



Agenda
 September 27, 2022
 2:00 – 3:30 pm

Time	Subject	Presenter	Department
5 Minutes	Opening Remarks	Matias Farre	Business & Financial Services
25 Minutes	Travel Refresher	Shannon Honour Shaw	Finance & Administrative Services
15 Minutes	Overview - Procurement & Contracts	Lindsay Swensen	Procurement & Contracts
15 Minutes	Cash Handling Procedures	Jason Drake	Student Financial Services
15 Minutes	Hospitality/Petty Cash	Barbara Sainz	Accounts Payable
5 Minutes	Budget Updates	Randy Duncan	Budget Office

Questions will be answered after each presentation