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**To:** [pcbodist@coyote.csusm.edu](mailto:pcbodist@coyote.csusm.edu)  
**Subject:** [Pcbodist] Sustainability Efforts  
**Date:** Wednesday, June 16, 2021 4:24:15 PM  
**Attachments:** [Staples Purchases.pdf](#)  
[ATT00001.txt](#)

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## Partners in Campus Business Operations Sustainability Efforts

***Sent on Behalf of: Energy Management & Utility Services Department***

Dear PCBO Community,

As an effort to document some of the sustainability benefits of working remote, an analysis of annual Staples purchases was conducted (please see attached graphic). It started with gauging the reduction in paper usage, which is most tangible by observing the reduction in purchasing. Our Staples representative provided metrics for paper purchases and general office supplies for calendar year 2019 and 2020. Both categories had a 70% reduction in purchases. We hope as you return to the office you maintain so many of the sustainable habits you learned working remote!

Thank you so much!

**Stephanie Hebert**

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