



**ASI Board of Directors 2020/2021**

Dylan Crivello

*Chair and Chief of Staff*

Michael Garrett  
*President & CEO*

Tim Pelayo  
*Executive Vice President*

Andrew Gamboa  
*VP of Student & University Affairs*

Caleb Standley  
*CoBA Representative*

Jacqueline Montano  
*CoBA Representative*

Julia Glorioso  
*CHABSS Representative*

Alex Chavez  
*CHABSS Representative*

Sherry Rivas  
*CEHHS Representative*

Shaelyn Rusnak  
*CEHHS Representative*

Sophia Aguilar  
*CSTEM Representative*

Ksenia Cavo  
*CSTEM Representative*

Jenna Dotson  
*Student at Large Representative for Sustainability*

Sarah Ortiz  
*Student at Large Representative for Diversity & Inclusion Representative*

Christopher King  
*Student at Large Representative for Diversity & Inclusion Representative*

Jacob Peirce  
*Veterans Student Representative*

**Advisors**

Annie Macias  
*Executive Director*

Ashley Fennell  
*Assoc. Director, Government Affairs & Initiatives*

**Standing Invitees**

Michelle Romans  
*Alumni Association Representative*

Mike Picolletti  
*Academic Senate Representative*

Gail Cole-Avent  
*President's Designee*

Clint Roberts  
*University CFO Designee*

Bella Newburg  
*CSUSM Corporation*

**ASI Board of Directors Committee Minutes 21-06**

Friday, November 20th at 2:30pm

Zoom: <https://csusm.zoom.us/j/6481222222>

*This meeting is being facilitated through an online zoom format, consistent with the Governor's Executive Order N25-20, suspending certain open meeting law restrictions.*

ITEM	SUBJECT	PRESENTER
01	<b>Call to Order</b> <b>Meeting called to order at 2:32 PM</b>	Dylan Crivello <i>Chair and Chief of Staff</i>
02	<b>Roll Call</b> Present: Dylan, Michael, Tim, Andrew, Caleb, Jacqueline, Julia, Alex, Sherry, Shaelyn, Sophia, Ksenia, Jenna, Sarah, Jacob, Annie, Ashley, Michelle Romans, Mike Picolletti, Gail Cole-Avent, Clint Roberts, Bella Newberg Absent: Christopher King	Dylan Crivello <i>Chair and Chief of Staff</i>
03	<b>Recognition of Guests</b> Registration list will be used for guest list.	Dylan Crivello <i>Chair and Chief of Staff</i>
04 Action	<b>Approval of Agenda</b> Edit: Dylan add Vice President of Student Affairs, Lorena Checa as a presenter for Item #7 Chair motioned to approve the agenda with appropriate changes by consent vote No objections Motion Carries	Dylan Crivello <i>Chair and Chief of Staff</i>
05 Action	<b>Approval of Minutes</b> By the will of the chair move to approve the minutes by consent vote. No objections Motion Carries	Dylan Crivello <i>Chair and Chief of Staff</i>
06 Information	<b>Open Forum*</b> Zameer Karim: Overviewed concerns regarding the investigation and accountability of former Extended Learning Dean and the use of public funds for non-school purposes. He went onto to share concerns about the ongoing fraud investigation within ASI while ASI also gave a raise to the Executive Director. He mentioned specific concerns that the last year's ASI President approved this salary increase and is now a student employee of ASI. He continued concerns about ASI fraud and no trace of where that money went or who committed the fraud. He had specific concerns that the students just have to trust the Executive Director that modifications made to prevent future fraud. He also mentioned a recent Internal Operations Committee meeting and concerns about "Fraud Prevention" not being added to the budget guiding principles. He encouraged the Board to investigate the theft, make changes to policies to prevent it, and add a conflict of interest exclusion that prevents former board members from becoming employees for a reasonable amount of time after their term has concluded.	Dylan Crivello <i>Chair and Chief of Staff</i>
07 Presentation	<b>ASI Student Fee Project</b> <b>Description:</b> Board will receive a presentation overviewing ASI Student Fee Project. <b>Fiscal Impact:</b> None See attached for documents reviewed.	Tim Pelayo <i>Executive Vice President</i>  Andrew Gamboa <i>VP of Student &amp; University Affairs</i>

	<p>Presenters overviewed meeting with the campus partners to discuss and asked hard-hitting questions such as history of the fees, when and how it started, and if there have been increases/decreased in the fees since. They also reviewed the timeline for these meetings and information gathering.</p> <p>Tim discussed the CSUSM Mandatory Category II Fees and the breakdown in a student's myCSUSM account. Tim mentioned that with being remote and working over zoom, the process and expenses might look a little different for each fee. Tim talked specifically about the IRA Fee, which was used for in-person practices but is the application is being adapted for the virtual environment. Annie mentioned the student fee format might look different if you are on a payment plan.</p> <p>Caleb clarified that the project was to categorize and examine the fees and not an attempt to lower the fees. Tim mentioned that the goal was to meet with campus partners to learn about the fees including what they are using them for before and during COVID to open the conversation.</p> <p>Ksenia asked if there were any major changes that need to be known or highlighted about the fees. Tim mentioned that none of the fees are changing and for most what they fees cover are still operational.</p> <p>Lorena thanked the Exec team and Annie for leading this conversation and all their hard work. Lorena updates on the Child Care Fee. She mentions that there is a team being made for the Child Care Fee in the first couple of December. She reviewed the task force members from across campus. She mentioned a plan to assess this fee and its use.</p> <p>Tim highlighted the ASI "Student Body" Fee and how the fees are still being used for ASI operations including the in-person ASI Cougar Pantry. He also mentions that all of this information will be on the ASI website, and is live now:  <a href="https://www.csusm.edu/asi/initiatives/student_fee_project/index.html">https://www.csusm.edu/asi/initiatives/student_fee_project/index.html</a></p> <p>He also reviewed other campus partners' fees and how they are being utilized over online learning.</p>	<p>Annie Macias <i>Executive Director</i></p> <p>Lorena Checa <i>Vice President of Student Affairs</i></p>
<p><b>08 Information</b></p>	<p><b>Reports</b>  <b>See attached for student reports</b></p> <p>Ashley: Shared a short report on behalf of Annie - prepping the mid-year reports. Ashley then mentioned the Hunger and Homelessness Week of events that just concluded. She also mentioned working with the PDC for the expansion of the ASI Cougar Pantry. SEF has allocated \$31,000 to students so far. Working on planning for ASI and BOD Mid- Year Retreats in January. Met with the advisors from local SD campuses. A friendly reminder to do their reports. She also reminds the Board to practice inclusive language. The last Distribution Day for ASI Cougar Pantry is in December.</p> <p>Michelle Romans: Giving day is Tuesday, December 1st. <a href="https://www.csusm.edu/givingday">csusm.edu/givingday</a>. People can also sign up to be an ambassador.</p> <p>Gail Cole-Avent: Registration times, please register at appropriate times. If there are any questions regarding registration, please contact Academic Advisors. Panhellenic recruits for the spring semester is now open.</p> <p>Clint: Happy Thanksgiving</p>	<p>Dylan Crivello <i>Chair and Chief of Staff</i></p>

	Bella Newberg: Testing for Student Housing started on November 16th. Housing is getting applications and rental books are due by December 19th. Books can be returned during business hours or by mail.	
<b>09 Information</b>	<b>Announcements</b> Ashley: Tuesday, December 1st is Giving Day and ASI's goal is for Cougar Pantry and to send care packages to students who are outside of campus reach Jenna: <a href="https://www.instagram.com/p/CCrjd0vBuuE/?igshid=1647aood2jsem">https://www.instagram.com/p/CCrjd0vBuuE/?igshid=1647aood2jsem</a> Jacob: 3 pm on 12/3 for that Veteran Voices event	Dylan Crivello <i>Chair and Chief of Staff</i>
<b>10 Action</b>	<b>Adjournment</b> This meeting was adjourned at 3:32 PM	Dylan Crivello <i>Chair and Chief of Staff</i>

\* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

I, Dylan Crivello 20/21 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by Board of Directors of Associated Students, Inc., at a regularly scheduled meeting held on December 11, 2020

  
Dylan Crivello (Feb 15, 2021 11:07 PST)

02/15/2021

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Dylan Crivello

Date

## 92760759823 Board of Directors 21-07

Name (Original Name)	User Email
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michael garrett	migarrett@csusm.edu
Caleb Standley	caleb.standley@gmail.com
Julia Glorioso   CHABSS Rep   She/her (Julia Glorioso)	glori005@cougars.csusm.edu
Tim Pelayo	tpelayo@csusm.edu
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Sarah Ortiz	ortiz252@cougars.csusm.edu
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Jose Lopez	jjlopez@csusm.edu
Kalie Sabajo	ksabajo@csusm.edu
Jason Schreiber	jschreiber@csusm.edu

# Student Fee Project

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Timothy Pelayo ASI Executive Vice  
President

Andrew Gamboa Vice President of Student  
and University Affairs

Presented to Board of Directors 11/20/20



# Why The Student Fee Project

- The shift to virtual instruction for the remainder of Spring 2020 began conversation surrounding our campus mandatory student fees
- Students approached ASI with concerns via social media outlets
- During the summer, ASI Executives met with ASI Professional Staff to plan a method of educating ourselves on fee information to present to students



# Campus Partners

**Student Body Fee:** Executive Director, Annie Macias

**Academic Excellence and Student Success Fee:** Vice President of Student Affairs, Lorena Checa & Rosa Mora, Senior Resources and Operations Analyst for Student Affairs

**Transcript Fee:** Vice President of Enrollment Management Services, Scott Hagg

**Child Care Fee:** Vice President of Student Affairs, Lorena Checa & CSUSM Corporation  
Executive Director, Bella Newburg

**Student Involvement and Representation Fee:** Executive Director, Jeanne Tran-Martin

**Athletics Fee:** Jennifer Milo, Director of Athletics



# Campus Partners

**IRA Fee:** Vice President of Student Affairs Lorena Checa & Rosa Mora Senior Resources and Operations Analyst for Student Affairs

**Health Facilities Fee:** Bridget Blanshan Associate Vice President of Title IX

**Health Fee:** Bridget Blanshan Associate Vice President of Title IX

**Mental Health Fee:** Bridget Blanshan Associate Vice President of Title IX Campus

**Recreation Fee:** Scott Kirby Director of Facility Operations & Campus Recreation

**University Student Union Fee:** Sara Quinn The Director of Student Union





# Timeline

- **July- August:** Met with Campus Partners to present our goals with the Student Fee Project
- **August-September:** Final edits to Student Fee Project
- **October:** Consultation with legal due to ongoing cases with CSU system
- **November:** Upload to ASI Website
- **December:** Share information through ASI communication channels



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CAL STATE SAN MARCOS

**Thank you!**  
Any Questions  
or Comments?



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## BOD Reports 11.20

<b>Name *</b>	Sarah Ortiz
<b>Email *</b>	<a href="mailto:ortiz252@cougars.csusm.edu">ortiz252@cougars.csusm.edu</a>
<b>Position on Board *</b>	Diversity and Inclusion Representative
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	I visited other centers and their meetings to gain an overall perspective of the student body and their needs.
<b>What ASI Committees are you currently sitting on? *</b>	<ul style="list-style-type: none"><li>• Student Advocacy Committee</li></ul>
<b>Updates on ASI Committees: *</b>	We haven't had a recent SAC meeting, but as for the upcoming one I am hoping of going over a program type of mentorship program I am trying to create for transfer students.
<b>What University Committees are you currently sitting on? *</b>	<ul style="list-style-type: none"><li>• General Education Committee (GEC)</li><li>• Graduation Initiative Steering Committee</li><li>• Student Grievance Committee</li></ul>
<b>Updates on University Committees *</b>	Basically for the Student Grievance Committee we concluded our current letter that is going to be sent and take into consideration by the Dean and Academic Senate. As for the GISC, we have been focusing on the major migration workgroup because our main committee only meets once a month for such a big topic that needs to be discussed. GEC continues to meet every Thursday and we continue to work on passing courses that fulfill all of our criteria and include the D&E requirements.
<b>Upcoming Events and New Initiatives/Collaborations *</b>	I am still building up on this program I want to create for transfer first-year students. Overall, it involve the mentors that will be 3rd-4th year students (or students that are most involved--a person from each center [eop,triass,etc.]) that mentor first-year transfer students or help them get involved. Goal: Commuter 1st year students to get involved.

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**Areas of concern related to your position and its constituents. \*** Through the pandemic, underserved students have been heavily impacted. Many are facing food insecurity, mental health problems (stress, pressures), and find it difficult to get involved and adjusted to the new zoom environment.

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**Name \*** Sherry Rivas

**Email \*** [Rivas068@icloud.com](mailto:Rivas068@icloud.com)

**Position on Board \*** Cehhs Representative

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** Posted Fall Closet Challenge!

**What ASI Committees are you currently sitting on? \***

- Student Advocacy Committee
- Sustainability Projects Committee

**Updates on ASI Committees: \*** Nothing so far within the Sustainability committee

**What University Committees are you currently sitting on? \***

- Academic Policy Committee (APC)
- University Curriculum Committee (UCC)

**Updates on University Committees \*** Apc has stopped meeting and Ucc meets weekly to discuss classes and their requirements, syllabus, and all the credits within those classes

**Upcoming Events and New Initiatives/Collaborations \*** As of right now we only have the Fall closet challenge

**Areas of concern related to your position and its constituents. \*** No

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<b>Name *</b>	Alexandra Chavez
<b>Email *</b>	<a href="mailto:chave191@cougars.csusm.edu">chave191@cougars.csusm.edu</a>
<b>Position on Board *</b>	CHABSS Representative
<b>Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) *</b>	<p>-I have met with my CHABSS Diversity Working Group</p> <p>-I am working with Zameer to see what I can help him find out about his financial concerns for the board and the school itself. He, Julia, and I will potentially be meeting depending on the answers I can find him.</p>
<b>What ASI Committees are you currently sitting on? *</b>	<ul style="list-style-type: none"> <li>• Student Advocacy Committee</li> </ul>
<b>Updates on ASI Committees: *</b>	N/A
<b>What University Committees are you currently sitting on? *</b>	<ul style="list-style-type: none"> <li>• Academic Senate</li> </ul>
<b>Updates on University Committees *</b>	N/A
<b>Other University committees you're sitting on, but are not listed above:</b>	<p>-Temecula &amp; online students committee</p> <p>-Enrollment, Retention, &amp; Success for Graduate and International students committee?</p> <p>-CHABSS Diversity Working Group</p>
<b>Upcoming Events and New Initiatives/Collaborations *</b>	<p>-We are working with CEHHS at our next meeting to discuss their own initiatives on Anti-Racism for the diversity committee.</p> <p>-We are also coming up with a new awards system in which we recognize the "hidden" labor that CSUSM has.</p> <p>-They would like for me and Julia to sit on a committee with a few other students to oversee these nominations and the qualifications for nomination.</p>

**Areas of concern related to your position and its constituents. \*** -How can I as a representative help someone when I do not have the information they are looking for?

**Name \*** Shaelyn Rusnak

**Email \*** [rusna002@cougars.csusm.edu](mailto:rusna002@cougars.csusm.edu)

**Position on Board \*** CEHHS Rep

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** - Fall Closet Cleanout challenge started last sunday and is open till this sunday!  
- Had first Presidential Award Committee meetings

**What ASI Committees are you currently sitting on? \***

- Student Advocacy Committee
- Elections Committee

**Updates on ASI Committees: \*** N/A

**What University Committees are you currently sitting on? \***

- Faculty Awards Selection Committee (FASC)
- Arts & Lectures Committee
- Disability Access & Compliance Committee (DACC)

**Updates on University Committees \***

- Still no emails from DACC
- First meeting coming up for Art & Lectures committee beginning of December
- FASC is wrapped up for the semester

**Other University committees you're sitting on, but are not listed above:** Teaching Innovation & Excellence Award Committee and Outstanding Lecturer Award Committee: Had meetings to discuss nominees and narrowed it down to a couple people for each, waiting on the chair's draft letter to go over

**Upcoming Events and New Initiatives/Collaborations \*** None so far. After Fall Closet Cleanout Challenge, Sherry and I will begin to discuss other ideas.

**Areas of concern related to your position and its constituents. \*** N/A

**Name \*** Julia Glorioso

**Email \*** [asichabss2@csusm.edu](mailto:asichabss2@csusm.edu)

**Position on Board \*** CHABSS Rep.

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** Completed my Spring Schedule event

**What ASI Committees are you currently sitting on? \***

- Student Advocacy Committee

**Updates on ASI Committees: \*** N/A

**What University Committees are you currently sitting on? \***

- Academic Policy Committee (APC)
- Student Affairs Committee (SAC)
- Graduation Initiative Steering Committee
- Student Grievance Committee

**Updates on University Committees \***

SAC: Made edits to Student Grievance Policy  
GISC: N/A-Meeting Friday  
SGC: N/A-no meetings  
APC: N/A-no meetings

**Other University committees you're sitting on, but are not listed above:** Major Migration Workgroup

**Upcoming Events and New Initiatives/Collaborations \*** GEM CHABSS Shoutout

**Areas of concern related to your position and its constituents. \*** N/A

**Name \*** Jacqueline Montano

**Email \*** [asicoba2@csusm.edu](mailto:asicoba2@csusm.edu)

**Position on Board \*** CoBA Rep

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \*** CoBA SOC meeting was Wednesday 11/18. Many societies are transitioning leaderships. Though there was a drop in society membership compared to last year, many numbers are settled now and leaders feel as though they have a steady number of participants

**What ASI Committees are you currently sitting on? \***

- Internal Operations
- Student Advocacy Committee
- Elections Committee

**Updates on ASI Committees: \***

Student advocacy - Still hearing a lot of Overwhelmed "not learning only checking things off" feelings from students regarding this semester.

IO - attended meeting 11/13 was intense but Tim answered questions

Elections - November meeting on 11/3 solidified timeline, dates and theme for election this year. Control Your Vote. Different from previous red white and blue themes, highlights virtual world we now live in.

**What University Committees are you currently sitting on? \***

- North County Higher Education Alliance (NCHEA)

**Updates on University Committees \*** NCHEA - Tri-campus event went very well. Only had one application for the spring semester. NCHEA is interested in hosting a tri-campus career fair and/or student focused event.



**Other University committees you're sitting on, but are not listed above:**

Women's Leadership Symposium - 2 day event focused on women from all backgrounds. We are working on solidifying topics and speakers.

**Upcoming Events and New Initiatives/Collaborations \***

At the time of typing this, I may need to postpone our Latinx in Business event until spring. 2 of our 5 speakers had to drop out, 2 have not responded to emails.

**Areas of concern related to your position and its constituents. \***

More complaints from students that they feel as though they are not learning (just turning in work).

**Name \***

Christopher King

**Email \***

[king178@cougars.csusm.edu](mailto:king178@cougars.csusm.edu)

**Position on Board \***

Diversity and Inclusion Representative

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \***

AB1460 Communication Workgroup has as far as I'm aware come to a close. Internal Operations went off without a hitch.

**What ASI Committees are you currently sitting on? \***

- Internal Operations
- Awards Committee
- Student Advocacy Committee

**Updates on ASI Committees: \***

Budget Guiding Principles was passed in IO and we will be following up with more specific principles to prepare for cases of fraud. More details to come.

**What University Committees are you currently sitting on? \***

- Student Fee Advisory Committee

**Updates on University Committees \***

SFAC meeting for the month was cancelled due to lack of material.

**Other University committees you're sitting on, but are not listed above:**

Instructionally Related Activities Committee

**Upcoming Events and New Initiatives/Collaborations \***

No new upcoming events and new initiatives/collaborations.

**Areas of concern related to your position and its constituents. \***

No NEW areas of concern. Previous areas stand the same.

**Name \***

Caleb Standley

**Email \***

[asicoba1@csusm.edu](mailto:asicoba1@csusm.edu)

**Position on Board \***

COBA Rep

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \***

The student success and retention committee had a meeting.

**What ASI Committees are you currently sitting on? \***

- Internal Operations
- Student Advocacy Committee

**Updates on ASI Committees: \***

IO got their budget guidelines passed.

**What University Committees are you currently sitting on? \***

- Student Grievance Committee

**Updates on University Committees \***

Student SUCCESS and Retention is helping students by helping organize communication.

**Other University committees you're sitting on, but are not listed above:**

Student success and retention.

**Upcoming Events and New Initiatives/Collaborations \***

Wellness week

**Areas of concern related to your position and its constituents. \***

Lockdown browsers. Unit Caps. Inability to complete in 4 years.

**Name \***

Ksenia Cavo

**Email \***

[cavo001@cougars.csusm.edu](mailto:cavo001@cougars.csusm.edu)

**Position on Board \***

CSTEM Rep

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \***

The conference planning for CSUSM community partners finished. Meeting with Sophia and keeping in contact with success coaches.

**What ASI Committees are you currently sitting on? \***

- Student Advocacy Committee

**Updates on ASI Committees: \***

none

**What University Committees are you currently sitting on? \***

- Co-Curricular Funding Committee
- North County Higher Education Alliance (NCHEA)

**Updates on University Committees \***

co curricular funding committee finally set up scheduled meetings.

**Upcoming Events and New Initiatives/Collaborations \***

Wellness Event

**Areas of concern related to your position and its constituents. \***

technology needs

**Name \***

Jenna Dotson

**Email \***

[dotso006@cougars.csusm.edu](mailto:dotso006@cougars.csusm.edu)

**Position on Board \***

Sustainability Rep

**Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners) \***

- Spoke at the hunger and homelessness event on food literacy
- Garden video
- Sustainable holidays coming up
- Sustainability minor!
- Up and coming in the job market so if you want to spice up your resume

**What ASI Committees are you currently sitting on? \***

- Student Advocacy Committee
- Elections Committee
- Sustainability Projects Committee

**Updates on ASI Committees: \***

- No committee meetings this week

**What University Committees are you currently sitting on? \***

- Environmental Health, Occupational and Public Safety Committee

**Updates on University Committees \***

nopee

**Upcoming Events and New Initiatives/Collaborations \***

Sustainable holidays collab with MCT coming out on the 1st

**Areas of concern related to your position and its constituents. \*** nopeeee