

ASSOCIATED STUDENTS, INC. CAL STATE SAN MARCOS

Personnel Committee 24 – 02 Friday, October 13, 2023 at 12:30pm ASI Conference Room USU 3700 Posted: Tuesday, October 10, 2023

ITEM		
	SUBJECT	PRESENTER
01	Call to Order	Karina Ramirez
		Gonzalez
		Chair and Chief of Staff
02	Roll Call	Karina Ramirez
		Gonzalez
		Chair and Chief of Staff
03	Recognition of Guests	Karina Ramirez
		Gonzalez
0.4		Chair and Chief of Staff
	Approval of Agenda	Karina Ramirez
Action		Gonzalez Chair and Chief of Staff
05		Karina Ramirez
	Approval of Minutes	Gonzalez
Action		Chair and Chief of Staff
0(Karina Ramirez
	Open Forum*	Gonzalez
Information		Chair and Chief of Staff
07		Alan Brian
		Director of Planning,
Action		Assessment, and
		Professional
	Fiscal Impact: None	Development, Student
		Affairs
08	Approval of Timeline for Personnel Committee Assessment	Michelle Hinojosa
Action		Associate Executive
		Director of Human
		Resources & Payroll,
		CSUSM Corporation
	Fiscal Impact: None	Alan Brian
		Director of Planning,
		Assessment, and
		Professional
		Development, Student
		Affairs
09	Approval of Review Focus Groups for 23/24 Personnel Committee	Michelle Hinojosa
Action		Associate Executive
		Director of Human
		Resources & Payroll,
		CSUSM Corporation
	riscai impact: None	Alan Brian
		Director of Planning,
		Assessment, and
		Professional
		Development, Student
		Affairs
10	Announcements	Karina Ramirez
Information		Gonzalez
		Chair and Chief of Staff
11	Adjournment	Karina Ramirez
Action		Gonzalez
		Chair and Chief of
		chan and chief of
	02 03 04 Action 05 Action 07 Action 07 Action 09 Action	02 Roll Call 03 Recognition of Guests 04 Approval of Agenda 05 Approval of Minutes 06 Open Forum* 07 Review Existing Evaluation and Survey Tool Description: Review and determine what prompts to use with focus groups for evaluations and surveys. Fiscal Impact: None 08 Approval of Timeline for Personnel Committee Assessment Process Description: Review timeline for focus group sessions and spring Personnel Committee process as well as meetings with ASI Staff. Fiscal Impact: None 09 Approval of Review Focus Groups for 23/24 Personnel Committee Evaluations Description: Determine ASI Staff & Departments to be reviewed during 23/24 cycle and select student invitees. Fiscal Impact: None 10 Announcements 10 Announcements 11 Adjournment

Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

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ASI Personnel Committee 23/24 Voting Members

> Karina Ramirez Gonzalez Chair and Chief of Staff

> > Moy Valdez President & CEO

Vacant Vice President of Finance & Operations

Justin Cadiz Vice President of Student & University Affairs

<u>Advisors</u> Michelle Hinojosa Associate Executive Director of Human Resources & Payroll, CSUSM Corporation

Alan Brian Director of Planning, Assessment, and Professional Development, Student Affairs