

**Budget & Academic Policy Committee**  
College of Education, Health & Human Services (CEHHS)

Minutes – February 2, 2021  
12:00 - 1:30 PM [via Zoom](#)

x	Pat Stall School of Education	x	Susan Andera School of Nursing
x	Erika Daniels School of Education	x	Darin Woolpert At-Large
x	Matthew Schubert School of Health Sciences & Human Services		Shannon Cody, Assistant Dean CEHHS ( <b>Non-voting</b> )
x	Blake Beecher School of Health Sciences & Human Services	x	Janet Brotherton Staff ( <b>Non-voting</b> )
x	Emmanuel Iyiegboniwe School of Nursing	x	Lori Heisler, Associate Dean CEHHS ( <b>Non-voting</b> )

**CALL TO ORDER**

Establish quorum:

Approved as written

**APPROVAL OF AGENDA**

Moved to Approve: Blake  
Seconded: Darin

**APPROVAL OF MINUTES**

December 1, 2020  
Approved as written

**OLD BUSINESS & STANDING ITEMS**

BLP & CCC updates: no reports

Budget updates from Associate Dean Heisler

- College is financially in a good position
- Had a surplus to redistribute additional money. The amount is more than expected, there was an empty TT line. EL already paid the college for IDC funds from prior year as well as transferring the current years funds. The deans will work on allocating these funds. If the college wants to try to carry forward these funds an argument will need to be made.

**NEW BUSINESS**

Dean Kristan—Discussion of Fall townhall recommendations

- Lecturer faculty professional development, can apply for funds up to \$500 via the Lecturer Grant Application.
- Student Success initiatives will have \$8,000 allocated, students can apply via the Student Success Grant.

- Staff will get \$500 allocated for professional development, if staff want to attend ARC the deans office an support. \$17,200
- TT faculty will receive \$1000 in PD, some funds will be allowed to carry forward to the following FY, the president must make announcement.
- EL funded Staff, TT, & Lec have funds to use.
- Wants to create an unallocated pool of money for CEHHS community to apply for extra PD funds. General professional development pool \$20,000. Next steps, identify a process for applying. Is there a cap for applying to these funds?

#### Three year rolling plans

Discussion of budget requests from stateside units, BAPC would like to keep timelines for submitting TYRP.

The dean will request funds to cover TT searches. Units should focus on replacement lines.

The committee reviewed the CEHHS TYRP AY2122 requests. The committee will meet via zoom or dicuss via email before 2/12 to go over the TYRP.

#### Plan for Spring Budget Townhalls

Adjournment:

Next meeting: March 2, 2021

Spring meetings: April 6, May 4

### **Budget Advocacy Narrative**

Understanding that the landscape of a public institution regularly requires difficult budget decisions to be made, this narrative's purpose is to ensure that senior leadership understands how CEHHS resource needs are not easily compared to those of other units in Academic Affairs.

Many units in the CEHHS are resource-intensive professional preparation programs. Because of strict requirements around licensing and credentialing and an expectation that all units engage closely with external stakeholders, accrediting boards, and the community, there are unavoidable costs not directly tied to coursework. Additionally, Degree Planner does not accurately reflect demand for courses or predict full-time equivalent student (FTES).

The practice of "all funds" budgeting during the previous decade led to money being stripped from CEHHS' base budget because Extended Learning revenue shares covered many operating costs. Because of this decision as well as the restrictions imposed on Extended Learning disbursements by EO 1099, the college now has a structural deficit. The CEHHS is not allocated enough money on an annual basis to cover base costs in spite of the fact that most programs within the college are outwardly-focused and operationalize the university's mission. This inhibits our ability to expand in terms of meeting market demand and/or new accreditation requirements. Because a number of programs are self-support and run through Extended

Learning, budgetary structures in that division have an impact on CEHHS' stateside budget decisions.