusing on the resource centers in Craven Hall.</p> <p>I am also working on introducing myself to all the student life centers and letting the directors and peer educators know that I'm available to help them have their needs met.</p>
What ASI Committees are you currently sitting on? *	Student Advocacy Committee
Updates on ASI Committees: *	During the past SAC meeting we talked a lot about the dining hall and we expressed our concerns to Kenny who is passing our questions on to the Sodexo and CSUSM corps for the next meeting.
What University Committees are you currently sitting on? *	Student Affairs Committee (SAC)
Updates on University Committees *	I have not been put onto any committees yet.
Upcoming Events and New Initiatives/Collaborations *	<p>A few things I have planned so far is to reach out to Abran, the director of the Gender Equity Center, about the Trans and Gender Non-Conforming student Support Group. I've heard about the need for more gender-neutral restrooms on campus and waste baskets in men's restrooms for those who menstruate.</p> <p>I am also working with Gabby on opening a space for Muslim students to pray without any distractions. I think the Cross Cultural Center might be a good space for that area.</p>
Areas of concern related to your position and its constituents. *	none :)
Name *	Emily Borgeson
Position on Board *	CoBA Rep
Highlights and successes related to	Tim and I did another ASI presentation at the Latino Business Society, we were warmly welcomed and they asked if we would be able to participate at their events in the future. More on that to come as

your position (i.e. meetings, past events, new campus/community partners) ⁴ we receive new knowledge of any upcoming events. National Voter Registration Day went really well! We got a few students to register and increased awareness on how students can get civically engaged.

What ASI Committees are you currently sitting on? Awards Committee
Student Advocacy Committee

*

Updates on ASI Committees: ⁴ Kenny presented the idea of a new dining hall and took down our questions to take to CSUSM Corporation. These questions will be answered at the next BOD meeting. We also discussed the CSSA Plenary meeting and the new legislation coming up this year. In addition we were able to give VPSUA our concerns regarding different campus issues that she will be taking to Lobby Corps.

What University Committees are you currently sitting on? Student Affairs Committee (SAC)
Student Grievance Committee

*

Updates on University Committees ⁴

SAC this week was a little uneventful. We are trying to get the ball rolling on a standing committee for Diversity, Equity and Inclusion. In order to create this committee, a subcommittee of SAC members will be formed to create guidelines, and possibly elect standing committee members.

Guidelines have been created for dealing with student grievances. Our committee is going to read and make changes or approve them at the next meeting. I will be reading them more in depth this week and possibly asking for student opinion if I see fit.

Lastly, we discussed the changes in cougar courses and the upset among students and faculty over the change. One suggested holding a workshop on how to navigate the new cougar courses, another suggested faculty should attend a workshop and relay the info back to their students. We ran out of time so we will be discussing more next meeting. Until then, I hope to speak with some students about their frustrations with the platform and what we can do to improve that.

Upcoming Events and New Initiatives/Collaborations *

CEHHS and CoBA have been working together to create a "KidZone" at specific events. We met with Risk Management last week, which was really helpful in determining what liability looks like, which ideas were actually doable, etc. Our idea was to get it up and running by Spring 2020, however Kalie asked us if it would be possible to try the idea out at Cougar Fest in November. We think this is totally possible, and have asked CHABBS and CSM for their help as well. Our plans are in the works, but right now it looks like we will have a space at Cougar Fest for parents to drop their kids off. Kids will have to be between 3 and 12 years old, and we will have multiple different stations with different activities for each age.

The Marketing Job Fair is coming up on October 10th. It will be a great way to network and meet many different level marketing companies!

Areas of concern related to your position and its constituents. * None

Name * Keith Lin

Position on Board * CEHHS Rep

Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * Met with Therese Jackson about the Kids Zone and have began working on getting the event up

What ASI Committees are you currently sitting on? * Internal Operations
Student Advocacy Committee

Updates on ASI Committees: * None

What University Committees are you currently sitting on? * University Curriculum Committee (UCC)
Student Grade Appeal Committee

Updates on University Committees * Multicultural and Multilingual Education Masters has been sent back for some errors

Upcoming Events and New Initiatives/Collaborations * Kids Zone
We Love People

Areas of concern related to your position and its constituents. * None

Name * Rylee Spencer

Position on Board * CHABSS Rep

Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	<ul style="list-style-type: none"> - I met with the president of the sociology club. We plan to collaborate once the club is more established. - Planning a meeting with Hillary Taylor from Academic Success to collab with transfer student success next week
What ASI Committees are you currently sitting on? *	<p>Student Advocacy Committee Elections Committee</p>
Updates on ASI Committees: #	None
What University Committees are you currently sitting on? *	<p>Student Affairs Committee (SAC) Graduation Initiative Steering Committee</p>
Updates on University Committees #	<ul style="list-style-type: none"> - GISC, we had orientation and looked at all of the stats we looked at during ASI retreat. - SAC, no updates, a potential survey being created to ask students about the moodle platform
Upcoming Events and New Initiatives/Collaborations *	<ul style="list-style-type: none"> - Planning a meeting with Hillary Taylor from Academic Success to collab with transfer student success next week - Beginning Stages of the CHABSS Pride event are up and running CHABSS Reps are meeting next week to discuss the details
Areas of concern related to your position and its constituents. *	None
Name *	Genesis Quezada
Position on Board *	CEHHS Representative
Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *	Kid Zone is aimed to occur on November 23rd
What ASI Committees are you currently sitting on? *	<p>Student Advocacy Committee Elections Committee</p>
Updates on ASI Committees: #	N/A

What University Committees are you currently sitting on? * Student Grade Appeal Committee
Student Grievance Committee

Updates on University Committees * N/A

Upcoming Events and New Initiatives/Collaborations * N/A

Areas of concern related to your position and its constituents. * N/A

Name * Eliese Holt

Position on Board * Sustainability Rep

Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) * Gabby and I tabled for ASI at the Zero Waste event, which was an incredible success! We passed out a ton of reusable lunch pails as a reward for students who answered a question about Sustainability on campus (even if they didn't answer correctly, it was an opportunity for me and Gabby to inform the students)

What ASI Committees are you currently sitting on? Sustainability Projects Committee

Updates on ASI Committees: Mariana and I are working on the final decisions for the Sustainability committee candidates

What University Committees are you currently sitting on? Budget and Long-range Planning (BLP)

Updates on University Committees *

BLP has been continuously discussing the probability of having an MA program in Multilingual and Multicultural education & an MA in Curriculum and Instruction. The only reserves they have is the large deficit that will come from implementing the program at this time. They are hoping the Dean can explain their plan to balance the budget and with that confirmation, BLP would be willing to approve.

Upcoming Events and New Initiatives/Collaborations *

Juliana and I are planning a bi-annual (one per semester) "Sustainability Coffee Hour" event. Ashley and I still need to get together to book a space but we have an approximate date and time for this semester: November 13th 8:30-10:30am. This will be a place for students to join for free coffee and tea, with vegan additives, to discuss sustainability/ how can ASI support them/ what would you like to know more/ would you like to get involved/ what do you already know/ how can we do a better job/etc. It will BYOC (Bring your own cup) event in an effort to be entirely sustainable.

ASI has been entered into the Save the Food Ecochallenge, which starts this week! I will be making recordings on our collective food waste and asking individuals for updates to try to estimate as well as possible.

Areas of concern related to your position and its constituents. *

Always - time management

Name *

Kenneth Tran

Position on Board *

President

Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *

-Successful CSSA

-Bowling with the Board- Thursday 9/26

-BOD Touchbase- Friday 9/27

What ASI Committees are you currently sitting on? *

Internal Operations

Awards Committee

Updates on ASI Committees: *

SAC last week

-Spoke about CSSA

ASI Student Art Exhibition
-It's moving fast! October start date

What University Committees are you currently sitting on? *

Co-Curricular Funding Committee
Student Fee Advisory Committee

Updates on University Committees *

Student Housing Advisory Committee
-Housing rates are not increasing due to wanting to remain competitive and keeping in mind the meal plan coming Fall 2020.
-Renewals coming sooner Early November
-They want to remain a healthy ratio between First Years and Returning students
-Meal plan might impact number of returning students

Upcoming Events and New Initiatives/Collaborations *

-Grand Opening and Ribbon Cutting of the Epstein Family Veterans Center @ 12-1

-Academic Advising Focus Group- 10/9 @ 3:45-4:45

Areas of concern related to your position and its constituents. *

n/a

Name *

Marian Rosales

Position on Board *

Executive Vice President

Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *

Committee Appointments

- Working with Jaelyn to do an official appointing process
- Have been meeting with students to appoint to both ASI and University committees
- Elections, Sustainability and Internal Operations committees are full
- Looking for one more Student at Large for Awards Committee

Bowling w/ Temecula went well!

Sat in on interviews with Annie, Sara and Ashley for Student Orgs Position.

October - Physical

- Working on video for Physical with Aaron to promote classes at the Clarke.
- Julianna will be working on Wellness Wednesdays to promote the dimension of the month.
- Julianna is asking for boomerangs/pictures of us doing anything physical around campus so she can promote the dimension.

What ASI Committees are you currently sitting on? * Internal Operations

Updates on ASI Committees: * Internal Operations Committee
- Committee is now full! Next meeting will be Friday 10/11 2:30pm
- Will be reviewing budget guiding principles and voting on the approval of budget timeline at next meeting

What University Committees are you currently sitting on? * Co-Curricular Funding Committee
Student Fee Advisory Committee

Updates on University Committees *

Joint Audit Committee

- Met last Thursday, sat in the meeting Thursday 10/3 with Jaelyn. As soon as the audit is finalized, it will be brought to the board.

Common Read Committee

- Met Wednesday 09/25. Looking for a good book or movie to make the Common Read for next year. Currently working on a list of books and movies to bring to the next committee meeting. Will be working on outreach.

Student Fee Advisory Committee

- First meeting will be meeting next week 10/15.

Personnel Committee, University Budget Committee, Co-Curricular Funding Committee, Provost Search Committee, and Graduate Studies Research Committee have not yet met.

Upcoming Events and New Initiatives/Collaborations N/A

Areas of concern related to your position and its constituents. ^{*} N/A