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To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] Approval Required for All Financial Transactions Involving Sponsored Projects
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Attachments: [fin-xfer \(2\).xlsx](#)
[interunit_billing_journal_form \(4\).xls](#)
[ATT00001.txt](#)



Partners in Campus Business Operations

Approval Required for All Financial Transactions Involving Sponsored Projects

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Sent on Behalf of: The Office of Sponsored Projects (OSP)

Hello Campus Community,

As a reminder, all financial transactions involving sponsored projects require review and approval by the Office of Sponsored Projects. This includes [Financial Transfer Requests](#) and [Inter-Unit Billing Transfers](#). The Office of Sponsored Projects reviews requests for grant allowability per the sponsor's terms and conditions and ensures adequate funding is available.

Inter-Unit Billing Transfers and Financial Transfer Requests can be sent directly to the Principal Investigator's [assigned Sponsored Projects Analyst](#) or to sponsoredprojects@csusm.edu for review and approval. These forms are available on the [Fiscal Services Website](#) and are also attached to this email.

If you have any questions regarding this process, please contact our office.

Thank you.

The Office of Sponsored Projects
California State University San Marcos Corporation