

**CSUSM**  
**Black Student Union**  
**Constitution**

ARTICLE I – Name

Section 1. The name of our organization shall be: BSU which stands for Black Student Union

Section 2. This is to be a cultural student organization at California State University San Marcos

ARTICLE II – Purpose and Mission

Section 1. Build, Syndicate and Unite

The Black Student Union’s purpose is to actively contribute to the retention of CSUSM’s Black & African-American students by being a syndicate to enable each of our students the ability to form a sense of belonging and support for the community of which they are a part of.

Section 2. Mission Statement

“To promote belief and growth as individuals and as a people by distinguishing ourselves through awareness and outreach to the campus and community”

ARTICLE III – Membership

Section 1. Any matriculated student at California State University San Marcos who is currently taking classes is eligible to be a member of BSU.

Section 2. Active members will be those members who take part in three or more events and/ or meetings held during each semester.

Section 3. A membership fee of \$10 per academic year will be requested but not required of all members. Upon voting, this money will go towards BSU active member’s choice of local charity or cause, a semester event for member bonding or a semester raffle prize for active members.

ARTICLE IV – Officers

Section 1. Election of Officers

a) The officers of this organization are president, vice president, treasurer, secretary, and academic chair.

- b) Officers will be elected by an anonymous written or online ballot, with each active member casting a vote. A majority of votes will constitute a victory.
- c) Election of officers will take place during the spring semester.
- d) Officers will assume office for the period of one academic year.
- e) All officers must be matriculated CSUSM students as well as current active members.

#### Section 2. Recall of Officers

- a) Officers are subject to recall for malfeasance in office.
- b) Recall procedures will be initiated at the request of five active members.
- c) A hearing will be conducted at a regular meeting for the presentation of evidence from all concerned parties with the presence of the faculty/staff advisor.
- d) A majority of those active members voting in a recall at the end of the hearing is necessary to remove any office.

#### Section 3. Unfilled Positions/Position Recognition

- a) In cases where a position is left unfilled for the proceeding school year an officer can be either elected by a majority vote of the active members during a general body meeting or appointed by the existing officers.
- b) All position resignations require at least a two week notice.

#### Article V- Duties of Officers

Section 1. The President is responsible for, but not limited to, chairing general body meetings, all voting processes (new member elections, changes in Constitution, officer resignation/impeachment), and leadership meetings, naming and appointing all committee chairs. The President is responsible for attending all organizational meetings, events and outside affiliated committees. The President is responsible for delegating additional responsibilities to other officers for organizational events. The President is responsible for being the liaison for the organization to internal and external affiliations.

Section 2. The Vice President is responsible for, but not limited to, assuming presidential duties in

officer's absence. The Vice President is responsible for assisting the President with any additional duties. The Vice President is responsible for co-chairing general body meeting (i.e. call to order and adjourn meetings). The Vice President is responsible for leading one major organizational event during the serviced term (see Article V, Section 3 for term details); which includes, chairing and delegating committee meetings and tasks.

Section 3. The Treasurer is responsible for, but not limited to, planning and maintaining annual budget and organizational account; in addition to, monthly report will be given at general body meetings. The Treasurer is responsible for creating and implementing an annual fundraising and sponsorship strategy. The Treasurer is responsible for collecting membership dues, in-kind donations, and sponsorship funds. The Treasurer is responsible for disbursing reimbursements and organizational cash handling.

Section 4. The Secretary is responsible for, but not limited to, recording the minutes all minutes of each meeting; which includes general body meeting, leadership meetings and additional assigned committee meetings. The Secretary is responsible for collaborating with the President in preparing and distributing the agenda. The Secretary is responsible for keeping record of attendance through head count at all meetings. The Secretary is responsible for keeping all records of files and updating calendar. The Secretary is responsible for contacting members about organizational changes and updates.

Section 5. The Public Relations is responsible for promoting the goodwill of the organization to the community and its members. The Public Relations is responsible for analyzing the trends of membership and creating promotions that will lead to active participation to planned activities. The Public Relations is charge of creating advertisements, editing the online social networks, and sitting on assigned planning committees. The Public Relations is responsible for soliciting feedback from the follow officers on promotional aspects.

#### ARTICLE VI – Voting

Section 1. This constitution and bylaws may be amended by a 2/3-majority vote of active members who choose to vote, a quorum being present.

Section 2. Voting on amendments must be conducted after a minimum notice of 2 weeks.

Section 3. Amendments are effective the following week (7 days) from the time amended.

Section 4. Changes to the constitution are to be submitted to Student Life and Leadership before they go into effect.

Section 5. Any group of 5 or more active members can call for an amendment.

#### ARTICLE VII – Meetings

Section 1. Unless otherwise specified general body meetings will be conducted two times a month. In keeping with our mission, one of the two meetings will be devoted to each member's course succession by reserving a space for members to go and silently study or ask questions about how to navigate university resources.

Section 2. Members will be notified of any and all meetings via email a week prior to the date.

Section 3. A tentative schedule of all general body meetings for the semester will be set by the President.

Section 4. Officers will hold leadership meetings twice a month to plan future BSU events or business as well as prepare for the following general body meeting. The frequency of leadership meetings is contingent upon the decision of leadership/officers.

#### ARTICLE VIII – Statement of Nondiscrimination

Section 1. This organization shall not discriminate on the basis of sex, race, color, sexual orientation, gender identity and gender expression, religion, age, marital status, national origin, disability, or veteran status. This policy will include, but not limited to recruiting, membership, organization activities, or opportunities to hold office.

"Membership or leadership shall be open to all those regularly enrolled students at CSU San Marcos who are interested in membership or leadership. There shall be no other requirements for admission to regular membership or leadership. Each regular member and leader has equal rights and privileges."

"Eligibility for membership or leadership positions shall not be limited on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, or disability."

#### ARTICLE IX – Statement of Non-Hazing

Section 1. This organization will not conspire to engage in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

#### ARTICLE X – Statement of Compliance with Campus Regulations

Section 1. This organization shall comply with all university and campus policies and regulations and local, state, and federal laws.