

From: [Jill Heath](#)
To: pcbodist@covote.csusm.edu
Subject: [Pcbodist] Mileage Rate Increase
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Attachments: [ATT00001.txt](#)



Partners in Campus Business Operations Mileage Rate Increase

Sent On behalf of: CSUSM Travel Office

Hello PCBO Community,

Effective July 1, 2022, the IRS announced an increase in the standard mileage rate for the final six (6) months of 2022.

- The standard mileage rate has increased to 62.5 cents per mile for business travel.

- Miles driven for moving purposes (relocation) will be reimbursed at 22 cents per mile.

Concur will be updated automatically to reflect these rate changes. Make sure any Adobe Sign expense reports for **mileage after July 1** reflect the new rate.

Lastly, **Friday (June 17)** is the final day to submit travel expense reports to be paid out of this fiscal year without an accrual. For information regarding travel accruals, please reach out to accounting@csusm.edu.

Thank you!
CSUSM Travel Office