



CSUSM Panetta Congressional Internship Application Form

Applicant name: _____

Phone number: _____

Email address: _____

College: _____

Major: _____

Minor: _____

Names of faculty persons writing letters of recommendation (please instruct them to email their letters directly to Dr. Chávez Metoyer cmetoyer@csusm.edu by **5pm on Friday, April 1, 2022**).

Recommender #1: _____ Email address _____

Recommender #2: _____ Email address _____

APPLICATION MUST INCLUDE:

- ✓ CSUSM Panetta Congressional Internship Application Form
- ✓ Statement of interest (2 pages; standard 1" margins; one-side only; single or double spaced)
- ✓ Current resume
- ✓ Recently graded paper with professor's remarks and grade accompanying or written on the paper (3 pages minimum on any subject)
- ✓ Complete higher education transcripts (unofficial acceptable)
- ✓ [Completed consent form](#) to verify good standing with Student Dean's Office.
- ✓ Two letters of recommendation emailed directly to Dr. Chávez Metoyer no later than 5pm, Friday April 1, 2022.
- ✓ Completed application packets must be emailed to Dr. Chávez Metoyer cmetoyer@csusm.edu no later than **5:00 p.m., Friday, April 1, 2022**. Incomplete applications cannot be considered.

Questions may be directed to Dr. Chávez Metoyer, cmetoyer@csusm.edu or 760-750-4182

If selected for a preliminary interview, Zoom interviews will be held from April 6 and 7 dates (times TBD)

The selected nominee will interview with President Neufeldt by Zoom on Friday, April 8 at noon.

Eligibility Requirements – Applications that do not meet the requirements below cannot be considered

- Has at least 60 semester units. No more than 120 credit semester units (or 180 credit quarter units);
- Cumulative and Term GPA of 3.0 or higher;
- Is enrolled as a full-time student at CSU Campus;
- U.S Citizen and CA resident;
- Has not taken part in this program during previous year;
- Has not been sanctioned under CA code of Regulations, Title 5, Article 2, Section 41301;
- Fully able to commit to August – November 2022;
- Ability to provide proof of health insurance, compliant with the Affordable Care Act;
- Ability to provide proof of full vaccinations, including COVI-19 and boosters;
- Subject to a background check;
- Student must provide copy of government-issued photo ID.

CAMPUS CALENDAR

March 3@12-1pm	Panetta Congressional info sessions
March 7@6-7pm	Panetta Congressional info sessions
Friday, April 1	Applications due by 5pm: Dr. Chávez Metoyer cmetoyer@csusm.edu
W/Th April 6-7	Zoom interviews with campus selection committee (times TBD)
Friday, April 8	Zoom interview with President Neufeldt
Friday, April 15	President submits nomination packet to Panetta institute
Monday, April 25	Interviews begin the Panetta Institute for nominated students
Friday, May 13	Panetta announces Congressional interns